

MEETING OF THE BLACKMORE, HOOK END & WYATTS GREEN PARISH COUNCIL

Held on Thursday, 15th June 2017 in the committee room of Tipps Cross Remembrance Hall.
Commenced at 7.30pm.

Members present: Cllr McCarthy, Cllr Keeble, Cllr Bennett, Cllr Watley, Cllr Lennon, Cllr Lockhart, Cllr Dean.
Parish Clerk, Susan Clapham present. Also present: Terry Smith (Herald Magazine Editor).

0418 APOLOGIES FOR ABSENCE

Cllrs Henwood, Thomas, Mason, Cannon, Hughes. Borough Cllr Aimi Middlehurst, County Cllr Lesley Wagland. Mrs Nelson (RFO).

0419 AMENDMENTS TO MINUTES

Nil amendments. The May 2017 minutes were signed as a correct record by the Chairman.

0420 DECLARATION OF INTEREST

Nil.

0421 OPEN FORUM

There were no members of the public present. No representations made.

0422 PROGRESS CHECK

The Clerk had gathered information regarding the 20MPH campaign. This would be passed to the Parks & Open Spaces (POS) Committee for consideration.

CORRESPONDENCE

The Clerk reported on the following correspondence received at the Parish Office since the last Ordinary meeting and subsequent committee meetings:-

0423 The Chairman had been contacted by several residents in Spring Pond Meadow affected by large, over bearing trees in the street. Cllr McCarthy had written to BBC/Cllr Keeble and supplied photographs. BBC would be investigating this complaint.

0424 Cllr McCarthy had again written to Louise McKinlay, BBC regarding the proposed meeting to discuss Oak Tree Farm, Chelmsford Road, Blackmore. The PC was still awaiting a date and Cllr's McCarthy, Mason, Keeble and Watley along with the Clerk would attend.

BOROUGH & COUNTY COUNCILLOR REPORTS

0425 Cllr Keeble had been contacted by the Speed Watch Team at BBC. He has listed with them, Blackmore Road, Wyatts Green Road, Hook End Road and Nine Ashes Road as problem areas where speeding is concerned. It was hoped the Parish Council volunteers would be loaned a speed gun to carry out speed checks in the local area. Cllr Keeble will give updates as they arise.

Cllr Keeble reported that he has a meeting scheduled with Phil Ruck, BBC CEO on Friday 16.6.17. He will raise the following items with him: Spring Pond Meadow trees, Oak Tree Farm and the lack of feedback and progress reports plus the 106 agreement in relation to the Norton Heath Riding School proposed development. Feedback to follow.

REPORTS OF COMMITTEES

POLICY & RESOURCES COMMITTEE

0426 FINANCE

ACCOUNTS FOR PAYMENT – The Clerk presented the following payment schedules and cheques requiring three Member signatures:

£	Addressee	Description
-	S Clapham	Reimbursed for postage/stamps
234.45	A to Z Supplies	Goods/Stationery – inv. 94624295 & 94628948 (Tipps X R Hall reimbursing £121.93 for goods)

280.00	Bits & Bytes	Office PC upgrade
1500.00	Kelhatch Press	Herald – inv. 3673
505.40	Mr T E Smith	Herald and postage reimbursed
1228.20	MD Landscapes (Anglia) Ltd	Grass cutting. Inv. 818
21.25	Affinity water	3569281-9 – water to War memorial
39.53	Affinity water	1789048-5 – water to B/More playing field
-	Mrs R Nelson	Book keeping
-	S Clapham	Reimbursed – mileage expenses – 19.5.17 – 15.6.17

Direct bank transfer payments via Unity Trust:

£ -	Essex Pension Fund	pension contribution
£-	S Clapham	Clerk's salary
£ -	HMR&C	Clerk's TAX & NI contributions

It was **RESOLVED** that:

- (i) The statutory basis for this item be noted as the Accounts and Audit (England) Regulations 2015;
- (ii) The List of Payments is approved as presented in the schedule.

Receipts: As advised by the Clerk

! BACS remittance of £496.99 for the quarterly VAT refund.

0427 FINANCIAL REPORTS: Financial Reports to 31st May 2017

In accordance with the reports distributed prior to the meeting. Cllr Bennett advised £12,025 had been spent against a budget of £14,000. All was in accordance with the reports with no amendments.

It was **RESOLVED** that:

- (i) the statutory basis for this item be noted as the Accounts and Audit (England) Regulations 2011; and,
- (ii) The June 2017 Financial Report be noted with no other action necessary.

0428 FINANCIAL POWERS:

- ! The approval of the year end accounts for period 2016/17 and Annual Return as circulated, was proposed by Cllr Watley, seconded by Cllr Lennon and all agreed. These were both signed by the Chairman.
- ! Copies of the Internal Audit were circulated at the meeting.
- ! The Council thanked Cllr Bennett and Mrs Nelson, RFO for completing the above matters.
- ! Swimming pool grant, Blackmore School: The school to complete the grant application form and return this along with the pool dates for parishioner use in the school holidays. This will then be considered by the council.

0429 MUGA RESURFACING PROJECT

The Council resolved to make an application for loan sanction in the sum of £28,000 to enable the surface of the Multi-Use Games Area (MUGA) to be upgraded to a Football Association approved 3G rubber bead in-filled surface.

