

MEETING OF THE BLACKMORE, HOOK END & WYATTS GREEN PARISH COUNCIL

Held on Thursday, 16th February 2012 in the Committee Room of Blackmore Village Hall. Commenced at 7.30pm.

Members present: Cllr Henwood (Chairman), Cllr Bennett, Cllr Keeble, Cllr Sue Wheeler, Cllr Frost, Cllr McCarthy, Cllr Dean, Cllr Thomas and Cllr Watley. Also Mrs R Nelson (Treasurer) and Susan Barnes (Parish Clerk).

Also present: County Cllr Ann Naylor

Apologies for absence were received from: Cllr Town, Cllr Brown, Cllr Steven Wheeler, Cllr Spiers and also Terry Smith (Herald magazine)

AMENDMENTS

The minutes of the meeting held on Thursday 26th January 2012 were signed by Cllr Henwood as a correct record with nil amendments.

DECLARATION OF INTEREST

Nil.

OPEN FORUM

Nil

CORRESPONDENCE

1823 The Clerk had received the RCCE 2012 entry forms for the best kept village competition

1824 The Clerk had received a letter of introduction of services from a local handyman which the Clerk will retain on file for future reference.

BOROUGH & COUNTY COUNCILLOR REPORTS

1825 Cllr Henwood reported that she was now on the Asset and Infrastructure panel for the forthcoming meeting which Cllr Sue Wheeler will also be attending on behalf of the Parish Council. Mrs Henwood also reported that the new food recycling scheme was going well with approximately a 60% uptake at present. She advised that BBC are looking at including a clearly marked white strip, or the equivalent, towards the end of each roll of orange recycling sacks and BBC will then provide replacement rolls at such time. Regarding the concern raised last month of the food recycling being tipped into the main general waste section of the collection vehicles, Cllr Henwood had looked into this and was advised that the back of the waste section on the vehicle was split into two compartments for the two types of recycling/waste removal. However, this was still in doubt with Cllrs who had watched the waste and recycling collections so further monitoring would be required and any further complaints dealt with at that time. It was also reported that the problem with the empty food caddies not being returned to their rightful owners and instead being thrown onto the footpaths continues to be a problem and the Clerk was asked to write to BBC again pointing this out.

County Cllr Ann Naylor reported that despite budgets being squeezed which is proving to be a challenge for authorities, she was pleased to say that there would be no increase in Council Tax charges to residents.

REPORTS OF COMMITTEES

POLICY & RESOURCES COMMITTEE

1826 FINANCE

The following cheques were approved for payment and signed:

£	Addressee	Description
69.36	A to Z Supplies	Goods supplied (contra TXR Hall chq for £25.90)
-	Essex Pension Fund	pension contribution
-	S Barnes	salary
-	HM Revenue & Customs	Tax/NI contributions
-	R Nelson	Book keeping
75.00	PETTY CASH	
159.50	Heatherland Ltd	Skip hire – inv. 16127
?	Piggotts Ltd	For supply of union jack flag for flagpole – pending price – two signatures required and one final signature upon quotation receipt (Cheque to be signed if approved)
205.00	Tipps X R Hall	¼ rent charge
450.00	Blackmore Parochial Charity	
46.55	A to Z supplies	Goods supplied (contra TXR Hall cq for 38.79)

Receipts:

- Nil

Payments:

- Nil

1827 FINANCIAL POWERS

All matters were in accordance with the financial reports distributed prior to the meeting. Mrs Nelson reported that the figures were showing that Recreation was still over budget at present although no invoice had been received for February. It was agreed that the Clerk would call a meeting with Kevin and Cllrs Bennett, Town, Dean and Sue Wheeler along with Rosemarie Nelson and the Parish Clerk to discuss future work schedules and budgets. It was suggested that the committee room at Tipps Cross Remembrance Hall be used. The Clerk will organise.

Rosemarie Nelson then circulated a copy of the 2012/13 budget which was approved at last month's PC meeting to all Cllrs and the Clerk. Mrs Nelson also circulated a copy of the Parish Council's Standing Orders and Financial Regulations, which had not changed from the previous year. This is to be considered in advance for approval and signing off at March's PC meeting.

Cllr Bennett went on to discuss the loan repayment holiday given to the Blackmore Village Hall Committee which is due to expire March 2012, after the one year agreed period expires. The outstanding amount due by BVH is £9660.00 and the question of a further 12 month loan repayment holiday was considered. It was proposed and agreed that the PC would request a copy of the agreement document between the Blackmore Village Hall and the Sports and Social Club along with a copy of their last year's accounts up to period 31st October 2011 and if all in accordance, the Parish Council would offer the repayment holiday as proposed.

1828 COMMUNITY POLICE MEETING

Nothing new to report.

1829 COMMUNITY BUS

The Clerk advised that the insurance Company, BJK, no longer required the Clerk to fax over every booking advice as they were happy with the history and no claim history.

1830 BLACKMORE CENTRE FOR YOUNG PEOPLE

Cllr Henwood advised that there would be a Quiz night on Friday 17th February should anyone wish to purchase tickets in aid of fund raising for the centre.

