



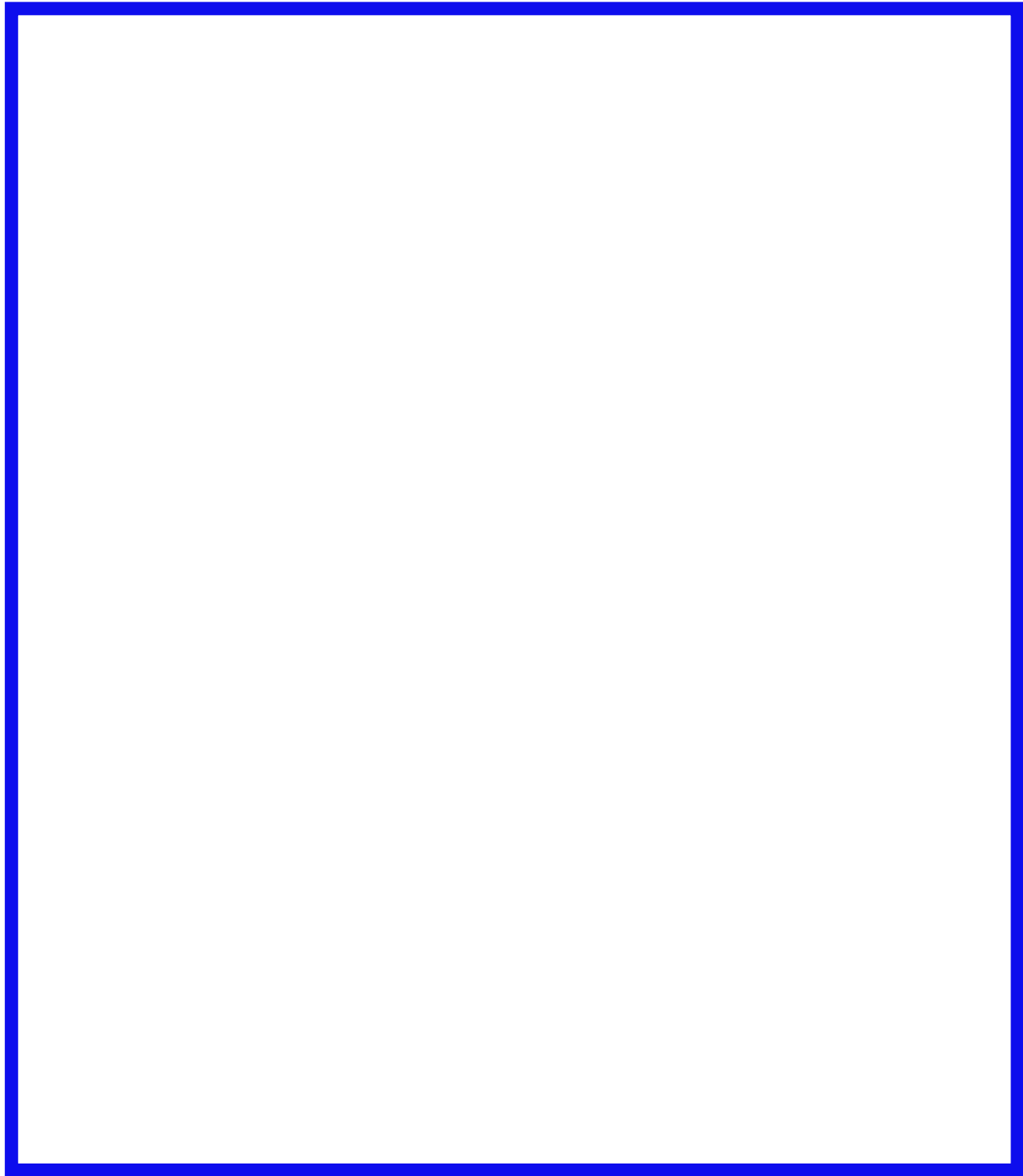
Bridging our Communities

Our First Plan

2015

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Foreword

Hello my name is Tina Franklin and I am the Chair of North Meets South Big Local.

I have been a resident of Barking and Dagenham for 20 years and have lived on Marks Gate since 2010.

We have been given a fantastic opportunity to make lasting change within our NMS Area and it is our job as your steering group to not only represent the majority but understand and consider the minority be it in any category.

Our 1st year plan is reflective on what our community told us is wanted/needed within our NMS area.

Our decision making has and will come from us the community first, whilst taking into consideration any research and professional consultations, when we are deciding what is, or is not possible for us to achieve.

We want whatever we do to have sustainability and our first year plan reflects this, we know how many of you loved the summer programme and asked us to do more in the future so this summer we are planning an even bigger programme.

We know you want to see our parks and green spaces more utilised, so we are hiring someone to look into a multitude of things we may be able to do.

We heard you say you don't think our young people have enough to do or access to training, so we are looking into it.

And we are looking into ways we can help our community reach services and affordable credit.

Your NMS Steering group devotes its time to helping our community in the ways that matter.

