

**BOWERS GIFFORD & NORTH BENFLEET PARISH COUNCIL ANNUAL MEETING
TO BE HELD AT THE BENBOW CLUB, POUND LANE, BOWERS GIFFORD
ON WEDNESDAY 16th MAY 2018
COMMENCING AT 7.30 P.M.**

for the transaction of business as set out below.
Members of the public and press are cordially invited to attend.

CA Barlow

Christine Barlow, Clerk to the Parish Council

AGENDA

- 1/18 Introductions** - To welcome all to the Parish Council Annual meeting
- 2/18 Election of Chair.**
- 3/18 Declaration of Acceptance** - Signing of Declaration of Acceptance of Office by elected Chair and to receive a signed Declaration of Acceptance from each elected Councillors.
- 4/18 Election of Vice-Chair.**
- 5/18 Apologies for absence.**
- 6/18 Declarations of member's interest** – To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by members relating to any agenda items.
- 7/18 Appointment of Representatives** – To appoint representatives to the following areas of interest:
- Parish Council's Planning Advisory Group
 - Association of Basildon Local Councils
 - Bus Transport Forum
 - Basildon Council Liaison Group
 - Essex County Council Highways Panel
 - Neighbourhood Plan Steering Group
- 8/18 Public Forum:** To enable residents to raise issues of concern with Parish Councillors (The time allowed for this item is 15 minutes)
- 9/18 Minutes of Parish Council meetings:** The Council to receive a copy of the following meetings on 25th April 2018 and approve the accuracy of the meeting minutes:
- (i) Annual Parish Meeting held on 25th April 2018
 - (ii) Parish Council Meeting on 25th April 2018

10/18 Parish Clerks Report: To report on business undertaken since the last meeting.

11/18 Parish Council Meeting dates 2018/2019: To confirm the dates for Parish Council meetings in the fiscal year 2018/2019

12/18 Planning - Councillors to review and comment on Planning Application/s under the Town and Country Planning Act 1990 (as amended)

**TOWN AND COUNTRY PLANNING ACT 1990 - APPLICATION NO:
18/00489/FULL**

Two storey side extension - 10 Alpha Close Bowers Gifford Basildon SS13 2HZ

13/18 Planning decisions and comments – To receive updates and comments on decisions in respect of planning applications discussed at previous meetings.

14/18 Finance Report: The Responsible Finance Officer to advise on:

- (i) The Parish Council's current financial position.
- (ii) The Internal Audit carried out on 11th May 2018 and any recommendations made by the Internal Auditor.
- (iii) To confirm the Parish Council's bank account signatories for 2018/19.
- (iv) Data Protection Act 2018: Changes in legislation from May 25th 2018

15/18 Neighbourhood Planning/Local Plan: To update on the progress of:

- (i) Bowers Gifford & North Benfleet Neighbourhood Plan
- (ii) Basildon Council Local Plan (Regulation 19) Consultation

16/18 Picnic-in-the-Park 2018: To update on further arrangements for the event on 2nd September 2018

17/18 Date of next meeting: To confirm date of next Parish Council meeting.