



BOWERS GIFFORD & NORTH BENFLEET PARISH COUNCIL

Bowers Gifford & North Benfleet **PARISH COUNCIL MEETING** to be held in The Benbow Club, Pound Lane, Bowers Gifford on **WEDNESDAY 24th APRIL 2024 commencing at 7.00 p.m.** for the transaction of business as set out below. Members of the public and press are cordially invited to attend.

A handwritten signature in black ink that reads 'C Barlow'.

Christine Barlow, Clerk to the Parish Council

AGENDA

- 147/23 APOLOGIES FOR ABSENCE:**
- 148/23 DECLARATIONS OF MEMBER'S INTEREST:** To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by members relating to any agenda items.
- 149/23 MINUTES OF PARISH COUNCIL MEETING HELD ON 28th February 2024:** To approve the minutes of the previous meeting and Chair to sign.
- 150/23 PUBLIC FORUM :** Residents have the opportunity to raise questions of a general nature. (The time allowed for this item is 15minutes)
- 151/23 WARD/COUNTY COUNCILLOR UPDATE:** Time is set aside for Borough/County Councillors to address the meeting.
- 152/23 PARISH CLERK'S REPORT:** To update on business since the last meeting on 27TH March 2024.
- 153/23 FINANCE REPORT:** Responsible Finance Officer to provide a summary of the Parish Council's financial position and advise on other relevant financial matters.
- (i) To provide a summary of income and expenditure since the last meeting on 27TH March 2024
 - (ii) To present to Councillors the End-of-Year Income and Expenditure sheet and other relevant information.
 - (iii) To advise the date for carrying-out the Parish Council's Internal Audit (2023-2024) and the External Audit Process for completing the Annual Governance and Accountability Return (AGAR) (Item deferred from previous meeting on 27th March 2024)

- 154/23 Annual Governance and Accountability Return 2022/2023:** To confirm that all internal controls are in place and had been achieved in respect of the Parish Council finances during the year.
- 155/23 Annual Accountancy Statement:** To approve the Annual Accountancy Statement for the 2023/2024 financial year.
- 156/23 PLANNING:** Councillors to review and comment on Planning Application/s under the Town and Country Planning Act 1990(as amended).
- TOWN AND COUNTRY PLANNING ACT 1990 - APPLICATION NO: 24/00400/FULL** - Majola, Clarence Road, Bowers Gifford, Alterations to roof including increase to the ridge height to create first floor and with roof window to side elevation.
- 157/23 PLANNING UPDATES AND COMMENTS:** To receive updates and comments on planning applications discussed at previous meetings.
- 158/23 DATE OF NEXT MEETING:** The next meeting will be Annual Meeting of the Parish Council and will take place on 29th May 2024