



Association Clerk: Kevin B. Money
7 Roach Vale Colchester Essex CO4 3YN
Tel: 07810781509
email bbpca.clerk@gmail.com
website: <https://e-voice.org.uk/bbpca/>

Council Chairman,

A meeting of the Brentwood Borough Parish Councils Association is arranged for:

**THURSDAY 1st. DECEMBER 2022 at 7.30pm at
Ingatestone Parish Council Offices
Suite 2, 4 The Limes Ingatestone Essex CM4 0BE**

Your Council's attendance or apology is invited via bbpca.clerk@gmail.com

KBMoney

Kevin B. Money

Brentwood Borough Parish Councils Association - Clerk – 10th. November 2022

ANNUAL GENERAL MEETING AGENDA

1. **Welcome from the Chairman**
2. **To confirm the appointment of Mr. Kevin B. Money as BBPCA Association Clerk / Treasurer**
3. **Apologies for absence**
4. **To approve the Minutes** of the last meeting of BBPCA on 28th. September 2022
5. **Election of Chairman** of BBPCA for 2023
6. **Election of Vice-Chairman** of BBPCA for 2023
7. **Election of EALC/NALC representatives**
8. **To receive reports:**
 - a) **Finance report.** To receive an update on the Barclays Bank
 - To recommend to members that the Association changes its bank from Barclays Bank to Unity Trust Bank. This allows payments and receipts to be undertaken electronically
 - To consider the subscription fees for 2023/2024
 - b) **Local Highways Panel report** – Cllr Hugh Gorton
 - c) **EALC / NALC report** – Cllr Peter Davey
 - d) **Parish Council reports**
9. **Update on New BBPCA website**
10. **Information Sharing** – an opportunity for Councils to ask questions and share their experiences
11. **To consider using Zoom for future meetings**
12. **2023 meeting dates** to be agreed – 02.03.23: 01.06.23 AGM: 07.09.23: 07.12.23
13. **Date of next meeting** – Thursday 2nd. March 2023 at 7.30pm at Ingatestone Parish Council offices