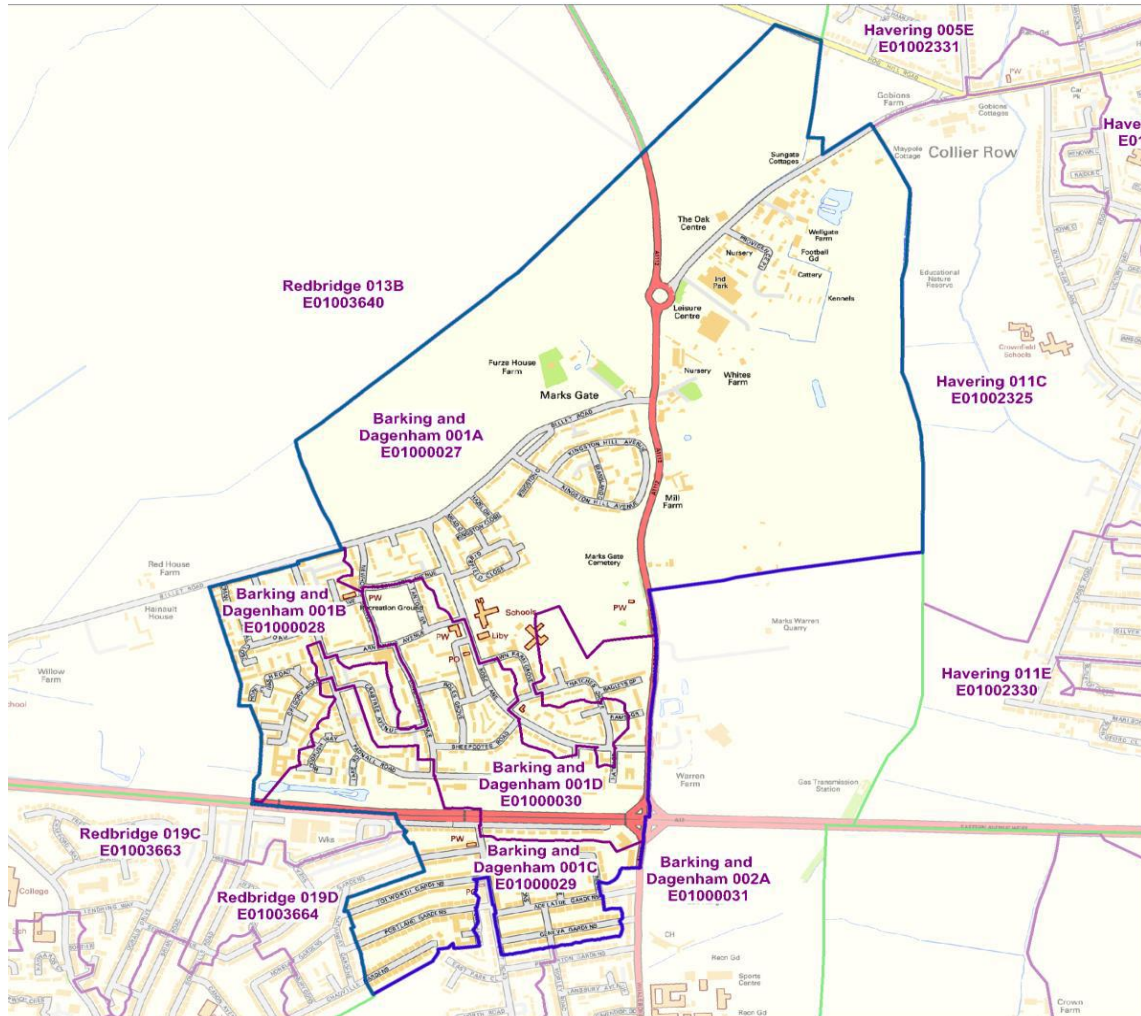
Our interactive website is coming soon so we can keep talking, sharing ideas and updating you on our progress.

All the best

Tina

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Our Area



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You could put the street names here in a couple of columns if you want.

Introduction

Big Local is an exciting opportunity for residents in 150 areas around England to use at least £1m to make a massive and lasting positive difference to their communities. It is about bringing together all the local talent, ambition, skills and energy from individuals, groups and organisations who want to make their area an even better place to live.

Big Local is managed by a new organisation called Local Trust, an independent organisation working with £200m from the Big Lottery Fund and nationally works with a range of partners to deliver the Big Local programme, building on the skills and experiences of other partners to support local residents. Again like area Big Local Partnership's or Steering Groups, it is made up of a group of people (Trustees) from a wide range of organisations. They are responsible for guiding the Big Local Trust nationally and ensuring area Big Local Partnerships are properly supported and advised. This means that whether we look at the structure nationally or locally it is the same.

