



BOWERS GIFFORD & NORTH BENFLEET PARISH COUNCIL

Bowers Gifford & North Benfleet **PARISH COUNCIL ANNUAL MEETING** to be held at The Benbow Club, Pound Lane, Bowers Gifford on **WEDNESDAY 29TH MAY 2024** commencing at 7.30 p.m. for the transaction of business as set out below.

Members of the public and press are cordially invited to attend.

CA Barlow

Christine Barlow, Clerk to the Parish Council

AGENDA

- 1/24** Introductions: Welcome All to the Annual Meeting of the Parish Council 2024
- 2/24** **Election of Chair:** To propose and confirm the election of Chair for 2024/2025
- 3/24** **Declaration of Acceptance** - Signing of Declaration of Acceptance of Office by elected Chair and to receive a signed Declaration of Acceptance from each elected Councillors.
- 4/24** **Election of Vice-Chair:** To elect a Vice-Chair of the Council if deemed required.
- 5/24** **Apologies for absence:**
- 6/24** **Declarations of Member's interest:** To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by members relating to any agenda items.
- 7/24** **Minutes of Parish Council meetings:** To approve the minutes of the meeting held on 24th April 2024 and Chair to sign.
- 8/24** **Ward/County Councillor update:** Borough/County Councillors to address the meeting.
- 9/24** **Public Forum :** Residents have the opportunity to raise questions of a general nature not discussed during the meeting. (The time allowed for this item is 15 minutes)
- 10/24** **Appointment of Representatives:** To confirm the appointments of Parish Councillors to the following areas of interest:
- Association of Basildon Local Councils (ABLC)
 - Basildon Council Liaison Group
- 11/24** **Parish Clerks Report:** The Parish Clerk to update on the outcomes of business since the last meeting on 24th April 2024

12/24 Finance Report:

- (i) To receive a summary of the Parish Council's current financial position
- (ii) To present the Internal Audit Report for 2023/2024 and advise on the next steps in respect to the External Audit
- (iii) To review the Parish Council's Risk Assessment
- (iv) To confirm the Parish Council's bank account signatories for 2024/2025.

13/24 Planning - Councillors to review and comment on Planning Applications under the Town and Country Planning Act 1990 (as amended):

PLANNING APPLICATION NO: 24/00494/FULL - Single storey rear extension – Mayfield, Osborne Road, Bowers Gifford

TOWN AND COUNTRY PLANNING ACT 1990 - APPLICATION NO: 24/00566/FULL - Remove existing roof and construct new roof system incorporating internal habitable space within enlarged roof space at first floor level within Summer House R/O Dora Cottage – Dora Cottage Cornwall Road Bowers Gifford Basildon

14/24 Planning updates and comments: To receive updates and comments on planning applications discussed at previous meetings.

Notification of Appeals from Basildon Council in this current cycle:

PLANNING APPLICATION: 23/01262/FULL: Land at The Cabin, Windsor Road, Bowers Gifford - Demolition of existing dwelling and erection of replacement dwelling.

15/24 Neighbourhood Development Order: To update on the progress of the Neighbourhood Development Order (NDO).

16/24 Parish Council Events: To confirm the dates of the Parish Council community activities for 2024: :

- (i) D-Day 80th Anniversary – Lighting of the Beacon 6th June 2024
- (ii) Parish in Bloom Competition – July 2024
- (iii) Picnic-in-the-Park- 8th September 2024

17/23 Date of next meeting: To confirm the date of the next meeting.