1831 BLACKMORE SPORTS ARENA – (formerly MUGA)

Cllr Keeble reported that bookings were down as a result of the recent snow but was picking back up now it had cleared.

1832 MOBILE LIBRARY

All OK and was present outside Tipps Cross Remembrance Hall today.

1833 BRENTWOOD BOROUGH PARISH COUNCIL ASSOCIATION

Nothing to report at present.

1834 ROADWAY RENTS

All paid and up to date until April 2012.

BLACKMORE MILLENNIUM PARK

1835 PROGRESS REPORT

Cllr Keeble reported that he thought there was an extra section of footpath needed by the bund and also a replacement of the cockleshells along the whole of the footpath. The Clerk will pass the supplier details to Cllr Keeble for him to obtain a quotation.

PLANNING COMMITTEE

The Planning Committee had met at Anvil House, Blacksmiths Alley, Blackmore, on 26th January 2012 and the following plans discussed. Copies of the minutes were distributed prior to the meeting and all was in accordance with the information supplied.

1836 PLANS

11/011164/FUL – No Objections to front and rear extensions and a new pitched roof over house and garage.

The Clerk had written to BBC planning Department concerning missing planning applications and they will monitor and forward and missing plans.

The Clerk had written to BBC regarding the felled oak tree at 1 Orchard Piece. BBC had responded advising it was perfectly reasonable for the owner to do so as it had no tree preservation orders against it. Cllr Watley questioned whether it should have had an order against it as it was quite a large established oak tree.

1837 OUTSTANDING ENFORCEMENT ISSUES

Bluebell Farm - Spriggs Lane, Blackmore (mobile home) - The Clerk had chased Christopher Stathers, BBC planning department. He advised in his letter dated 22nd August 2011 that this item had been chased internally and a new case reference number issued against this case file which had been temporarily lost at BBC. The outstanding Enforcement Notice dated back to 19th August 2002 and required the removal of the mobile home and he could not at this present time trace any subsequent planning permission for the retention of the mobile home. He would therefore be investigating this matter further and would update us as soon as possible, and after he had made a further visit to the property. – **No update since this**

Plot 3, Oak Tree farm, Chelmsford Road, Blackmore, CM4 0PZ – Cllr Watley was in receipt of the refused planning application.

Land adjacent to Oak Fold, Hook End Rd, Hook End - Being looked into by BBC in relation to any enforcement action being taken by them as on green belt land – **pending update/decision.**

Kiln Farm, Mountnessing Rd, Blackmore – **No updates for some time.**

Action required: Committee to monitor Oak Fold and further updates and planning applications received from BBC as it appears other applications are being processed without the PC first seeing them.

ENVIRONMENT COMMITTEE

A Meeting of the Environment Committee had been held on Monday 6th February 2012 at Crosshouse, Blackmore. The items below were in accordance with the minutes with the following updates.

1838 **Drain Clearance and Road Sweeping**
Being monitored

1839 **Village speed**
Committee reported that VAS sign on Wyatts Green Road not coming on until speed of 38 MPH reached. Could Clerk ask Highways to re-check.

1840 **Allotments**

New site may have to be sought.

1841 Ponds & posts by pond

Committee reported there was one post loose near the Antique shop on the Green.

1842 Road signs

Monitoring.

1843 Gunnells Corner – pavement (wheelchair access)

The Clerk gave the ECC Highways inspector's details (Trevor Baker) to Cllrs Henwood, Keeble and Town to look into.

1844 Planters

Nothing new to report

1845 Swallows Cross Island

Untidiness was reported to BBC by Clerk.

1846 Notice Board – junction of Chelmsford Rd, by the Green

Unknown who this is owned by – Committee monitoring

1847 Working party – to clear reeds from pond

To be organised by Committee

1848 Union Jack flag for flagpole

Cllr Town to confirm with Clerk the price or size of the last one she ordered with Piggotts so Clerk can re-order the same size

AOB discussed during sub committee meeting 6.2.12:

- Cllr Spiers reported that the hedge cuttings were being left by BBC after being cut, this was recently evident on Nine Ashes Rd near to the roundabout as well as branches left on the Library Green after cutting.
- Dog bin emptying being monitored

DATE OF NEXT MEETING: Monday 5th March 2012 – 7.30pm – Crosse House, Blackmore

Action Required:

The Committee asked the Clerk to organise a meeting with Kevin between each committee chair on Recreation and Environment as well as the Clerk and Treasurer and Cllr Bennett in the Tipps Cross Hall committee room, to be organised by the Clerk.

The Clerk will inform Blackmore Scouts and cubs of the parish spring clean to ask for their help as they have in previous years. Clerk will also organise posters for notice boards and post office

HERALD MAGAZINE

1849 NEXT EDITION

Nothing new to report in Terry Smith's absence. However, all going well.

RECREATION COMMITTEE

1850 A Meeting of the Recreation Committee had been held on 7th February 2012. All was in accordance with the committee meeting minutes distributed prior to the Parish Council meeting.

Ted Marriage Recreation Field

A.1.11 Play bark under swings

Ruts to be re-filled with soil and re-grass when weather permits. Chains to be adjusted if necessary thereafter.

