



CONSTITUTION

1 Constitution & Name

The Association shall consist of the 52 Parish and Town Councils within the District of Braintree, and shall be known as the Braintree District Association of Local Councils ("BALC").

2 Essex Association of Local Councils ("EALC")

The Association shall be affiliated with the EALC for mutual benefit. Member Councils are recommended to affiliate with the EALC.

3 Objects of the Association

- **To protect and promote the interests, rights, functions and privileges of Member Councils;**
- **To assist Member Councils in the performance of their duties and responsibilities, and to promote mutual support;**
- **To encourage the development of the economic, social, cultural and recreational life of towns and parishes;**
- **To promote a widespread and well-informed interest in local government.**

4 Membership and Management

- Every Parish or Town Council in the District of Braintree shall be entitled to membership of the Association on accepting this Constitution;
- The Association shall be managed by a Committee comprising a Chairman, Vice-Chairman, Treasurer and Secretary;
- Member Councils shall have the right to nominate up to two of their membership to represent and vote on their behalf at meetings of the Association;
- The Association shall meet at least four times a year, and shall hold an Annual Meeting in each financial year. The business of the Annual Meeting shall include:
 - to receive reports from the Chairman, Treasurer and Secretary
 - to elect a Chairman, Vice-chairman, Treasurer and Secretary for the ensuing year
 - to appoint representatives to outside bodies
 - to determine matters to be considered in the forthcoming year;
- Meetings may be held physically and/or using remote means. A meeting shall be quorate while at least one third of Member Councils are represented at it.

5 Subscriptions

Each Member Council shall contribute towards the Association's expenses. The amount of such contribution payable by each Council shall be decided at the Annual Meeting and shall be payable within one month of it.

Adopted by Resolution of the Association on 15 April 2021