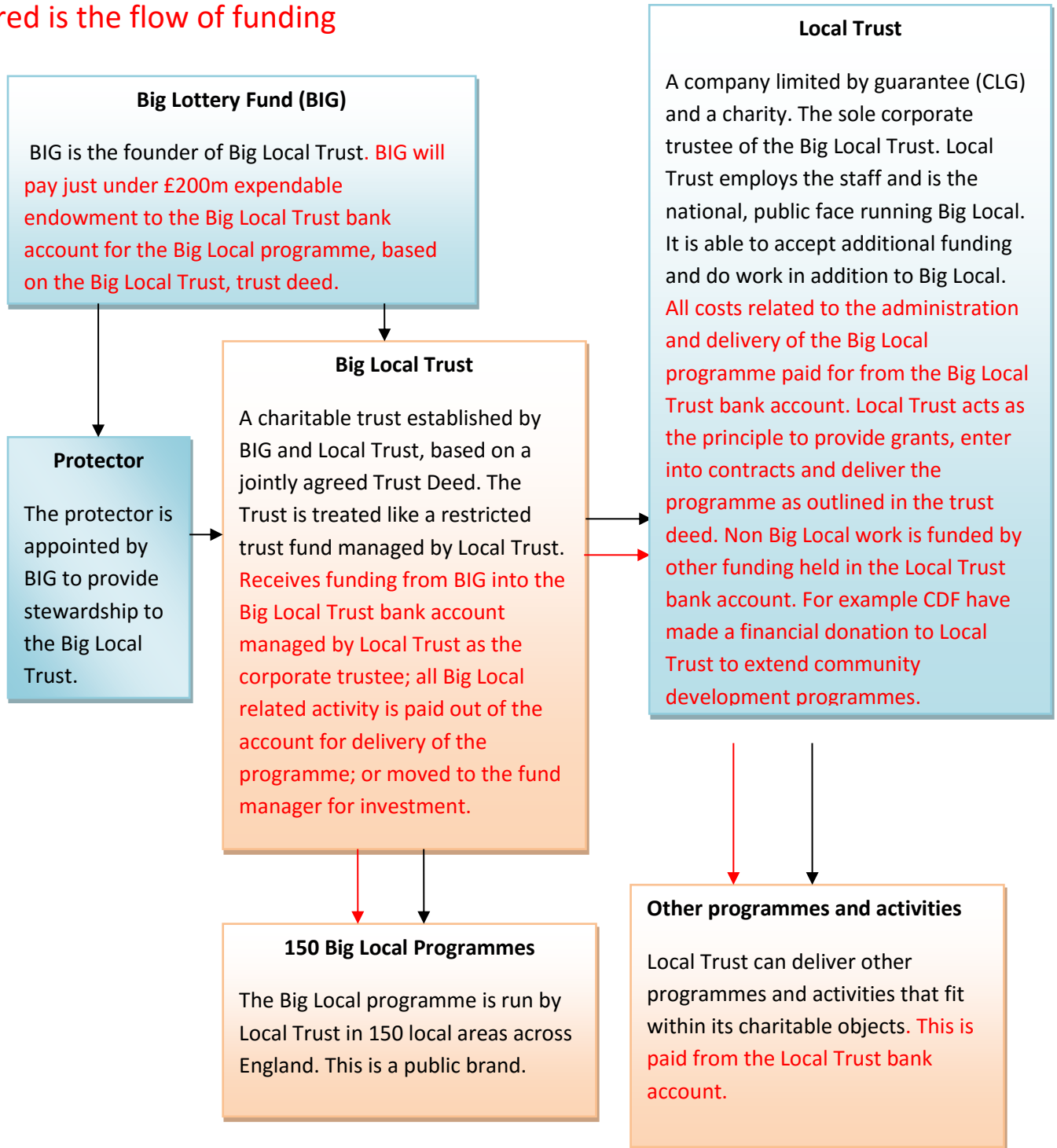
Locally a Big Local partnership or Steering Group, is a group of people, who together are responsible for guiding the overall direction of Big Local in their area and our Big Local is called **North Meets South**. Each area has to develop a Big Local plan to describe how they will work towards becoming an even better place to live so before they get any of their £1m they have to have their partnership and their plan endorsed (agreed) by Local Trust. This is our **First Plan**. We cannot plan for the whole 10 years so we will consistently learn from what we have done and revise what we will do.

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Relationships

To help you to understand these relationships see flow chart below –
red is the flow of funding

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Our Development

As described in our profile document, the Big Local Steering Group, have consulted, involved and engaged with local people over the past 2 1/2 years through community engagement events, workshops and meetings to identify the issues and work which is important to them and which will help to achieve their local vision.