A.11.11 Worn swing chains

BBC had reported 40% worn so Committee feels all OK for now but will monitor this.

B.11.11 Corroded leg of climbing frame

Pending repair by Kevin

C.11.11 Fire damage to swing

Cllr Dean reported he had inspected and saw no traces of fire damage. To be monitored for further reports from BBC inspector.

Items to monitor: Emptying of dog waste bins (x2)
 Repair of cracked paint on slide – will inspect and monitor

Mill Lane Play area

A.2.10 Moles

Being monitored. Have not reappeared.

C.6.10 Swing seat / holes

Being monitored. BBC inspection mentioned swing seats in report regarding corrosion on both cradle seats chain fixings. Kevin confirmed he will inspect and report back – will monitor

C.2.11 Outside Fence

Work completed - delete

D.2.11 Slide

Work completed - delete

E.11.11 Climbing frame

Reported leg corroded, this is now urgent. Cllr Dean reconfirmed this now requires urgent repair by Kevin

F.11.11 Matting under swings

Committee want to keep the matting. It is uneven but not felt to be a trip hazard since Kevin re-instated it. Monitor

Other items: To consider dog proof fencing - monitor

Walter Hobbs Recreation Field

B.2.08/E.6.10 Football pitches/Goal mouths

Cllr Keeble reported that the football team were marking out a third football pitch which was acceptable to the PC

A.11.10 Weed Growth (under swings)

Monitoring

B.11.10 *Wood chip (Hex swing and aerial runway)– Refer to items below

C.11.10 Goal Posts

Kevin has straightened two of them and will finish the remaining two when weather permits

D.4.11 *Hexagonal swing

Some wooden boards round to area need replacement. Monitoring

A.7.11 *Aerial runway

Currently monitoring

H.11.11 Fencing/gates to play area

Cllr Keeble asked Clerk to request Kevin to remove a rotten and potentially dangerous top piece of fence outside the play area. Clerk has applied for the Brentwood share fund scheme for a grant award to go towards this project. Pending decision.

I.11.11 Bins (need replacing) – Cllr Keeble proposed the purchase of 2 new bins from Glasdon UK which was approved. Clerk to order.

OTHER BUSINESS discussed during Sub Committee meeting 10.1.12:

As previously mentioned, the Committee asked the Clerk to organise a meeting with Kevin between each committee chair on Recreation and Environment as well as the Clerk and Treasurer and Cllr Bennett in the Tipps Cross Hall committee room, to be organised by the Clerk.

Date of Next Meeting: Tuesday 6th March 2012 – 7.00pm – Tipps Cross Remembrance Hall.

Action Required: The Clerk and Cllr Sue Wheeler are analysing all the dog bin emptying schedules to establish if any were missed by BBC.

CLERK'S REPORT

1851	<u>COMMITTEE MEETINGS</u>						
Planning	TBC	8.15 pm	Anvil House,	Blacksmiths	Alley,		
Blackmore							
Recreation	6.3.12	7.00 pm	Tipps X R Hall				
Environment	5.3.12	7.30pm	Crosse house				
Parish Council	15.3.12	7.30 pm	Blackmore V Hall				
Tipps X Mg'ment	13.3.12	8.00pm	Tipps X R Hall				
PARISH SPRING CLEAN		10.00am	Blackmore and Hook End meeting places				

- 1852 Cllr training day with EALC on 7th March 2012** – Attendees confirmed: Sue and Steve Wheeler, Neil McCarthy, Kathy Frost and Andrew Watley.

OTHER ITEMS

- 1853 Queen’s Diamond Jubilee** – The Clerk will email the Scouts and Cubs to establish if and what they may be organising within the Parish. Cllr Spiers will be organising a music festette for the 22nd and 23rd June 2012. Also the Sports and Social Club would be organising celebrations which Cllr s Keeble and Watley have details of should anyone be interested in attending.
- 1854 Purchase of PA system** – In hand with Cllr Keeble – to include on March’s agenda
- 1855 Red Rose Lane – Affordable housing proposals** – The Clerk had circulated to all Cllrs prior to the PC meeting a draft copy of the minutes taken. It was agreed that the Clerk would send Andrew Dutton a copy of the main points outlined at the meeting and the PC’s suggestions which were as a result of the various concerns raised by the Parish Council and the PC would therefore like to see the scheme more in line with their recommendations .

ANY OTHER BUSINESS – (for discussion only)

- 1856** Cllr Dean raised a concern to something he had recently witnessed. He said that he had noticed that the Regal buses were very dirty both inside and out and questioned that the general maintenance was being overlooked. County Cllr Ann Naylor said she would look into this and report back to the Clerk her findings.
- 1857** Cllr Sue Watley asked the PC to consider the monthly Parish Council meetings being held for the foreseeable future at Tipps Cross Remembrance Hall instead of bi-monthly meetings at Blackmore Village Hall. This was as a result of the clashing exercise class and loud music which made the meeting inaudible and therefore difficult to minute. This was agreed.

There being no further business, the Meeting closed at 9.40pm