

**BOWERS GIFFORD & NORTH BENFLEET PARISH COUNCIL MEETING TO BE  
HELD AT THE BENBOW CLUB, POUND LANE, BOWERS GIFFORD  
WEDNESDAY 25<sup>th</sup> APRIL 2018  
COMMENCING AT 8.15 P.M.**

for the transaction of business as set out below.  
Members of the public and press are cordially invited to attend.



Christine Barlow  
Parish Council Clerk

**AGENDA**

- 165/17 APOLOGIES FOR ABSENCE:**
- 166/17 DECLARATION OF MEMBERS INTEREST:** To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by members relating to any agenda items.
- 167/17 PUBLIC FORUM:** To enable residents to raise issues of general concern with Parish Councillors. (The time allowed for this item is 15 minutes)
- 168/17 MINUTES OF PARISH COUNCIL MEETING:** The Council to approve the accuracy of the minutes of the meeting held on 28<sup>th</sup> February and 28<sup>th</sup> March 2018.
- 169/17 PARISH CLERK'S REPORT:**
- (i) To briefly update on Parish Council business matters since the meeting on 28<sup>th</sup> March 2018.
  - (ii) To discuss suggested changes to the Parish Council email address.
  - (iii) Parish Council Facebook page details.
- 170/17 FINANCE REPORT:** To report on the Parish Council's current financial position and other applicable financial matters including:
- (i) To provide Councillors with a report of income and expenditure since the meeting on 28<sup>th</sup> March 2018.
  - (ii) To approve the Parish Clerk's Statutory Salary increase for 2018/2019.
- 171/17 Annual Governance and Accountability Return 2017/2018:** To confirm that all internal controls are in place and had been achieved in respect of the Parish Council finances during the year and to approve the Annual Accountancy Statement for the 2017/2018 financial year.
- 172/17 Bank Signatories:** To agree the change of the Parish Council bank signatories

in preparation for the new financial year.

- 173/17 PLANNING:** Councillors to review and comment on Planning Application/s under the Town and Country Planning Act 1990 (as amended).

**TOWN AND COUNTRY PLANNING ACT 1990 - APPLICATION NO: 18/00474/FULL**

Construction of a new raised roof over the whole property to create accommodation at first floor, with the addition of front and rear cat-slide dormers - 1 Bowers Court Drive, Bowers Gifford, Basildon, Essex

**TOWN AND COUNTRY PLANNING ACT 1990 - APPLICATION NO: 18/00395/TFULL**

Installation of 18.9 metre high lattice telecommunications mast with two transmission dishes, ground based apparatus, ancillary development and associated landscaping - Bowers Hall Farm, Church Road, Bowers Gifford, Basildon.

**TOWN AND COUNTRY PLANNING ACT 1990 - APPLICATION NO: 18/00413/FULL**

Retention of extension to annexe building. Extension to provide exercise room to support and assist with various health issues - Ash Cottage, Elm Road, Bowers Gifford, Basildon.

- 173/17/1 PLANNING DECISIONS AND COMMENTS:** To receive notification of planning application decisions.

To provide Councillors with an update on decisions made by Basildon Council in respect of planning applications as discussed at previous meetings.

- 174/17 BOWERS GIFFORD & NORTH BENFLEET NEIGHBOURHOOD PLAN:** To update on the Bowers Gifford and North Benfleet Parish Council Neighbourhood Plan progress.

- 175/17 PARISH COUNCIL ELECTIONS 2018:** Update on the changes which will affect the Parish Council after May 3<sup>rd</sup> Elections.

- 176/17 DATE OF NEXT PARISH COUNCIL MEETING:** To confirm the date of the next meeting as 30<sup>th</sup> May 2018.