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Minutes of the Meeting of the Brentwood Borough Parish Councils Association held on Thursday 5<sup>th</sup>.  
 October 2023 at Brentwood Borough Council offices at 7pm

**PRESENT:** Paul Jeater (Chairman, Ingatestone & Fryerning PC), Brent Smith (Stondon Massey PC), Peter Davey and Jane Winter (Ingatestone PC), Debbie Dicker (Doddinghurst PC), Luz Loizou (Kelvedon Hatch PC), Kim Harding (West Horndon PC), Hugh Gorton (Kelvedon Hatch), Jon Cloke (Mounnessing), Chrissy Gelderbloem (Navestock), Roger Keeble (Blackmore & HE), Richard North (Kelvedon Hatch), Tim Barrett (Brentwood Borough Council), Jay Laplain (Brentwood Borough Council), Vicky Davies (Brentwood Borough Council) and Kevin B. Money (BBPCA Association Clerk/Treasurer)

**1. Apologies for absence** were received from Caroline Fuller (Doddinghurst PC), Barry Aspinall, Susan Clapham (Blackmore, HE & WG PC), Cllr Will Russell – Group Leader of the Conservatives (opposition), Cllr Garry White – Group Deputy Leader of the Conservatives (opposition)

**2. To approve the Minutes** of the last meeting of BBPCA on 12<sup>th</sup>. June 2023. **All Agreed**

**3.** BBPCA invited the following Brentwood Councillors

Cllr Tim Barrett – Chair of Housing, Health and Communities Committee  
 Cllr Vicky Davies – Vice Chair of Housing, Health and Communities Committee  
 Cllr Barry Aspinell – Leader of the Council  
 Cllr Jay Laplain – Deputy Leader of the Council  
 Cllr Will Russell – Group Leader of the Conservatives (opposition)  
 Cllr Garry White – Group Deputy Leader of the Conservatives (opposition)

The Chairman asked Brentwood Borough Councillors present to inform the meeting on various topics. LHP was mentioned and discussed with all present extensively. County Councillors are invited to LHP meetings but sometimes choose not to attend. Many projects are being delisted through a lack of money available. Weed killing has been banned due to the chemicals being used. Commercial recycling – Can this be looked into by BBC? Only 4 County Councillors are on the LHP but have not met for some considerable time Parish Councils can feed into the LHP for discussion but not guaranteed getting onto the agenda No further dates for LHP meetings. LHP limit budget. It has just £47000. No idea what budget is set for 2024/2025 LHP not being open to other Councillors. Minutes do get published

EALC

No communication between EALC, ECC and BBC

Planning

More explanation is needed as to why it is that PC's say one way and BBC says another way  
 Need across the Councils to have more dialogue  
 CIL workshop to be arranged  
 Planning officers at BBC do not have local knowledge as it may be outsourced  
 Planning officers do not take larger applications to committee to make a final decision  
 There is no consistency in planning decisions  
 For a simple application it takes 8 weeks from validation to decision report  
 No supplementary documents are passed to Councils  
 Can any twinning information be placed in local Council newsletters / magazine? The answer was yes

The Chairman thanked the Borough Councillors for giving up their time this evening.

Signed

30<sup>th</sup>. November 2023

4. To receive reports:

a) **Finance report.**

1) To receive an update on the Barclays Bank. There is £632.26p in the account  
Councillors noted the Bank account statement and current balance at Barclays Bank

2) To agree October Clerk payment of £88.90p. **All Agreed**

It was also agreed to transfer £543.00p to Unity Trust Bank by way of a signed cheque. **All Agreed**

3) To receive an update on the Unity Trust Bank Application / Barclays Bank account

The account is open but has zero money in the account until £543.00p is paid into the account after this meeting. Councillors noted this update

b) **Local Highways Panel report** – Cllr Hugh Gorton  
See above

c) **EALC / NALC report** – Cllr Peter Davey

All reports can be found at BBPCA website

EALC AGM and Conference - 21st September 2023

Independent Climate Action Commission of Essex

<https://e-voice.org.uk/bbPCA/peter-davey-reports/>

## 5. Parish Council reports

- Fly-tipping in Navestock still continues: Lawful Development applications are prolific in Navestock Hare coursing is blatant in the area. Neighbourhood watch tried to set up a Speedwatch but was informed that it could not happen due to Navestock having no pavements.
- Parking by parents on the pelican crossing and white lines outside the school in Mountnessing
- Youth offending is still happening in Doddinghurst. Youth workers have organised a Youth committee with other organisations and the Parish Council. Councillors are speaking directly with the youths and it is proving very positive.
- West Horndon PC - Dunton Hills Garden Village have not had an application submitted. West Horndon Industrial Estate have new owners and wish it remain an Industrial Estate. On 23<sup>rd</sup>. September an anniversary was held in the village for 2 American which crashed during WWII
- Kelvedon Hatch – Developments happening for 75 properties in 2 areas. Concern by residents for schools, doctors, road movement and infrastructure. Problem with Essex Highways to get permission to do anything on Highways.
- Ingatestone – Further pressure on the infrastructure with all the housing being developed.
- Stondon Massey – No fly tipping since last meeting. Speedwatch liaising with Doddinghurst being done twice weekly. 2 speeding signs have been purchased. Village day set for May 2024
- Blackmore and Hook End – High value vehicles have been stolen. The doctor's surgery is full to capacity. Memorial service September 2024 for Airman who lost their lives.

6. **Information Sharing** – an opportunity for Councils to ask questions and share their experiences

7. **Date of next meeting – Thursday 30<sup>th</sup>. November 2023 at 7pm at Ingatestone Parish Council offices which is the AGM**

Apologies from West Horndon

The Chairman then closed the meeting at 8.35pm and thanked everyone for attending