

Bosnia and Herzegovina Community Advice Centre (BHCAC)

TERMS AND CONDITIONS

Post: Advocacy Worker

Salary

£12,188 per annum, plus 3 % inflation increase for each year and pension at 9%

Contract Duration

Three year

Hours of Work

Hours of work are 14 hours per week (Monday, Tuesday, between 9 am-5 pm) excluding meal breaks.

Annual Leave

The leave year runs from 1 January to 31 December and annual leave allowance for a full leave a year is 11 days (28 days for full-time staff) plus any public holidays that fall upon days that you would normally work.

Probation Period

All appointments are subjected to six- month probation period.

Notice Period

You are required to give three months' notice. The Bosnia and Herzegovina Community Advice Centre is required to do the same.

Special Requirements

DBS Enhanced Check

ADDITIONAL BENEFITS

Pension Scheme

Employees can choose their own pension scheme. Member's contributions are 3% of annual gross salary and the BHCAC will contribute additional 9% of annual gross salary.