# **Birdbrook**

## PARISH COUNCIL

### Englewood · Dyers End · Stambourne · Essex, C09 4NE

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#### Clerk to the Council

##### Debbie Hilliard

26 June 2023

TO: THE MEMBERS OF BIRDBROOK PARISH COUNCIL

You are hereby summoned to attend the **MEETING** of the **BIRDBROOK PARISH COUNCIL,** which will be held on Tuesday **4 July 2023** at the **Community House, The Street, Birdbrook**, **at 7.00pm**, to transact the business shown in the Agenda below.

Debbie Hilliard

Clerk to the Council

**AGENDA**

**QUESTIONS FROM MEMBERS OF THE PUBLIC**

To receive questions from members of the public.

*In accordance with the agreed procedure, the time allocated for public questions shall be limited to 15 minutes or such other period determined by the Chairman of the Meeting.*

**1. APOLOGIES FOR ABSENCE**

To receive any apologies for absence*.*

**2.** **OTHER ABSENCES**

 To note any absences for which no apology has been received*.*

**3. CONFIRMATION OF MINUTES**

(a) To agree as a correct record the minutes of the meeting held on Tuesday 9 May 2023 (copy attached).

(b) Matters arising

**Action List**

|  |  |  |  |
| --- | --- | --- | --- |
| Minute | Action | Responsibility | Outcome |
| 23/39 | Grass Cutting – write to Mr Allen thanking him for high standard work and very positive feedback. Also ask if he could infill the dips and holes around the basketball ring and seed.Cowling for Station Road streetlight. Noted the light was shining in from the back of the light so it needs a cowling around the back. Clerk to notify A&J Lighting | ClerkClerk | Emailed 26/6Emailed 26/6 |
| 23/44 | Salt Bags – Tim and Alan will liaise to arrange to relocate the bags of salt. | TC/AC |  |
| 23/45 | Commemorative Bench – Contact the family and suggest that it replaces the one by the bus stop and use recycled plastic. | Clerk |  |
| 23/46 | Verge cutting – Contact Mr Pyman and arrange verge cutting. | Clerk | Completed 18/5 |

**4. DECLARATIONS OF INTEREST**

To receiveany Declarations of Interest by Members.

* *A Member with a personal interest in a matter must consider whether it is a “prejudicial interest” (i.e. prejudicial to the public interest).*
* *A Member must consider him/herself as having a prejudicial interest if it is a personal interest which a member of the public with knowledge of the relevant facts would regard as so significant and particular that it could prejudice the Member’s judgement of the public interest.*

Any Member who is unsure if a personal interest needs to be declared should consult the Clerk for clarification.

**5.** **REPORT OF DISTRICT COUNCILLOR**

**6.** **COMMUNICATION AND REPORT OF THE CLERK**

**7.** **MEMBERS’ REPORTS:-**

1. Pond
2. Parks
3. Chairman’s Report
4. Highways Report
5. Media

**8. PLANNING**

* Proposed Wixoe solar farm.

**9. FINANCE**

* Financial Report (attached).

**10. EXCLUSION OF THE PUBLIC AND THE PRESS**

In the event that the Agenda contains exempt pages, to consider the following motion to be proposed by the Vice Chairman:

*“That the public and the press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed.”*

**11. CONFIDENTIAL ITEMS**

**12. TIME, DAY AND DATE OF NEXT MEETING**

 Tuesday 5 September 2023

 Tuesday 14 November 2023

 7pm