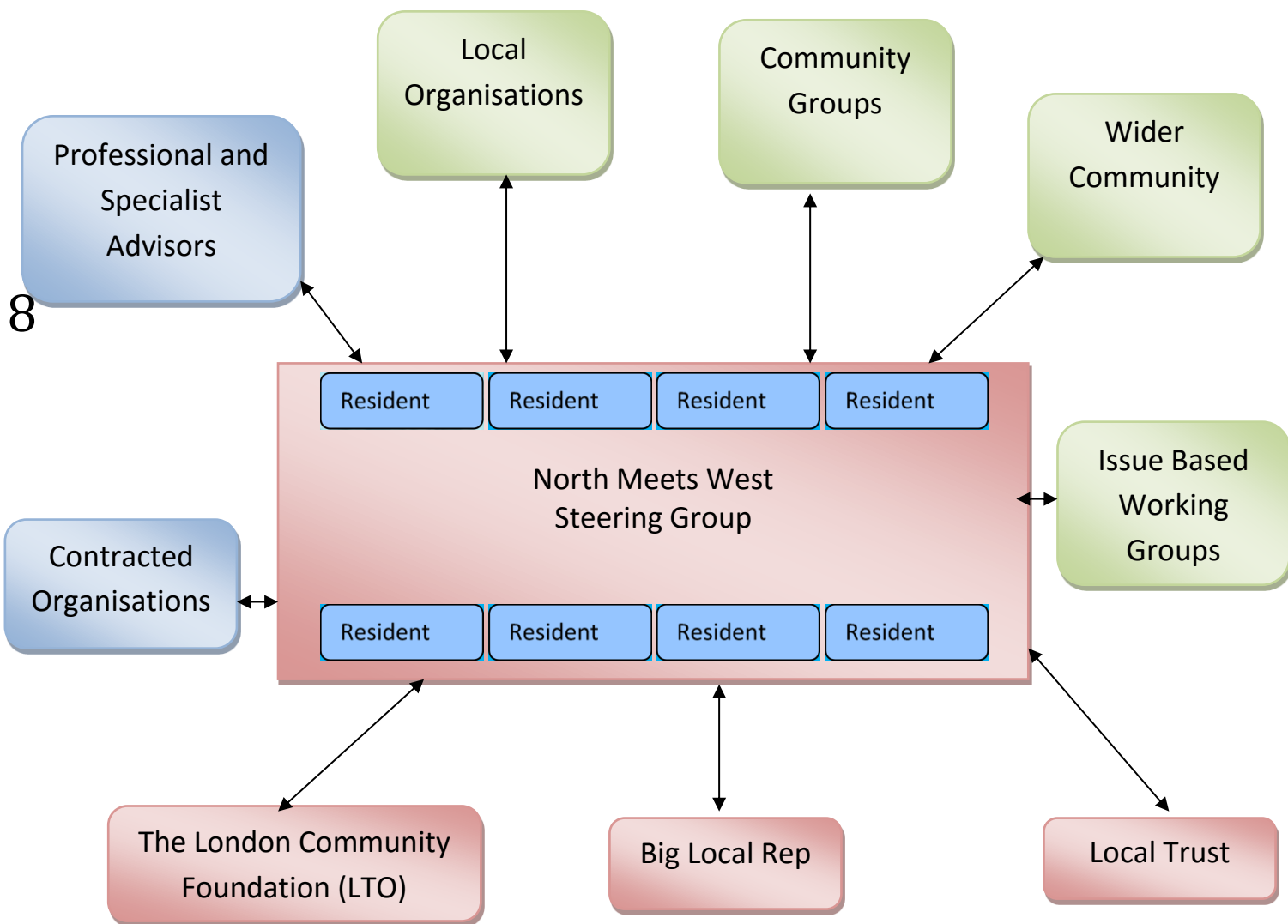
Our vision and priorities

Together we work to strengthen and grow our community thought partnership and sharing of aspirations and innovations.

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Our Steering Group and Stakeholders



Our first Plan builds on the work and information gathered through the events and activities conducted to date. It builds on the work and information within our Profile and for the first year we are confident these projects reflect the priorities highlighted across North meets South whilst giving further development and information gathering time for other programmes and projects.

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Community Priority	Action	Budget Allocation
Environmental Improvement including use of existing assets	To commission an audit of our green and open spaces.	Up to £7K
Strengthening Community Strengthening individuals and families	Develop a tender brief to commission research into Social Investment needs.	Up to £8K
Strengthening Community Strengthening individuals and families	To commission a summer programme of activities for young people of different ages during the school summer holidays	£5K
Strengthening Community – Young People	A Young People’s programme. To develop a tender brief which research around the services available to young people and then development of a menu of services in response to the needs identified.	Up to £8K

Plan Priority Issue: Open and Green Spaces and Parks

Description of the Issue: Throughout the community engagement process the general condition of the local environment and local open and green spaces have been highlighted as priorities for improvement. NMS has lots of open and green spaces with two parks, Tantony Green on Marks Gate and one on the area boundary, St. Chad's Park.

The Big Local and partner engagement programmes residents highlight the following:

Open & Green Spaces, access to and use of safe open and green spaces including : access to open spaces / Spaces for children to play and for older people to use;

- The need for more places for children to play which are safe, do not cause disruption or disturbance to residents;
- A range of play spaces for children and young people of different ages;
- Development of the existing few green spaces;

Why do this piece of work?

To develop a clear audit of local open and green spaces and Parks;
To develop a clear action plan which will enable the Big Local Steering Group to decide on the activities to deliver to improve local spaces.

What will be achieved?

The production of a clear baseline report which:

- lists each of the green and open spaces and Parks that have been highlighted by local people;
- identifies the ownership of each location;
- identifies maintenance and development responsibility for each location;

- details current and proposed plans for regeneration, restructuring and redevelopment of each location;
- identifies where Big Local can influence improvements, developments and redevelopments of locations;
- where and how Big Local can campaign to improve locations;
- individuals actions that Big Local can commission, fund or grant aid.

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What needs to be in place before this piece of work goes ahead?

To progress with this piece of work the Steering Group will need:

- a clearly defined specification which details the purpose of the project;
- recruitment of an organisation / consultant to conduct the audit;
- a lead Steering Group member to drive this theme/project;

What needs to be in place before this piece of work goes ahead?

- A clear understanding of the purpose of the theme / priority shared by the Steering Group members and wider partners;
- Identified resource to manage the piece of work whether that is through direct delivery, a commissioned piece of work or partner delivery;
- Clear brief for the work agreed by the Steering Group.

What resources are need to support this theme?

- an agreed budget of £5-7K;
- a delivery mechanism as decided by the Steering Group.

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How will it be managed?

