

Minutes Ordinary Meeting of BRADENHAM PARISH COUNCIL on Monday 1st November 2021 at Bradenham Cricket Club commencing at 7.00 pm

Present:

Cllr Peggy Ewart	
Cllr Teif Jones	Chairman
Cllr Richard Langridge	
Cllr Paul Oborn	Vice-Chairman
Cllr Andrew Stubbings	
Cllr Paul Wooster	

And also present:

Cllr Shade Adoh	Buckinghamshire Councillor- In part
Deirdre Hansen	Clerk

1 member of the public present in part

		Action
54	Apologies received and accepted from Cllr Susan Nims	
55	Declarations of interest: None	
56	Approval of minutes The minutes of the ordinary meeting of 6 th September 2021 were confirmed as a true record and signed by the chairman.	
57	Public questions time: <i>The meeting was closed for public question time. The recurring flooding of Rectory Lane was brought up. An update on the agreed actions with TfB and the National Trust was requested. Why has nothing been done yet? The flood water is coming up to the gardens. Cllr Andrew Stubbing reported that the ditch in his field will be dug this week. He has received a map of the existing drains from TfB. The clerk reported that David Surtees-Dawson, NT, had informed her that work had been instructed on improving existing grips and creating several new grips at some point in November. It will come to about 17 grips from one nearest the cottages to the vicinity of the car park, above the cricket club. There was some discussion on the flow of runoff water, where would it go? What work is exactly going to be done? and what about the current dismal state of the track? Cllr Andrew Stubbings will contact David Surtees-Dawson and make enquiries. Clerk to raise the state of the track with NT. The meeting was reopened.</i>	Cllr Andrew Stubbings Clerk
58	Reports: a. Buckinghamshire Councillors: b. BC Cllrs Robert Carington and Carl Etholen gave their apologies. Cllr Shade Adoh attended in part. No report. c. RAF: RAF representative Wg Cdr Ady Morris reported: i. that they had had a visit from BC Cllr Harker ii. that they are working with the National Trust to reconstitute a path at the back of 2 site by Anderson's yard as an alternative route for staff to walk to work, esp. now the footway on New Road is so overgrown. c. Chairman's report. Nothing to add. d. Clerk: I. It was noted that regular HMRC information has been submitted. II. It was noted that the defibrillator has been checked by Cllr Paul Wooster. III. Copy submitted to Naphill and WA Gazette and to Contact.	

	<p>IV. The PC has been updated regularly with all correspondence from BC and other parties.</p> <p>V. Noted that the new bank mandate is in place.</p> <p>VI. Update on TfB/BC actions as requested by RAF.</p> <ul style="list-style-type: none"> • Overgrown hedge New Road: clerk has written twice to the owner. Latest letter (27/10) gives 14 days to have the hedge cut back if the work is not carried out then the matter will be referred to TfB to act. The overgrown hedge now requires people to walk on the road in places. • Bad road surface of the Parkwood loop. Once TfB have the resources they will add the job to their list for patch and plane. The earliest will be the spring. Any news potholes to be reported on https://fixmystreet.buckscc.gov.uk • The boundary for RAF site 1 runs along the RAF fence. Highways look after 1-1.7m strip from the highway. The owner of the land in between is not known. TfB have given permission for small plastic signs to be attached with cable ties to the short wooden posts placed along the verge. NB. It was commented that those posts are in need of replacement as lot of the wood in rotten through. <p>VII. It was noted that the location of the new RAF live fire training unit has not yet been decided. The local fire station has been notified. Wg Cdr Morris will keep us updated.</p> <p><i>BC Cllr Shade Adoh arrived 19.25</i></p> <p>VIII. It was noted that the clerk national pay review 2021/22 negotiations have a final offer of 1.75%.</p> <p>IX. Reconciliation grass cutting income and expenditure 2015-2021 was reviewed and discussed concluding that grass cutting is weather dependant, prices have increased, and we now do more grass cutting than originally envisaged, but the parish looks better. BC will give us a 3% increase 2022/23 and the current contract will be extended till 2024.</p> <p>Summary income 15/16-21/22 £4,597.91 Summary expenditure 15/16-21/22 £4,237.90</p> <p>X. The Big Bucks clean up by the Community Boards. As requested, the clerk has asked for New Road and Beech Park to be swept. <i>NB post meeting it was made clear that only 1 parish could have 1 activity carried out and it was fist come first serve. We were not first.</i></p> <p>XI. Car Park by pond. Following numerous email enquiries, the clerk had spoken to the local area technician, who informed her that the carpark is not owned by BC, but they do have highway rights on the 1-1.5m verge from the highway. Clerk had asked TfB about lowering the curb and/or resurfacing the carpark as the curb now is higher that the carpark causing damage to cars using the carpark. TfB will not lower the curb as the raised curb keep the water on the road. Resurfacing the carpark needs permission form the owner. TfB will endeavour to find out who the owner is. The PC would like the carpark resurfaced sooner than later as the raised curb is a trip hazard. Clerk to point out this hazard to TfB and raise the need for raising even a footpath withe on entry to the car park.</p> <p><i>BC Cllr Shade Adoh left the meeting 19.50</i></p>	<p>Clerk</p> <p>RAF</p> <p>Clerk</p>
59	Meetings/training attended.	

