# **Birdbrook**

## PARISH COUNCIL

### Englewood · Dyers End · Stambourne · Essex, C09 4NE

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#### Clerk to the Council

##### Debbie Hilliard

7 November 2022

TO: THE MEMBERS OF BIRDBROOK PARISH COUNCIL

You are hereby summoned to attend the **MEETING** of the **BIRDBROOK PARISH COUNCIL,** which will be held on **Tuesday 15 November 2022** at 7.00pm at Birdbrook Community House, Birdbrook - to transact the business shown in the Agenda below.

Debbie Hilliard

Clerk to the Council

**AGENDA**

**QUESTIONS FROM MEMBERS OF THE PUBLIC**

To receive questions from members of the public by prior arrangement with the Chair or Clerk

**1**. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence*.*

**2.** **OTHER ABSENCES**

 To note any absences for which no apology has been received*.*

**3**. **CONFIRMATION OF MINUTES**

To agree as a correct record the minutes of the extraordinary meeting held on Tuesday 6 September 2022.

**4**. **DECLARATIONS OF INTEREST**

To receiveany Declarations of Interest by Members.

* *A Member with a personal interest in a matter must consider whether it is a “prejudicial interest” (i.e. prejudicial to the public interest).*
* *A Member must consider him/herself as having a prejudicial interest if it is a personal interest which a member of the public with knowledge of the relevant facts would regard as so significant and particular that it could prejudice the Member’s judgement of the public interest.*

Any Member who is unsure if a personal interest needs to be declared should consult the Clerk for clarification.

**5. ACTION LIST**

**6. REPORT OF DISTRICT COUNCILLOR/COUNTY COUNCILLOR**

**7.** **COMMUNICATION AND REPORT OF THE CLERK**

**8.** **MEMBERS’ REPORTS:-**

1. Pond
2. Parks
* Grass cutting contract – advert to be agreed and placed in BPN/social media
* Christmas Fundraising
1. Chairman’s Report
2. Highways Report
3. Media/Magazine

**9. WARM ROOM/COMMUNITY HOUSE**

**10. PLANNING**

* 22/02642/HH - Tye Barn , Finkle Green, Birdbrook

**11. FINANCE**

* Financial Report (attached)
* Budget 2023-24 – to agree the budget for the next financial year (budget form previously circulated)
* Purchase of Bench from Glasdon for Birdbrook Playing Field
* BALC subscription

**12. EXCLUSION OF THE PUBLIC AND THE PRESS**

In the event that the Agenda contains exempt pages, to consider the following motion to be proposed by the Vice Chairman:

*“That the public and the press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed.”*

**13. CONFIDENTIAL ITEMS**

**14. TIME, DAY AND DATE OF NEXT MEETING**

 **Proposed dates for 2023:-**

10 January

 7 March

 9 May

 4 July

 5 September

 14 November

 All are Tuesdays at 7pm.