- The Steering Group will drive the delivery of the project, manage and monitor the delivery of the completion of the evidence base;
- The Locally Trusted Organisations will facilitate the delivery of the resource whether through recruitment of a staff member or commissioning a delivery agent in line with the brief designed and agreed by the Steering Group;

What are the risks to the project?

Without a clear issues / underlying issues the risks are:

- the project will not capture impact locally;
- the project will not be clearly defined and evidenced and therefore not produce any local impact;
- as the general environment is an issue that is raised at all community consultation and engagement events to continue to develop links across and within the community it is important to ensure the work carried out by the Steering Group is a direct response to local issues and aspirations.

How will we measure it's success?

- If as a result of the project the Steering Group have a clear plan of work with priorities to improve green and open spaces locally in line with residents aspirations.

Community Priority	Vision	Action	Outcome
<p>Environmental Improvement including use of existing assets</p>	<p>Local open spaces are welcoming and used by the whole community Contributing to the positive health and well being of both the people and the area.</p>	<p>A commissioned audit of the green and open spaces, how they are used and how people would like to use them and</p>	<p>Creating an asset register of green and open spaces including who owns the land and how it is used. Engage locally with residents and others to find out how people would like to use the spaces. Production of an action plan for improving areas including the identification of initial projects that will promote and increase positive usage and development of open spaces, the identification of a range of partners who will continue to work with residents to plan and implement project ideas. Identification of other funding pots available to develop the local environment</p>

Action: The Steering Group and the Locally Trusted Organisation will develop a clearly defined specification which details the purpose of the project as well as the recruitment of an organisation or consultant through an open tender procedure including time scales.

The audit remit should include the following:-

1. Establishment of a Green and open space working group.
2. Engagement with stakeholders and the North Meets South communities to ensure an open and inclusive audit process.
3. Spatial mapping and categorisation.
4. Assessment of the quality of each green and open space.
5. Data analysis.
6. Development of an easy to read report and action Plan.
7. Development of a process of sharing the information obtained by the Audit.

The Steering Group will drive and monitor the delivery of the project with the big Local Worker and a lead contact might be identified from the Steering Group.

The Locally Trusted Organisation will hold the contracts and manage the finances reporting back to the Steering Group

Budget: £5,000 - £7,000

Plan Priority Issue: Social Investment – Building the economical strength of the area

Description of the Issue: Anecdotally we know that people in the North Meets South Big Local area experience challenges in:

- Managing personal finance;
- Access to affordable finance;
- Basic ESOL, numeracy, literacy;
- Gaining employment;
- Accessing training;
- Enjoying good health, both physical and mental health;
- access to affordable fresh food
- Digital exclusion

We recognise that this is a wide spread and complex issue and that there is no single solution to this issue. In addition the changes to current economic and financial schemes including change to pension regulations and the introduction of Universal Credit are likely to further impact local people particularly vulnerable people.

Without clear baseline information to help guide the development of a response to the many strands to the issue we risk using resources without understanding their possible impact.

Why do this piece of work?

Without a clear understanding of the real and underlying issues for local people it would be very easy to use resources, both in time and funding without clear direction, impact or sustainable impact.

To develop some evidence based information on whether:

- people resident in the NMS Local Big Local areas experience the challenges listed above;
- the volume and nature of the challenges;
- the services available locally through partners & other local organisations e.g. CAB, Liberty Credit Union;
- any barriers that local people may face in accessing existing services;

Using the evidence collected above provide a full report which provides:

- a clear evidence based for next steps;

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- clearly identifies actions to address challenges and need where appropriate and resource needs;
- details on partnership organisations around delivery

What will be achieved?

- A clear understanding of local need;
- Clear targets with impact measures;
- An action plan for future delivery of projects to meet the needs and challenges identified within the evidence base;
- A resource plan for delivery of identified projects.

What needs to be in place before this piece of work goes ahead?

- A clear understanding of the purpose of the theme / priority shared by the Steering Group members and wider partners;
- Identified resource to manage the piece of work whether that is through direct delivery, a commissioned piece of work or partner delivery;
- Clear brief for the work agreed by the Steering Group.

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What resources are need to support this theme?

- an agreed budget;
- a delivery mechanism as decided by the Steering Group ie. Commission, through the Big Local Co-ordinator in partnership with the LTO and local partners

How will it be managed?

- The partnership will drive the delivery of the project, manage and monitor the delivery of the completion of the evidence base;
- The Locally Trusted Organisations will facilitate the delivery of the resource whether through recruitment of a staff member or commissioning a delivery agent in line with the brief designed and agreed by the Steering Group;

What are the risks to the project?

Without a clear issues / underlying issues the risks are:

- the project will not capture impact locally;
- the project will not be clearly defined and evidenced and therefore not produce any local impact;

How will we measure it's success?

- If as a result of the project the Partnership have a clear plan of work with priorities to tackle key targets locally.

