

BRAINTREE ASSOCIATION OF LOCAL COUNCILS

Supporting Parish and Town Councils in the District of Braintree

Chair: Cllr Martin Lee

*Association Clerk: Kevin B. Money
7 Roach Vale, Colchester, Essex. CO4 3YN
email: balc.clerk@gmail.com
website: <https://e-voice.org.uk/balc/>*

MINUTES FOR BALC EXECUTIVE COMMITTEE MEETING

held on Wednesday 3rd. January 2024 at 7pm by Zoom.

Present: Cllrs M. Lee (Chairman), P. Lees (Vice-Chairman), P. Gentry, K. McDonald, J. Taylor & Kevin B. Money BALC Clerk

1. Apologies for absence were received from Kerry Barnes & Garry Warren
2. To confirm and agree the Minutes of the BALC meeting held on 4th. October 2023. With a couple of corrections in the minutes these were **All Agreed**
3. Meeting topic and guest speaker for next BALC Representatives Meeting on 17th. January 2024 – Dan Gascoyne CEO and Cherie Root Corporate Director from BDC and Cllr G. Butland Leader of BDC
4. To receive reports:
 - Finance report – To agree the payment to Kevin B. Money of £253.17p (Representing payment for the months of November, December 2023 and January 2024). Cllr M. Lee proposed and Cllr P. Lees seconded. **All Agreed**
 - To receive the Bank Reconciliation to 31st. December 2023. Cllr M. Lee proposed and Cllr J. Taylor seconded to accept the bank reconciliation. **All Agreed**
 - Insurance policy umbrella from EALC – Cllr P. Lees
EALC have provided an insurance policy for Local Councils Associations. Aviva Insurance have quoted £96.00 per annum, covering everything that BALC require. Cllr M. Lee proposed accepting this quotation. Cllr P. Lees seconded. **All Agreed.**
Cllr P. Lees is to contact the insurance company to start the policy. The Clerk to stop the DD to Close Brothers payment with immediate effect. Cllr P. Gentry asked if this policy covers everything BALC needs. Cllr P. Lees answered yes but would send out the policy document.
 - Local Highways Panel
Cllr J. Taylor asked if BALC can be informed regarding their voting rights and the number of representatives allowed to attend the meetings.
 - BDC Standards Sub Committee - Nothing to report
 - EALC Executive
Met in Nov '23 - Same Chairman and Vice-Chairman for the next year - More personnel being hired. More training is being set up - Bursary can be claimed with Councils with less than £25000 Precept. CIF funding is always over-subscribed - Emergency CIF fund is available – Any public body can claim s106 monies - Training in situ. Minimum of 11 Councillors are needed for this training to happen. These numbers can be made up of more than one Council. Councillor Bursary is now up and running
5. Date of next executive meeting WEDNESDAY 3rd. April 2024 at 7pm via Zoom
6. Future Executive 2024 meeting dates: 03.07.24: 02.10.24 at 7pm via Zoom

The Chairman then closed the meeting at 7.55pm and thanked everyone for attending.

Signed

Martin Lee - Chairman

3rd. April 2024