0430 MAGAZINE COMMITTEE

Terry Smith advised that all was going well. The next deadline is 23rd July. The next edition will be 7-10 days early and the deadline must be met promptly due to Mr and Mrs Smith's holiday when they will be away for a period of one month.

PLANNING COMMITTEE

0431 PLANS

The following planning meetings were held since the last ordinary council meeting. All in accordance with the planning reports made by the committee which were approved and accepted.

30th May – Applications discussed:

17/00652/FUL – Wenlocks Meadow, Wenlocks Lane, Blackmore. CM4 0JS – Provision of 2 additional mobile homes and new dayroom - Objections raised. Inappropriate development of the Green Belt and in a flood risk area.

17/00744/FUL – Fourways, Hook End Road, Hook End, CM15 0HA – Raise ridge and add first floor extensions, and rear and front dormers. Single storey rear extension and new entrance porch and alterations to fenestrations – No objections as complies with CP1 (i) and (ii) in the Local Plan.

17/00797/TPO – 46 Orchard Piece, Blackmore, CM4 0RZ - T1 Oak – crown reduction, T4 Ash – lapsed pollard, crown reduction and remove deadwood, T2 Ash – Reduce crown and deadwood – No objections raised.

Cllr Lockhart (committee chairman) read out his report in respect of the reports and the following points noted:

Since the last PC meeting, the planning committee met on 30th May and considered (as listed above) three applications. The next planning meeting is on Tuesday 20th June. For consideration is the current renovation works at the Bull Public House so comments from Council would be welcomed. Cllr Lockhart and Cllr Keeble are hoping to meet with the owner at the Public House next week to discuss the renovations.

Cllr Lockhart had attended the BBC Planning meeting on Tuesday 13th June and had introduced himself to the new Chairman, Cllr Olivia Sanders.

The Clerk had received a provisional booking from BBC for Tipps Cross Remembrance Hall on Monday 24th July to hold an LDP consultation drop in event. However, this is to be confirmed.

0432 OUTSTANDING ENFORCEMENT ISSUES

As noted on the planning reports submitted to BBC.

PARKS AND OPENS SPACES COMMITTEE

There was a meeting of the Environment Committee on 5th June and copies of the minutes were distributed by the Clerk prior to the meeting.

! The Council received and accepted the Committee meeting minutes

0433 Phone Kiosk – Wyatts Green Lane (01277-821421)

Cllr McCarthy and Cllr Lennon have renovations in hand. Nothing new to report.

0434 CLERK'S REPORT

The Clerk handed to Cllr Lennon the EALC certificate received for his completion of the RoSPA training course (playground inspections).

The Clerk tendered her apologies for the July PC meeting. She would be on holiday from Thursday 6th July, returning on Monday 24th July. Mrs Nelson would take the minutes of the meeting.

0435	<u>COMMITTEE MEETING</u>			
	Parks & Open Spaces	10.7.17	6.30pm	Tipps X Remembrance Hall
	Planning	20.6.17	5.00pm	Blackmore Village Hall
	Parish Council	20.7.17	7.30 pm	Tipps X Remembrance Hall

0436 Finger Posts

The Clerk and Cllr Lockhart have applied for an ECC CIF grant.

0437 Public Engagement – (Facebook)

All OK. Cllr McCarthy said that with few followers, we need to engage with the public more.

0438 No 61 Bus service

Cllr McCarthy reported – Ensign will be relinquishing the service from 21st July and ECC are hoping to find a replacement after the tender process, which Ensign was not part of. Cllr Gooding, the new ECC Cabinet Member, had confirmed that the service will be subsidised until August 2020 which is at least reassuring news. Cllr McCarthy, Cllr Dicker (Doddinghurst) and the Clerk met on 12.6.17 to discuss the bus service. There is a meeting scheduled with ECC and the new bus operator on Monday 3rd July at Tipps Cross Remembrance Hall.

0439 Walter Hobbs Lease Renewal

A draft lease had been received from Wortley Byers Solicitors on 15.5.17. Cllr Bennett has approved the document and the Clerk is to liaise with Wortley Byers to ask them to proceed.

0440 BLACKMORE VILLAGE HALL

Subsidence at the Village Hall complex – Pending contact from the Engineer at UK Power Network Co. Regarding the lopping of the trees at Service Lane.

INFORMATION EXCHANGE / NEXT AGENDA ITEMS – (for discussion only)

0441 Plaque – St Laurence Church – As reported last month – The Clerk will contact the Vicar for feedback to the letter sent from the PC.

0442 Quality Status (EALC recommendation) – Cllr McCarthy supported the recommendation made by Cllr Peter Davey, EALC at the last BBPCA meeting for all Councils to undertake the Quality Status accreditation. The three options are ‘Foundation’, ‘Quality’ and ‘Quality Gold’ status. This would be valid for a period of four years. The benefits would be that it sets out what the Council’s aims are and a strategy to achieve them. This would be investigated further with EALC.

END: There being no further business, the Meeting was closed by the Chairman at 8.35 pm

Signed (Chairman): _____ Date: _____