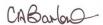
## BOWERS GIFFORD & NORTH BENFLEET PARISH COUNCIL ANNUAL MEETING TO BE HELD AT THE BENBOW CLUB, POUND LANE, BOWERS GIFFORD ON WEDNESDAY 16<sup>th</sup> MAY 2018 COMMENCING AT 7.30 P.M.

for the transaction of business as set out below. Members of the public and press are cordially invited to attend.



Christine Barlow, Clerk to the Parish Council

## **AGENDA**

- 1/18 Introductions To welcome all to the Parish Council Annual meeting
   2/18 Election of Chair.
   3/18 Declaration of Acceptance Signing of Declaration of Acceptance of Office by elected Chair and to receive a signed Declaration of Acceptance from each elected Councillors.
   4/18 Election of Vice-Chair.
   5/18 Apologies for absence.
- **Declarations of member's interest** To receive any declarations of disclosable pecuniary interests, other pecuniary interests or non-pecuniary interests by members relating to any agenda items.
- **7/18** Appointment of Representatives To appoint representatives to the following areas of interest:
  - Parish Council's Planning Advisory Group
  - Association of Basildon Local Councils
  - Bus Transport Forum
  - Basildon Council Liaison Group
  - Essex County Council Highways Panel
  - Neighbourhood Plan Steering Group
- **Public Forum:** To enable residents to raise issues of concern with Parish Councillors (The time allowed for this item is 15 minutes)
- **Minutes of Parish Council meetings:** The Council to receive a copy of the following meetings on 25<sup>th</sup> April 2018 and approve the accuracy of the meeting minutes:
  - (i) Annual Parish Meeting held on 25<sup>th</sup> April 2018
  - (ii) Parish Council Meeting on 25<sup>th</sup> April 2018

- **10/18 Parish Clerks Report:** To report on business undertaken since the last meeting.
- **11/18** Parish Council Meeting dates 2018/2019: To confirm the dates for Parish Council meetings in the fiscal year 2018/2019
- **12/18 Planning -** Councillors to review and comment on Planning Application/s under the Town and Country Planning Act 1990 (as amended)

## TOWN AND COUNTRY PLANNING ACT 1990 - APPLICATION NO: 18/00489/FULL

Two storey side extension - 10 Alpha Close Bowers Gifford Basildon SS13 2HZ

## TOWN AND COUNTRY PLANNING ACT 1990 - APPLICATION NO: 18/00500/FULL

Demolition of existing front extension and erection of single storey rear extension - 4 Clifton Road, Bowers Gifford, Basildon, Essex

- **Planning decisions and comments –** To receive updates and comments on decisions in respect of planning applications discussed at previous meetings.
- **14/18** Finance Report: The Responsible Finance Officer to advise on:
  - (i) The Parish Council's current financial position.
  - (ii) The Internal Audit carried out on 11<sup>th</sup> May 2018 and any recommendations made by the Internal Auditor.
  - (iii) To confirm the Parish Council's bank account signatories for 2018/19.
  - (iv) Data Protection Act 2018: Changes in legislation form May 25<sup>th</sup> 2018
- **15/18** Neighbourhood Planning/Local Plan: To update on the progress of:
  - (i) Bowers Gifford & North Benfleet Neighbourhood Plan
  - (ii) Basildon Council Local Plan (Regulation 19) Consultation
- **16/18** Picnic-in-the-Park 2018: To update on further arrangements for the event on 2<sup>nd</sup> September 2018
- **17/18 Date of next meeting:** To confirm date of next Parish Council meeting.