	<ul style="list-style-type: none"> • A4010- Quiet surface meetings- The Vice Chairman had attended the Transport Sub-Committee meeting of the NW Chilterns Community Board, chaired by Jim Stevens. One of the items of discussion was the new praised Quiet Surface on the A413 by Wendover. HS2 money had been used for this. This surface is very successful and had won awards, the Vice-chairman has asked if it would consider laying this surface on the A4010 on the Bradenham stretch, Saunderton would also like to have this type of road surface on their stretch of the A4010. The Sub-Committee is looking at this. • 16/09/21- Warrendene Road Petition (not in our parish) -Chairman gave a brief history and summary of the problems. HGV's arriving early, waiting on Warrendene Road, causing congestion, disturbing neighbours, blocking driveways, and causing a general disturbance. The Hughenden Valley Residents Association had commissioned Jim Stevens to look at what could be done. HVRA has petitioned the Community Board. One of the HVRA solutions to their problem was to move all HGV traffic to the Shana site at Walter's Ash (Bradenham Parish) owned by the same owner. The owner had objected to this, TfB will not move a problem from one area to another and Jim Stevens also thought this was not a solution. Moving to a new brownfield site would be the best option, but nothing is available. <p>Jim Stevens had proposed some new solutions, but they were unacceptable. Some small changes are being made and the matter was referred back to the Community Board.</p> <ul style="list-style-type: none"> • 14/10/21-Rural Forum attended by clerk • 18/10/21- BC Clerks Forum. Clerk gave a brief report, Highlights: <ul style="list-style-type: none"> - BC intended to plant 500,000 trees over the next 10 years, - waste services: change of contractors, new vehicles, new IT, new cleanings standards, covid and Brexit, driver shortage, food waste collection suspended for another 4 weeks. Rounds to be reorganised in February 2022. New website to report fly tipping: www.chiltern.gov.uk/report-waste-services - Precept setting - Devolution update. New manager brought in - Council charter, BC wants to do further work on this. • 26/10/21- BC Planning & Environment Services update. Vice-chairman reported many vacancies, reported changes will not be implemented immediately. There is a Buckinghamshire heritage list 	
60	<p>Updates on activities:</p> <ol style="list-style-type: none"> Rectory Lane bridleway work- see above item 57. public session HS2 road safety fund. Work is progressing slower than expected. Costs and surveys not yet completed. Information Board- Cllr Susan Nims. This is work in progress. She is working with the NT. PC wants to see next draft before any money is spent. Neil Harris, NT, wants to see the draft document. National Trust -update <ul style="list-style-type: none"> • The estate is suffering from Ash Die Back • Contractors are working on an access track behind Holly Bush Farm • Work behind the Manor will also be undertaken • Replanting 6ha of the old conifer plantation and other areas affected by ADB and other areas affected by ADB this winter. • 11,00 trees to be planted guarded from deer by fencing. Clerk to enquire where? 	<p>Cllr Susan Nims</p> <p>Clerk</p>

