



Bowers Gifford & Benfleet Parish Council

Bowers Gifford & Benfleet Parish Council Meeting to be held on **WEDNESDAY 28th APRIL at 8.15 p.m.** remotely via Zoom Virtual Conferencing, for the transaction of business. Members of the public and press are invited to attend virtually to listen to the debate. Details of how to join the meeting are set out below the agenda.

CA Barlow

Mrs Christine Barlow, Clerk to the Parish Council

AGENDA

117/20 APOLOGIES FOR ABSENCE:

118/20 DECLARATION OF MEMBERS INTEREST: To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by members relating to any agenda items.

119/20 VIRTUAL PUBLIC FORUM: Residents have the opportunity to raise issues and ask questions of the Parish Council and the Parish Clerk to identify any questions which have been sent to her, by email, from the public. The time allowed for this item is a maximum of 15 minutes)

120/20 MINUTES OF PARISH COUNCIL MEETING: To approve the minutes of the meeting held on 31st March 2021

121/20 WARD/COUNTY COUNCILLOR UPDATE: Time is set aside for Borough/County Councillors, if present, to address the meeting.

122/20 PARISH CLERK'S REPORT: The Parish Clerk to report on matters since the previous meeting on 31st March 2021.

123/20 FINANCE REPORT: The Responsible Finance Officer to report on the Parish Council's current financial position and other matters including:

- (i) To report on the Parish Councils current financial position and advise on arrangements to carry out the Annual Internal and External Audit.
- (ii) To receive the Parish Council end of year Income and Expenditure and Cash Book details for 2020/21.

124/20 PLANNING: Councillors to review and comment on Planning Application/s under the Town and Country Planning Act 1990 (as amended)

TOWN AND COUNTRY PLANNING ACT 1990 - APPLICATION NO: 21/00572/FULL

Erection of attached garage to side/rear - 18 Bowers Court Drive, Bowers Gifford, Basildon, Essex

**TOWN AND COUNTRY PLANNING ACT 1990 - APPLICATION NO:
21/00452/FULL**

Demolition of existing bungalow and garage, and erection of a new detached chalet with detached garage. - 101 Pound Lane, Bowers Gifford, Basildon, Essex

125/20 PLANNING DECISIONS: Councillors to receive updates regarding planning applications discussed at previous meetings and other relevant applications.

126/20 ANNUAL INTERNAL AND EXTERNAL AUDIT 2020/2021:

- (i) Annual Governance Statement: To confirm a sound system of internal control is in place regarding the business activities of the Parish Council
- (ii) Annual Audit process for 2020/2021
- (iii) To agree the appointment of the Internal Auditor.

127/20 NEIGHBOURHOOD PLAN: Update on matters as appropriate

129/20 PARISH COUNCIL ANNUAL MEETING:

The Parish Council Annual Meeting will take place on Wednesday 26th May 2020 at 7.30 p.m.

HOW TO JOIN THE MEETING AS A MEMBER OF THE PUBLIC

Meetings are currently being conducted remotely in compliance with the
Coronavirus Act 2020.

If a member of the public wishes to join the meeting and listen to the debate they must, in the first instance, contact the Parish Clerk by email or text up to **5.00 p.m.** on the day of the meeting. Email details are: clerkbgnbparishcouncil@gmail.com Text (M) 07758255621. All agendas and minutes can be viewed on the Parish Council website:

www.e-voice.org.uk/bgnb-parishcouncil.

Please note the meeting will be recorded for the purpose of accuracy in the minutes.

For General Data Protection Regulations (GDPR) 2018 please visit the Parish Council website for our policy (e-voice.org.uk/bgnb-parishcouncil)