

BIRDBROOK PARISH COUNCIL
MINUTES OF THE MEETING
HELD ON
TUESDAY 11 NOVEMBER 2024 AT 7.00PM
IN THE COMMUNITY HOUSE, BIRDBROOK

Present: Mr Steve Rhenius (Chair)
Mr Alan Cook
Mrs Anita Chadney
Mr Tim Chadney

Also Present: Cllr Diana Garrod (BDC)
Mrs Debbie Hilliard (Clerk)
5 members of the public

Steve Rhenius welcomed everyone to the meeting and thanked them for attending. Members of the public were invited to table questions.

Overhanging trees behind the pond – who was responsible? For trees overhanging onto roads, it was the responsibility of the landowner. It was agreed that the Clerk would draft a letter to the landowner. **Action.**

24/75 Apologies for Absence

Apologies were received from Cllr Peter Schwier (ECC) due to Planning Committee.

24/76 Other Absences

None.

24/77 Confirmation of Minutes

Alan Cook proposed, and Anita Chadney seconded with all in favour that the minutes of the meeting held on 10 September 2024 be approved as a correct record and signed.

24/78 Declarations of Interest

None.

24/79 Report of District Councillor

Cllr Garrod's report had been circulated prior to the meeting and was taken as read.
Cllr Garrod reported. Points noted were:-

- Anglian Water works near Fell Road – Members of the public raised concerns regarding mud on the road. Tim Chadney agreed to discuss with the Land Agent. Noted there has been damage to verges on the same road which needs rectification. **Action.**
- Pharmacies taking Sharps – It was noted that some pharmacies were no longer able to take sharps. However, GB Holdings will come and collect sharps boxes from households on behalf of BDC if required.

There were no further questions, Cllr Garrod was thanked for her report and left the meeting.

24/80 Members' Reports

- a) Pond – Nothing to report.
- b) Parks – Anita Chadney reported.
 - Community Orchard grant application, Baythorne End – Organisers of the grant had been in touch to ask for a copy of the lease and details of the project. This had now been sent to them and it was confirmed would be discussed at their next meeting.
 - CIF application – it was confirmed this had been submitted and the outcome was awaited.
- c) Chair's Report – It was agreed that information regarding the collection of sharps boxes would be included in the next parish news. The recent EALC briefing included details of an online safety meeting on 3 December 2024
- d) Highways – Alan Cook reported. Alan continued to liaise with local residents and Cllr Garrod regarding the issues around Clare Bridge and the proposals for the A1017 through Baythorne End which were noted as the introduction of a 30mph speed limit, installation of crash barriers at the A1017 junction with Station Road. The issues regarding Clare Bridge continued although it was acknowledged that white lining has improved matters slightly. Mr Cook expressed his exasperation at the lack of engagement or interest from ECC. It was noted that local residents were organising a petition. It was proposed and agreed that another LHP application be submitted.

24/81 Planning

Nothing to report.

24/82 VJ Day Commemoration

To consider proposal to commemorate VJ Day 80th anniversary. It was proposed and agreed to consider organising a commemoration. It was agreed to put an item in the parish news. One suggestion was an afternoon tea in the Community House with a moment of reflection there or at the war memorial.

24/83 Finance

- Budget 2025-26 – It was confirmed that councillors had received the Budget form circulated by the Clerk. The budget form was completed. It was agreed that the Clerk would circulate the final figures which would be formally agreed at the January meeting. **Action.**
- Finance Report – The finance report was received, considered and accepted.

24/84 Exclusion of the Public and the Press

None.

24/85 Confidential Items

None.

24/86 Time, Day and Date of Meetings 2025

7 January 2025

4 March 2025

22 April 2025 APA/Community House AGM


13 May 2025 AGM

8 July 2025

16 September 2025

11 November 2025

There being no further business to discuss the meeting closed at approximately 8.45pm.

Signed: 

Dated: 9/1/25

Action List

All Tuesdays at 7pm in the Community House.

Minute	Action	Responsibility	Outcome
24/80	Highways – submit new LHP application and covering letter.	Clerk	
24/83	Budget 2025-26 – Clerk to complete form and circulate. Agenda next meeting.	Clerk	
24/79	Anglian Water at Fell Road – mud on road/damage to verges – TC to speak to Land Agent	TC	