



BOWERS GIFFORD & NORTH BENFLEET PARISH COUNCIL

Bowers Gifford & North Benfleet **ANNUAL MEETING OF THE PARISH COUNCIL** to be held at The Benbow Club, Pound Lane, Bowers Gifford on **WEDNESDAY 18th MAY 2022** commencing at 7.30 p.m. for the transaction of business as set out below.

Members of the public and press are cordially invited to attend.

CA Barlow

Christine Barlow, Clerk to the Parish Council

AGENDA

- 1/22** **Introductions** - To welcome all to the Annual Meeting of the Parish Council
- 2/22** **Election of Chair.**
- 3/22** **Declaration of Acceptance** - Signing of Declaration of Acceptance of Office by elected Chair and to receive a signed Declaration of Acceptance from each elected Councillors.
- 4/22** **Election of Vice-Chair.**
- 5/22** **Apologies for absence.**
- 6/22** **Declarations of Member's interest:** To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by members relating to any agenda items.
- 7/22** **Minutes of Parish Council meetings:** To approve the minutes of the meeting held on 27th April 2022 and Chairman to sign.
- 8/22** **Ward/County Councillor update:** Time is set aside for Borough/County Councillors to address the meeting.
- 9/22** **Appointment of Representatives:** To confirm the appointments of Parish Councillors to the following areas of interest:
- Association of Basildon Local Councils (ABLC)
 - Basildon Council Liaison Group
 - Neighbourhood Development Steering Group
- 10/22** **Finance Report:**
- (i) To receive a summary of the Parish Council's current financial position
(ii) To confirm the Parish Council's bank account signatories for 2021/2022.
- 11/22** **Planning** - Councillors to review and comment on Planning Application/s under the Town and Country Planning Act 1990 (as amended):

- 12/22 Planning updates and comments:** To receive updates and comments on planning applications discussed at previous meetings.
- REF: Notice ID: MFN0653013: Essex County Council:** Proposed disposal of land at Cornwall Road, Bowers Gifford, Basildon, Essex
- 13/22 Parish Clerks Report:** To update Councillors on business since the last meeting held on 27th April 2022 and the progress of plans for the Queen's Platinum Jubilee Picnic-in-the-Park Event.
- 14/22 Neighbourhood Development Order:** To confirm the appointment of consultants to conduct a Feasibility Study to conduct the viability of moving forward with the Neighbourhood Development Order Project and the next steps in the process.
- 15/22 Councillor Vacancies:** To discuss the recruitment of Councillors to fill Councillor vacancies.
- 16/22 Public Forum :** Residents have the opportunity to raise questions of a general nature not discussed during the meeting. (The time allowed for this item is 15 minutes)
- 17/22 Date of next meeting:** To confirm the date of the next meeting as 29th June 2022 and subsequent meetings for the Financial year 2022-2023.
- 18/22 Personnel Matters:** To discuss the Parish Clerks/RFO incremental increase in salary. Members of the public to be excluded