

Notice of Ordinary Meeting of BRADENHAM PARISH COUNCIL on Monday 6th September 2021 at the Bradenham Cricket Pavilion at 7.00pm

Agenda

1. Apologies
2. Disclosure of interest in items on the agenda
3. To confirm the minutes of the ordinary meeting of 5th July 2021.
4. To report on matters arising from the minutes not on the agenda.
The meeting will be closed for a Public Session - (15 minutes in total) - Members of the public are invited to attend and speak on items on the agenda or on matters of concern within the village at this point.
5. Reports:
 - a. County Councillors
 - b. RAF
 - c. Chairman
 - d. Clerk:
 - i. Monthly and year end HMRC information submitted.
 - ii. Defibrillator checked
 - iii. Copy submitted to Naphill and WA Gazette and Contact.
 - iv. PC members are sent the regular updates from BC and other parties.
6. Meetings/training attended.
 - 22/07/21- Demystifying Planning -Vice-Chairman
 - Community Board-Chairman
 - 30/07/21-SLCC meeting-Clerk
 - 05/08/21-BALC Clerks Forum
7. Updates on activities:
 - i. Meet the village 01/08/21. Approve funding for the jazz band @ £250 on the day.
 - ii. Additional notice boards for the village
8. Rectory Lane Flooding & bridleway work.
 - a. Update
9. HS2 Road Safety Fund
Confirmation now received that site visits will be made to confirm details and cost.
Once that has been done BC will go to HS2 to secure a formal agreement.
10. Approve amended Code of Conduct
11. Vote for a new Buckinghamshire Parish Council member for the Chilterns Conservation Board.
12. Planning:
 - a. BC decisions: None
 - b. New planning application: None
13. Finance:
 - a. Approve amendments to Bank mandate and sign paperwork
 - b. Bank reconciliation to be checked and signed.
 - c. Budget review- see below changes marked in yellow
 - d. To approve S/O for staff costs August and September @ £ 340.00 per month
 - e. Clerk hours:
 - Monthly contracted hours 25 hours and 10 minutes

- Holiday 2.5 hours per month.
Hours worked: from 28/06/21 to 27/08/21 (9 weeks= 52.3 hrs) 54 hrs cfw 1 hr O/T

f. To approve the following payments as listed below:

Cheques to be approved for payment at the meeting:		£
BALC	Training demystifying planning Cllr P Oborn	60.00
CPRE	Annual Subscription	36.00
TBS Hygiene Ltd	Dog bins emptying- July	60.00
TBS Hygiene Ltd	Dog bins emptying- August	48.00
Princes Risborough TC	Grass cutting July	230.04
Princes Risborough TC	Grass cutting August	51.12
Buckinghamshire Council	Election costs	83.03
R Langridge	Reimbursement for Jazz band 01/08/21	250.00
D Hansen	Clerk's expenses	38.20
Total		856.39

Funds available:	£
Opening balances 06/09/21	
HSBC Current account	5,279.65
HSBC no 2 A/c Fete	776.00
NS&I @ 31/12/20	<u>2,567.43</u>
	8,623.08

Less expenditure incl September payments	856.39
Less Sept Salary	340.00
FUNDS AVAILABLE September 2021	<u>7,426.69</u>

14. Members' questions.

15. To confirm date of the next ordinary meeting as Monday, 1st November 2021
Future dates to be confirmed.

31/08/21

D Hansen

Clerk to the Council,
Riva, Naphill Common, Naphill, High Wycombe, Bucks. HP14 4SZTel: 01494-562254, e-mail: clerkbradenhampc@gmail.com

The meeting is open to the public and members of the press.

APPENDIX I: Accounts year to date:

Expenditure	Ytd 06/09/21 £	Budget as set £	Revised budget £
Clerk's salary	1700.00	4,121	4,121
Admin expenses	86.06	475	475
WFH allowance	0	500	500
Phone	0	10	0
Insurance	326.08	330	330
Audit fee	50.00	50	50
Subscriptions	127.93	145	145
Donations	160.00	360	360
Fete	0	200	0
Std maintenance	200.00	250	300
Devolved services grass cutting	724.20	922	922
Training	75.00	150	150
Sundry	285.00	250	345
Pond	0	100	100
Election	83.03	600	83
Dog waste collection	260.00	540	560
HS2 road safety	0	0	500
Flooding	0	0	0
Vat	208.02	0	0
TOTAL	4285.32	9,003	8,941

Income	Ytd £ 06/09/21	Budget as set £	Revised budget
Precept	3717.50	7435	7435
WDC devolved services	0	0	108
BC devolved services	575.29	575	575
BC grants	0	250	0
Vat	440.78	360	441
Interest NS&I	0	8	8
TOTAL	4282.53	8,628	8,567