	<ul style="list-style-type: none"> • They are working with RAF and contractors to clear vegetation from fence line around bunker site. Clerk to enquire where? • Coordinating a trees safety work throughout the estate • Bat surveys being undertaken on veteran trees before they can undertake safety work. 	Clerk																								
61	<p>Queen's Green Canopy and any plans for to celebrate the Jubilee</p> <p>a. The meeting agreed to purchase an oak tree to commemorate the Queen's Platinum Jubilee. A budget of £100 was agreed. Action clerk The NT have suggested a suitable location for the new tree, on the green by the edge of the carpark</p> <p>b. It was agreed to have a Jubilee celebration on the Green on Sunday 5 June 2022, like the village celebration in August. It was agreed to form an organising committee, Cllrs Paul Wooster and Peggy Ewart will be part of the committee. Members of the cricket club, the village and the PCC will be invited to take part. Cllr Langridge will organise the jazz band.</p>	<p>Clerk</p> <p>Cllrs Paul Wooster and Peggy Ewart</p>																								
62	<p>Consultation on 20mph zone for residential areas in Buckinghamshire (following the email from BC Cllr Peter Cooper, Wing Ward, 23/09/21) was considered and it was agreed there was not much enthusiasm.</p>	Clerk																								
63	<p>Budget plans 2022/23</p> <p>The PC discussed budget plans for 2022/23, to be finalised in January 2022. A new website was considered. Cllr Peggy Ewart will pass on details of a local person who had designed websites to the clerk. Members to consider plans for 2022/23</p>	<p>Cllr Peggy Ewart</p> <p>Clerk</p> <p>All Cllrs & clerk</p>																								
94	<p>Planning:</p> <p>a. BC decisions: None</p> <p>b. New planning applications: none.</p>																									
95	<p>Finance:</p> <p>a. Receipts noted: £3,717.50 2nd half precept from BC.</p> <p>b. Bank reconciliation checked and signed by Cllr Paul Wooster</p> <p>c. Wycombe Homeless connection have asked for financial support. the PC agreed a £120.00 donation s137. Further donations on the next agenda.</p> <p>d. S/O for staff costs October & November @ £ 340.00 per month approved</p> <p>e. Clerk hours noted:</p> <ul style="list-style-type: none"> • Monthly contracted hours 25 hours and 10 minutes • Holiday 2.5 hours per month. <p>Hours worked: from 30/08/21 to 25/10/21 (8 weeks= 46.5 hrs net 41.7) 43 hrs 1 hr O/T bfw 2 hrs O/T</p> <p>f. The following payments as listed below were approved:</p> <table border="1" data-bbox="252 1525 1145 1951"> <thead> <tr> <th>Payments approved at the meeting:</th> <th></th> <th>£</th> </tr> </thead> <tbody> <tr> <td>TBS Hygiene Ltd</td> <td>Dog bins emptying- Sept</td> <td>48.00</td> </tr> <tr> <td>TBS Hygiene Ltd</td> <td>Dog bins emptying- October</td> <td>48.00</td> </tr> <tr> <td>Princes Risborough TC</td> <td>Grass cutting September</td> <td>178.92</td> </tr> <tr> <td>Princes Risborough TC</td> <td>Grass cutting October</td> <td>127.80</td> </tr> <tr> <td>D Hansen</td> <td>Clerk's expenses</td> <td>92.24</td> </tr> <tr> <td>Wycombe Homeless Connections</td> <td>Donation S137</td> <td>120.00</td> </tr> <tr> <td>Total</td> <td></td> <td>614.96</td> </tr> </tbody> </table> <p>Funds available: £</p> <p>Opening balances 01/11/21</p> <p>HSBC Current account 7,460.76</p>	Payments approved at the meeting:		£	TBS Hygiene Ltd	Dog bins emptying- Sept	48.00	TBS Hygiene Ltd	Dog bins emptying- October	48.00	Princes Risborough TC	Grass cutting September	178.92	Princes Risborough TC	Grass cutting October	127.80	D Hansen	Clerk's expenses	92.24	Wycombe Homeless Connections	Donation S137	120.00	Total		614.96	<p>clerk</p> <p>clerk</p>
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	HSBC no 2 A/c Fete 776.00 NS&I @ 31/12/20 <u>2,567.43</u> 10,804.19 Less expenditure incl November payments 614.96 Less Nov Salary 340.00 FUNDS AVAILABLE November 2021 <u>9,849.23</u>	
53	Members questions: i. Cllr Richard Langridge notified the PC that St Botolph's is organising a book club, Bots Books. 1 st meeting 5/12/21. All welcome, bring a book and some snacks. ii. Cllr Andrew Stubbings warned the PC about poachers in the woods at night. Best not to go into the woods at night. He has warned the police.	
	The date of the next ordinary meeting was confirmed as Monday 10th January 2022 Future meeting dates: Monday 14 th March 2022, Monday 9 th May 2022 to include Annual Parish and Annual Parish Council meetings. Monday 11 th July 2022. Monday 12 th September 2022 Monday 14 th November 2021. All meetings start at 7pm.	

The Chairman.....date.....

APPENDIX I: Accounts year to date:

Expenditure	Ytd 01/11/21 £	Budget as set £	Revised budget £
Clerk's salary	2380.00	4,121	4,121
Admin expenses	150.15	475	475
WFH allowance	0	500	500
Phone	0	10	0
Insurance	326.08	330	330
Audit fee	50.00	50	50
Subscriptions	127.93	145	145
Donations	167.50	360	360
Fete	0	200	0
Std maintenance	200.00	250	300
Devolved services grass cutting	979.80	922	922
Training	75.00	150	150
Sundry	299.99	250	345
Pond	0	100	100
Election	83.03	600	83
Dog waste collection	340.00	540	560
HS2 road safety	0	0	500
Flooding	0	0	0
Vat	280.80	0	0
TOTAL	5460.28	9,003	8,941

Income	Ytd £ 01/11/21	Budget as set £	Revised budget
Precept	7435.00	7435	7435
WDC devolved services	0	0	108

BC devolved services	575.29	575	575
BC grants	0	250	0
Vat	440.78	360	441
Interest NS&I	0	8	8
TOTAL	8451.07	8,628	8,567