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Community Priority	Vision	Action	Outcome
<p>Strengthening Community</p> <p>Strengthening individuals and families</p>	<p>A community who has the confidence and knowledge to make appropriate use of financial services for both day-to-day and one off needs.</p> <p>Accessible finance providers including credit unions and community development finance institutions (CDFIs)</p> <p>A community where local businesses are supported and flourish</p>	<p>Develop a tender to commission research into Social Investment needs. In particular the issues of affordable lending.</p>	<p>An evidence base of the real and underlying issues local people experience in terms of financial exclusion.</p> <p>Identification of partner organisations providing advice and support as well as identification of the gaps in provision.</p> <p>A clear plan of work with priorities to tackle key targets locally. This should include pilot projects to explore a range of support options specifically in terms of small business development, social enterprises, family mentoring and learning programmes.</p>

Action: The Steering Group and the Locally Trusted Organisation will develop a clearly defined specification which details the purpose of the project as well as the recruitment of an organisation or consultant through an open tender procedure including time scales.

To work with our Social Investment Representative as expert witness to support us to commission a piece of work to establish what the financial landscape of the NMS Local area is; what are the issues and who are the agencies currently providing services; are people accessing these local services and if not why not? This commission to include:

- Identify good practice within partner organisations and elsewhere and bring lessons to the Partnership Steering Group for discussion and inclusion in the development of a local approach to Social investment;

- Develop a Social Investment Strategy and Plan of Action with Partners for the Arches Local Big Local area.
- Pilot small projects to explore a range of support options specifically development of small businesses, social enterprises, and family mentoring projects e.g. expansion of the Home start programme.

The Steering Group will drive and monitor the delivery of the project with the worker and a lead contact might be identified from the Steering Group.

The Locally Trusted Organisation will hold the contracts and manage the finances reporting back to the Steering Group

Budget: £5,000 - £8,000

Plan Priority Issue: Young People & Children

Description of the Issue : Through limited engagement of young people across the area but more extensive engagement with families and adults the following issues :

- A lack of affordable activities and programmes for children particularly during school holiday periods;
- The need for a menu of opportunities for young people was identified as a Priority. The ability for young people to know which services are available for them to access for support, development and leisure was identified as a barrier to participation within and across the community.

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Community Priority	Vision	Action	Outcome
Strengthening Community	A community where people of all ages can engage with each other through activities and projects.	A programme of events to continue community engagement and develop community spirit.	A range of targeted events for children during school holidays.
Strengthening individuals and families	A community which encourages families to play together A community where young people can have a		Events for the wider community Events to encourage cross cultural and

	say in the activities developed for them.		intergenerational relationship building
<p>Action: The Steering Group with other identified partners to develop and cost a programme of activities for children, families and wider community for the summer holiday period.</p> <p>Building on the hugely successful summer programme of activities in 2014, which was developed and delivered through the hard work of our volunteer steering group members, feedback around the lack of affordable and access activities for children and young people has continued to be collected.</p> <p>A menu of activities and events located within the Big Local area and where appropriate at other venues for:</p> <ul style="list-style-type: none"> - Children with small children; - Age ranges from 5 year to 18years; - Inclusive activities for children of mixed abilities; - Various interests to appeal to a range of children including sports, arts, dance, creative, educational and play activities; <p>Budget: £6,000</p>			

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Community Priority	Vision	Action	Outcome
Strengthening Community Young People	A community where young people have access to information, support and activities whatever their age or ability.	Research and Develop with local Young people, a programme which identifies their priorities and aspirations for the area over the coming years	<p>Identification of the services available to young people locally.</p> <p>Direct engagement with local young people to understand their needs and aspirations for the area.</p> <p>Development of a Youth Forum/Parliament who will feed into the Big Local developments with their ideas as well as provide leadership and peer</p>

			<p>support to other local young people.</p> <p>Production of an easy to read report and an action plan containing a menu of services in response to the needs identified and agreed with local young people.</p>
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Action: The Steering Group, Big Local Worker and the Locally Trusted Organisation will develop a clearly defined specification which details the purpose of the piece of work as well as the recruitment of an organisation or consultant through an open tender procedure including time scales.

Research: Develop youth ‘shopping list / menu of services for young people’

Through the Youth engagement the need for a menu of opportunities for young people was identified as a Priority. The ability for young people to know which services are available for them to access for support, development and leisure was identified as a barrier to participation within and across the community.

To support this priority the development of menu of services young people will:

Map and develop brokerage opportunities for young people to access appropriate and targeted services:

- To include looking at what is already provided by existing agencies and resources.
- To map out, collate and undertake a gap analysis in order to inform the menu of services and also gaps in services.

To consult with and engage the Young community in order to understand the issues, barriers and needs that exist with regard to accessing services and opportunities:

- To undertake some community research to understand where people currently go to find out about services and opportunities and what would help them in terms of useful services.
- To understand young community members interests and aspirations.

To better understand service, training and support needs of young community members: This would include some evaluation and feedback from the previous Youth Engagement, the work of the community researchers and the development of the Manifesto,

Database: Establish and deliver a working database to capture key local services, organisations and potential support agencies for young people. Specification to be agreed.

Report and Strategy: Produce a full report for the partnership to include a clear strategic Action plan outlining the key developments for this priority and detailed workplan for the next two years. Present the findings to the partnership.

Outcomes:

- More opportunities for young people:
 - A menu of services activities for young people;
 - Raised engagement of a range of young people from across the Big Local area;
 - Raised attainment through the Homework Club;
 - Raised aspirations and achievement by developing links with the Jobs, Training and Enterprise priority;
- More engagement by young people
 - Development of capacity of young people to frame the environment in which they live;
- Stronger relationships between youth, the community and local services

The Steering Group will drive and monitor the delivery of the project with the Big Local Worker and a lead contact from the Steering Group might be identified. The Locally Trusted Organisation will hold the contracts and manage the finances reporting back to the Steering Group

Budget: £6,000

Resources – Making the Plan happen.

