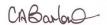
BOWERS GIFFORD & NORTH BENFLEET PARISH COUNCIL ANNUAL MEETING TO BE HELD AT THE BENBOW CLUB, POUND LANE, BOWERS GIFFORD WEDNESDAY 31 MAY 2017 COMMENCING AT 7.30 P.M.

for the transaction of business as set out below. Members of the public and press are cordially invited to attend.



Christine Barlow Parish Council Clerk

AGENDA

- 11/17 Introductions To welcome all to the Parish Council Annual meeting
 12/17 Election of Chair.
 13/17 Declaration of Acceptance Signing of Declaration of Acceptance of Office by elected Chair.
 14/17 Election of Vice-Chair.
 15/17 Apologies for absence.
- **Declarations of member's interest** To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by members relating to any agenda items.
- **Appointment of Representatives –** To appoint representatives to the following areas of interest:
 - Parish Council's Planning Advisory Group
 - > Association of Basildon Local Council's
 - Bus Transport Forum
 - Basildon Council Liaison Group
 - Other groups where applicable
- **18/17 Public Forum:** To enable residents to raise issues of concern with Parish Councillors (The time allowed for this item is 15 minutes)
- 19/17 Minutes of Parish Council meetings held on Wednesday 26th April 2017: The Council to receive a copy of the Annual Parish Meeting minutes held on 26th April 2017 and approve the accuracy of the Parish Council Meeting minutes held subsequent to the aforesaid meeting.
- **20/17 Parish Clerks Report:** To report on business undertaken since the last meeting and agreed dates for Parish Council future meetings

21/17 Planning - Councillors to review and comment on Planning Application/s under the Town and Country Planning Act 1990 (as amended)

TOWN AND COUNTRY PLANNING ACT 1990 - APPLICATION NO: 17/00557/FULL

Proposed single storey side extension – Sunnyview, Osborne Road, Bowers Gifford, Basildon

- **21/17/1** Planning decisions and comments To receive updates and comments on decisions in respect of planning applications discussed at previous meetings.
- **22/17 Finance Report: The Responsible Finance Officer to advise on:**
 - (i) The Parish Council's current financial position.
 - (ii) The Internal Audit carried out on 10th May 2017 and any recommendations made by the Internal Auditor.
 - (iii) To confirm the Parish Council's bank account signatories for 2017/18.
- **Neighbourhood Planning:** To update on the progress of the Neighbourhood Development Plan.
- **24/17 Flooding:** To minute discussions with Essex County Council and the Environment Agency in connection with finding solutions to flooding in the Parish.
- **24/17 Changes to Local addresses:** To update on any progress to change the details of local postal addresses in the Parish
- **25/17** Parish-in-Bloom: To discuss holding the Parish-in-Bloom Event in 2017
- **26/17** Date of next meeting To confirm the date of the next Parish Council meeting.