



Association Clerk: Kevin B. Money
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Council Chairman,

A meeting of the Brentwood Borough Parish Councils Association is arranged for:

THURSDAY 30th. NOVEMBER 2023 at 7pm
at Ingatestone Parish Council office Suite 2, 4 The Limes
Ingatestone Essex CM4 0BE

Your Council's attendance or apology is invited via bbpca.clerk@gmail.com

KBMoney

Kevin B. Money

Brentwood Borough Parish Councils Association - Clerk – 17th. November 2023

ANNUAL GENERAL MEETING AGENDA

1. Apologies for absence
2. To approve the Minutes of the last meeting of BBPCA on 5th. October 2023
3. To agree on the future venue for 2024 – West Horndon PC
4. To appoint a Chairman for 2024
5. To appoint a Vice-Chairman for 2024
6. Election of EALC representative/s
7. To receive reports:
 - a) Finance report.
 - 1) To receive an update on the Barclays Bank and Unity Trust Bank accounts
 - 2) To receive the Bank Reconciliation as at 31st. October 2023
 - 3) To agree the November Clerk payment of £88.90p
 - 4) To consider subscriptions for 2024
 - Councillors, please consider an increase in mileage of the Clerk travelling to possibly West Horndon village hall
 - b) Local Highways Panel report – Cllr Hugh Gorton
 - c) EALC / NALC report – Cllr Peter Davey
8. Parish Council reports
9. Information Sharing – an opportunity for Councils to ask questions and share their experiences
10. Date of next meeting – TBC and venue