Creation of a Big Local Co-ordinator post.	
This post will manage the delivery of the Big Local Plan for the Partnership; each of the themes and activities and ensure	Six Month Post: £10K

<p>timescales and outcomes and produced for the Partnership to inform the ongoing delivery and development of the Programme.</p> <p>The post will initially be for a six month short term contract to enable us to make progress within the implementation of the Plan and also provide support for communication; en-going partnership support and to have a presence within the area.</p> <p>During the initial 6 month contract a recruitment process will be undertaken to recruit a longer term role.</p> <p>This is a new post for both the pre & post plan implementation. The Post will be appointed and managed by the Steering Group; the employing organisation will be the Locally Trusted Organisation on behalf of the Steering Group. The Workplan for this post, ongoing management and monitoring of performance will be managed by the Steering Group.</p>	<p>Longer term position - £28K per annum pro rata plus on costs @ 3 days per week = £16.8K plus oncosts</p>
<ul style="list-style-type: none"> ○ Development and maintenance of the Steering Group, recruitment of members; identification of organisations and individuals to engage; ○ Widening the use of the NMS Steering Group to engage with local organisations regarding plans ○ Events / social engagements to encourage groups and individuals to mix ○ Steering Group development Activities 	<p>Supported activity by the Big Local Co-ordinator</p>
<p>Rental for venues for events and social activities and meetings and refreshments</p>	<p>3K</p>

1. Other Core Costs

The plan outlines the costs for year 1 . Funding for year 2 will be dependent on the results of work commissioned in year 1 and the Steering Group’s consideration of what they wish to undertake and how this may be taken forward. Outside of the budgets for particular actions to be taken forward there will be a need for other costs to be budgeted for the Steering Group.

Plan Issue – Other Core Costs	Budget Year 1
Newsletter x2 – printing & delivery	£3k
Website – development	£1.5k
Strengthening and building Capacity within North Meets Big area including training programmes:	£5k
Office Supplies/Costs/Photocopying	£3k

Cost of premises for Big Local Co-ordinator (this cost is based on Marks Gate Community Centre – on 2 days per week only and could be subject to change)	£8-10K per annum
LTO Management Costs above the 5% - employment of the Big Local Co-ordinator etc.	Up to £6K
Totals	£25.5K

Summary of Budget

Area of Plan	Budget Year 1
Open spaces and the Environment	Up to £7k
Social Investment Baseline Research	Up to £8K
Summer Programme of activities for Young People	£5K
Research and baseline study of Young People’s needs and aspirations across the area	Up to £8K
Big Local Co-ordination and delivery CDW Post for an 18 month appointment	Up to £26.8K approximately
Other Core Costs – as listed above	£25.5K
Totals	£80.3K

All costs are estimated based examples on similar projects in other parts of London.

Our Outcomes

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North Meets South- Big Local

DRAFT JOB DESCRIPTION

Title of post: North Meets South **Big Local Co-ordinator**

Accountable to: North Meets South Big Local Steering Group, with line management from the Locally Trusted Organisation – London Community Foundation.

Salary £??K (?? hours per week). 12 months fixed term.

Main purpose of the role:

The purpose of this post is:

- To support, empower and report to the local partnership to ensure effective delivery and enable them to be effective in their partnership role
- To manage, oversee and evaluate all areas of the Big Local delivery plan
- To manage and support staff and volunteers
- With the partnership to ensure North Meets South Big Local has a legacy
- To bring in match and in kind funding to support the Big Local deliverables and develop effective partnership working between the residents on the local partnership, the Arches Local programme and local providers from the statutory and voluntary sectors

Lines of responsibility

This role will report to the North Meets South Big Local Partnership and are also the appointed Local Trusted Organisation. There will be a strong relationship between the chair of the North Meets South partnership and the coordinator regarding the plan implementation and agreed objectives and milestones; this will include full written and verbal reports at partnership meetings.

The North Meets South Big Local coordinator will also be in regular contact with the Big Local Rep who is appointed by the Local Trust to support the local area.

The North Meets South Co-ordinator will supervise and manage all staff & volunteers working on the programme; any service level agreements or contracts in relation to the programme and manage and support a group of local people to volunteer and get involved in Big Local.

Role

Local Partnership

- Support the partnership members to grow in their roles
- Provide written reports and information to the partnership
- Support full partnership meetings and small working groups

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- Monitor spend against key budget headings and the plan in line with the accounts liaison officer and reporting to the full partnership
- Develop mechanisms and set up systems for measuring success, evaluation and monitoring
- Provide and signpost to training opportunities for partnership members to fulfil their roles effectively
- Encourage residents, volunteers and service providers to join the partnership and get involved in the process through the forums

Management

- Manage and support commissioning processes ensuring partnership members make key commissioning decisions
- Develop policies and procedures as required by the partnership
- Recruit, manage and support volunteers
- Provide necessary monitoring processes and set milestones with the partnership
- Coordinate the quarterly and annual review for the Local Trust
- Review and refresh the Big Local plan as needed
- To ensure health and safety and risk assessment in place for all Arches Local Big Local projects

Sustainability and Legacy:

- To identify and bring in to the programme match and in kind funding to develop the legacy
- To identify key partners providing services in Arches Local and look at collaborative approaches and joined up working in terms of different areas of the plan
- To bring partners together
- To oversee the implementation of the community pods and ensure there is fundraising strategies in place for their longer term sustainability
- To review the role every 6 months to ensure that any changes in priorities can be addressed

Delivery

- To support and oversee the sub /working groups of the partnership offering help where needed
- To set up and run activities and projects as agreed
- To undertake any other tasks not stipulated but within the spirit and level of the role.

