

**Bowland with Leagram Parish Council Meeting November 23rd 2021**  
**Holme Farm meeting room, Leagram Hall 7.30pm**

**Present:** Chair – Councillor Claire Davies, Councillors – Joanne Hampson, Carol Griffin, John Weld-Blundell, John Stott, Councillor Simon Hore RVBC

1. Apologies for absence – Rupert Swarbrick, PSCO Aimee Jarrett
2. Minutes of the last meeting:  
Proposed – Councillor C Davies  
Seconded – Councillor J Weld-Blundell
3. Matters arising:
  - Wes Truran, Community Fire Safety Team Leader, Eastern Area  
[westruran@lancsfirerescue.org.uk](mailto:westruran@lancsfirerescue.org.uk)

Welcome and introduction of Wes and his role within the Community Fire Safety team. Attending to discuss the campaign the Fire Safety Service is currently running, to share information leaflets/Christmas card with fire safety advice to be proved to parish residents and posters. Winter Safety campaign launched with fire safety advice. Discusses the increase in chimney fires, advising those with fires to have a qualified/registered Chimney Sweep to attend and have the chimney swept, to have this done on a regular basis. Encourages neighbors to be mindful of older residents and to offer any help they may be willing to accept with regards to fire safety at home.

- Election of new Councillor – Casual vacancy Co-option  
Discuss the current Councillor vacancy, a formal notice vacancy notice was registered with RBVC and placed on the noticeboard/website. No formal application was received. Chair Davies has received a written detailed request from B W-B to become a PC. Discuss the other request that had been informally mentioned regarding AH, no contact has been made by AH to the parish council. Councillor Hampson feel that contact should be made with AH to discuss his intentions, all in agreement with Chair Davies approaching AH to discuss this. If he wishes not to proceed B W-B could be co-opted into the parish council. If AH wishes to also become a parish councillor an election would be required to formally elect a new parish councillor.
- Legend Fires NW Stage 2022 – updated info sent 19/11/21  
Updated information received from Mark Hothersall:  
Our resident liaison teams will be visiting all properties which may be impacted by the event over the next 4 weeks. It is likely therefore that your

Councillors will see an increased awareness of the event, with the potential for questions to be directed to them.

On their visits the liaison teams will be delivering letters which provide an overview of the event and will include a Q & A sheet which will hopefully address the most common questions which we have seen. The letter also provides details for how questions can be addressed directly with the organising teams.

To extend invite to Mark to attend next PC meeting

- Appointment of representative of the Chipping Community Land Trust  
Discuss approaching A H and ask if he would be the PC representative
- Ribble Valley Rural Task Force – see information sheet  
Information leaflet shared with councillors
- Councillor Code of Conduct – updated 2021 code, to agree and accept  
Parish Councillors all in agreement to accept and adopt the new Code of Conduct
- Parish and Town Council Conference- report circulated by C Davies.  
Chair Davies has circulated the report, discuss the overall meeting briefly.
- Brabin's Trust update – emailed K Bailey for written update  
No contact has been made by K Bailey, no written report received. Discuss options for the future, Councillor Weld-Blundell will liaise with Kate and confirm if she remains the Brabin's Trust representative and if so could she send a report to be circulated. Councillor Davies asks if a parish councillor could attend a Brabin's Trust meeting and feedback to the parish council. David Urie Chipping PC is the Brabin's Trust representative, could contact be made with David.

#### 4. Parish Notice Board

Chair Davies will contact Andrew Church-Taylor regarding the cost of moving and replacing the parish notice board.

Councillors discuss that considering the cost to the parish and its limited funds would it be acceptable to not have a notice board. Discuss the statutory requirement to maintaining a notice board for public announcements/notice of meetings etc

Local Government Act 1972

(4)Public notice of a parish meeting shall be given—

(a)by posting a notice of the meeting in some conspicuous place or places in the parish

5. Parking in Chipping

Continues to be an increasing dangerous issue of parking in Chipping, causing congestion and minimising the safe route through Chipping, concerns raised regarding the ability again of emergency services passing through safely if required. Rupert Swarbrick had kindly raised this issue following the last meeting, however there continues to be an increase in traffic issues. Councillor Simon Hore will liaise with Rupert Swarbrick again regarding this issue and to confirm how to request if Parking Enforcement could attend on an increased frequency.

7 Track over Stanley – meeting with interested parties

Meeting with all interested parties to be confirmed for December 9<sup>th</sup> 2021 @ 7.30pm. Chair Davies will approach all interested parties and invite them to the meeting, location to be confirmed, to discuss the varied interests of all parties in using and maintaining the track in order that it is safe and risk free for the variety of users to continue to enjoy safely.

8. Notified AOB

- 2022/2023 Precept request to be completed – Clerk to complete
- Chair Davies discusses producing a short synopsis in print of parish council meetings to be produced and delivered to local residents – to action this if the associated costs/time factor allow
  - Discuss that the road lines at the junction of Hodder Hole Wood have been placed in the wrong location on the corner, Councillor Hore will report this.
  - Councillor Hampson raises a query by a parishioner of a sign that has been put up at Fence Wood, unsure of who this is meant to apply to or who actioned the sign to be erected. Councillor Hore will check this matter with RBVC to confirm if it was them or possible the Duchy.
  - John Stott confirms that he will provide a Christmas tree this year.
  - Councillor Hore discusses that all parish councils can apply for a £500 grant for Jubilee 2022 celebration, agree to apply for this grant. There is also another grant of £500 that can be applied for with regards for Lunch Club Christmas Grant 2021. Simon also shares the plans made for celebrations, including in Clitheroe for the Jubilee 2022, including a regiment march by the Duke of Lancaster regiment.
  - PSCO Aimee Jarrett to be invited to the next PC meeting
  - Discuss the recent Remembrance Day activity in Chipping, it was well attended and thanks given to those who had arranged this. The parish council discuss and agree it is appropriate for Bowland with Leagram to arrange a wreath to be placed at the War Memorial annually, no objections raised and feel it is highly appropriate. The council discuss and agree that it is also appropriate to contribute to the lunch provided on the day to the school band annually. To contact David Urie for further details of this and confirm the parish would like to contribute.

Chair Davies thanks all for their attendance.

Meeting closed 9pm