



BOWERS GIFFORD & NORTH BENFLEET PARISH COUNCIL

Bowers Gifford & North Benfleet **ANNUAL MEETING OF THE PARISH COUNCIL** to be held at The Benbow Club, Pound Lane, Bowers Gifford on **WEDNESDAY 31st MAY 2023** commencing at 7.30 p.m. for the transaction of business as set out below.

Members of the public and press are cordially invited to attend.

A handwritten signature in black ink, appearing to read 'C Barlow'.

Christine Barlow, Clerk to the Parish Council

AGENDA

- 1/23** **Introductions** - To welcome all to the Annual Meeting of the Parish Council
- 2/23** **Election of Chair.**
- 3/23** **Declaration of Acceptance** - Signing of Declaration of Acceptance of Office by elected Chair and to receive a signed Declaration of Acceptance from each elected Councillors.
- 4/23** **Election of Vice-Chair.**
- 5/23** **Apologies for absence.**
- 6/23** **Declarations of Member's interest:** To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by members relating to any agenda items.
- 7/23** **Public Forum** : Residents have the opportunity to raise questions of a general nature not discussed during the meeting. (The time allowed for this item is 15 minutes)
- 8/23** **Minutes of Parish Council meetings:** To approve the minutes of the meeting held on 26th April 2023 and Chairman to sign.
- 9/23** **Ward/County Councillor update:** Time is set aside for Borough/County Councillors to address the meeting.
- 10/23** **Appointment of Representatives:** To confirm the appointments of Parish Councillors to the following areas of interest:
 - Association of Basildon Local Councils (ABLC)
 - Basildon Council Liaison Group

11/23 Parish Clerk's Report: To update on business since the last meeting on 26th April 2023

12/23 Finance Report:

- (i) To receive a summary of the Parish Council's current financial position
- (ii) To confirm the Parish Council's bank account signatories for 2023/2024.
- (iii) To advise regarding the Internal Audit Report for 2022/2023
- (iv) To confirm the incremental increase of the Parish Council Clerk/RFO

13/23 Planning - Councillors to review and comment on Planning Application/s under the Town and Country Planning Act 1990 (as amended):

PLANNING APPLICATION NO: 23/00492/FULL - Retention of existing one-bedroom bungalow - Gladwinds, London Road, Bowers Gifford, Basildon, Essex

PLANNING APPLICATION NO: 23/00538/VAR: Removal of Condition 7 (The fences enclosing units 13 and 15 as indicated on Location Plan shall be removed within 2 months from the date of this permission) of consent reference 22/01359/FULL (Change of Use of Units 13 and 15 to office use (Class E) - Rear Of 245 Pound Lane Bowers Gifford Basildon

PLANNING APPLICATION NO: 23/00687/LDCE: To establish the lawfulness of land and buildings for commercial (Class E(g), B2 and B8) - Sadlers Hall Farm London Road, Bowers Gifford, Basildon, Essex , SS13 2HD

PLANNING APPLICATION NO: 23/00590/FULL: Retrospective change of use of garages to offices - use Class E, storage and distribution use - Class B8 - 311 Pound Lane Bowers Gifford Basildon Essex

PLANNING APPLICATION NO: 23/00602/LDCE: To establish the lawfulness of the occupation of an existing building as a dwellinghouse. Carpenters Farm, Harrow Road, North Benfleet, Basildon Essex SS12 9JJ

PLANNING APPLICATION NO: 23/00655/FULL: Proposed 3 detached dwellings - Land West of Elm End, Elm Road, Bowers Gifford, Basildon

14/23 Planning updates and comments: To receive updates and comments on planning applications discussed at previous meetings.

15/23 Neighbourhood Development Order: To update on the progress of the Neighbourhood Development Order (NDO) Feasibility Study

16/23 Date of next meeting: To confirm the date of the next meeting.