North Meets South Big Local

Open Spaces and Environment Strategic Development and Baseline Study

Overview

North Meets South Big Local requires an organisation or consultant to work with the partnership and community and lead on the development of the open spaces and environment strategy. The direct deliverables from this work include:

- Baseline study of current open spaces and environmental areas
- Identification of early environmental improvements wanted by the community and initial work around the permissions required and costings
- Design of the criteria for an 'open spaces community chest' to generate community led ideas and projects around the North Meets South Big Local area and within specific estates
- Engage potential partners in early discussions around the open spaces and environmental strategy
- Develop a strategy and action plan around this theme with detailed planning and costings for years one and two but covering the expected impact and deliverables during the life of the programme and addressing potential match funding sustainability issues / opportunities

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North Meets South and Big Local

Big Local is a long term resident driven programme that will achieve lasting change in 150 areas in England. Funded through an expendable endowment from the Big Lottery Fund, it will provide a mixture of funding, finance and support. This will enable people who live and work in the area to build on local talents and aspirations, and to identify and act on their own needs to make their areas even better places to live, now and in the future.

North Meets South Big Local was established as part of the 'Big Local' Programme, set up by the Big Lottery Fund (BIG). BIG has awarded at least £1 million funding to the area, which has to be spent over the next ten years.

Big Local aims to achieve the following outcomes:

communities will be better able to identify local needs and take action in response to them

people will have increased skills and confidence so that they can continue to identify and respond to local needs in the future

the community will make a difference to the needs it prioritises

people will feel that their area is a better place to live.

Big Local is programmed to last for ten years following the award. At the end of this period, we expect that the £1 million funding awarded by the Big Lottery Fund will have made a

significant difference to the lives of people living in North Meets South making it an even better place to live.

Context

North Meets South Big Local is seeking a relevant organisation or consultant to support the community in establishing a clear strategy for the work around the open spaces and the environment theme. The plan is available to those wishing to submit a bid and can be obtained from XXXX

This piece of work will enable the partnership to establish the initial work around this priority area and undertake a number of specific tasks to get a cohesive strategy in place. The key outcomes for the open space and environment theme in the first two years are to:

- a. Undertake a needs assessment on all open spaces to include land ownership and usage
- b. Register all open spaces on the community assets register
- c. Have a small pot of funding for environmental improvements. The community can bid for a small amount e.g. a bench, a new goal post etc.
- d. Undertake activities on open spaces to increase usage and confidence

This will be measured over five years with the following outcomes:

- e. There is increased community participation in the nurturing of open spaces
- f. There is increased partnership participation in the development of open spaces including financial or in kind contributions
- g. Increased activity taking part in our open spaces including growing projects and provision of play equipment
- h. The whole area is 'greener and nicer'.

A consultant is required to help shape this strategy more firmly and undertake specific tasks in the initial baseline information gathering and production of a forward action plan.

Requirements

North Meets South Big Local require a consultant or organisation to:

Build on community interest to recruit, support and lead a small group of community members to undertake a baseline audit of each of the green spaces and open areas which present opportunities for example green land owned by housing associations. Include a mixture of observations, interviewing local community members, design analysis / potential and general feedback

Speak to potential stakeholders and partners in order to make recommendations on some of the potential programme development regarding Big Local funding, areas that need to be addressed include:

- a. Activities on green spaces
- b. Benches, community gardens and community allotments
- c. Environmental improvements community chest (recommendations around criteria and process working with members of the Open Spaces theme group and partnership)

Explore potential opportunities including match funding, commissioning opportunities to expand the potential programme; review priorities locally to identify opportunities.

Produce a report and clear strategy on all of the above but present early findings to the partnership for discussion before final report is agreed. In the feedback and report consider and price some initial environmental improvements to be implemented in years one and two and highlight any issues around permissions required. Ensure the strategy shows a clear workplan, costs and deadlines plotted against the Big Local budget allocation and showing clear rationale.

Application Process

We require an organisation / consultant to work closely with the local partnership to undertake the work described. The expectation is that work would begin in XXXXX (so within a three month period). The reporting would be to the North Meets South Big Local Partnership at agreed meetings with day to day reporting to the LTO London Community Foundation.

To apply for this project please email outlining briefly your experience, approach, methodology, brief CV and budget breakdown. Please also include 2 referees and confirm you can deliver this work within the timescales set out. Your submission should be no more than four pages at minimum font size 11 (the CV can be additional to the four pages but no more than two pages).

Applications should be sent to XXXX by the closing date of 9am on Monday XXXX. Interviews will take place on the XXXXX with a preferred start the week commencing the XXXXXX

28 There is a maximum budget of £XXX (including VAT and expenses) for this work and a full budget breakdown is required as part of your submission.