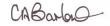


BOWERS GIFFORD & NORTH BENFLEET PARISH COUNCIL

Bowers Gifford & North Benfleet **ANNUAL MEETING OF THE PARISH COUNCIL** to be held at The Benbow Club, Pound Lane, Bowers Gifford on **WEDNESDAY 31st MAY 2023** commencing at 7.30 p.m. for the transaction of business as set out below.

Members of the public and press are cordially invited to attend.



Christine Barlow, Clerk to the Parish Council

AGENDA

- 1/23 Introductions To welcome all to the Annual Meeting of the Parish Council
- 2/23 Election of Chair.
- 3/23 Declaration of Acceptance Signing of Declaration of Acceptance of Office by elected Chair and to receive a signed Declaration of Acceptance from each elected Councillors.
- 4/23 Election of Vice-Chair.
- 5/23 Apologies for absence.
- **Declarations of Member's interest:** To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by members relating to any agenda items.
- **Public Forum**: Residents have the opportunity to raise questions of a general nature not discussed during the meeting. (The time allowed for this item is 15 minutes)
- **Minutes of Parish Council meetings:** To approve the minutes of the meeting held on 26th April 2023 and Chairman to sign.
- **9/23 Ward/County Councillor update:** Time is set aside for Borough/County Councillors to address the meeting.
- **10/23** Appointment of Representatives: To confirm the appointments of Parish Councillors to the following areas of interest:
 - Association of Basildon Local Councils (ABLC)
 - Basildon Council Liaison Group

Parish Clerk's Report: To update on business since the last meeting on 26th April 2023

12/23 Finance Report:

- (i) To receive a summary of the Parish Council's current financial position
- (ii) To confirm the Parish Council's bank account signatories for 2023/2024.
- (iii)To advise regarding the Internal Audit Report for 2022/2023
- (iv)To confirm the incremental increase of the Parish Council Clerk/RFO
- **Planning -** Councillors to review and comment on Planning Application/s under the Town and Country Planning Act 1990 (as amended):

PLANNING APPLICATION NO: 23/00492/FULL - Retention of existing one-bedroom bungalow - Gladwinds, London Road, Bowers Gifford, Basildon, Essex

PLANNING APPLICATION NO: 23/00538/VAR: Removal of Condition 7 (The fences enclosing units 13 and 15 as indicated on Location Plan shall be removed within 2 months from the date of this permission) of consent reference 22/01359/FULL (Change of Use of Units 13 and 15 to office use (Class E) - Rear Of 245 Pound Lane Bowers Gifford Basildon

PLANNING APPLICATION NO: 23/00687/LDCE: To establish the lawfulness of land and buildings for commercial (Class E(g), B2 and B8) - Sadlers Hall Farm London Road, Bowers Gifford, Basildon, Essex, SS13 2HD

PLANNING APPLICATION NO: 23/00590/FULL: Retrospective change of use of garages to offices - use Class E, storage and distribution use - Class B8 - 311 Pound Lane Bowers Gifford Basildon Essex

PLANNING APPLICATION NO: 23/00602/LDCE: To establish the lawfulness of the occupation of an existing building as a dwellinghouse. Carpenters Farm, Harrow Road, North Benfleet, Basildon Essex SS12 9JJ

PLANNING APPLICATION NO: 23/00655/FULL: Proposed 3 detached dwellings - Land West of Elm End, Elm Road, Bowers Gifford, Basildon

- **Planning updates and comments:** To receive updates and comments on planning applications discussed at previous meetings.
- **Neighbourhood Development Order:** To update on the progress of the Neighbourhood Development Order (NDO) Feasibility Study
- **16/23** Date of next meeting: To confirm the date of the next meeting.