

RULES

1. Name: The Association shall be known as the
“**BAINES SCHOOL FORMER PUPILS’ ASSOCIATION**”

2. Objectives:

- (a) To maintain the connection between the School and its Former Pupils
- (b) To promote social intercourse amongst the members by organising meetings and gatherings at suitable centres
- (c) To print, maintain, and circulate a register of the names and contact details of the members.
- (d) The consideration and advancement of matters of utility and interest to the School, the Association and / or its members

3. Membership:

Membership of the Association shall be open to former pupils of the School and past and present members of staff. Honorary Members and Honorary Life Members may be appointed as provided for in Rule 4

4. Honorary members:

Honorary Members and Honorary Life Members may be appointed at any General Meeting of the Association

5. Management:

The Association shall be managed by the following Officers, Namely: -
President, President Elect, President Designate, Past Presidents, sixteen Vice Presidents, Honorary Secretary, Honorary Treasurer, Honorary Editor and a Committee of twelve members. Five Officers and / or members of the Committee shall form a quorum

6. Officers and Committee:

The Officers, other than the President Elect, President Designate, Past Presidents, and Vice Presidents, shall retire annually, but see below.

The position of President shall be filled by the election of the President Elect.

The position of President Elect shall be filled by the election of the President designate.

The Position of President Designate shall be filled by adoption at the Annual General Meeting. Such position shall not necessarily be filled from the list of Vice Presidents.

Four members of the Committee shall retire in rotation at the A G M and such retiring members shall be eligible for re-election

The sixteen Vice Presidents shall vacate office only on:-

- (a) being appointed to the office of President Designate
- (b) resignation
- (c) resolution of the Association at the AGM (anything in Rules 6 and 8 notwithstanding

7. Subscriptions:

The Annual Subscription shall be payable on the 1st day of December for the current year and the minimum amounts shall be as follows: -

All members £10.00

All members not more than twelve months in arrears with the payment of their subscriptions shall be entitled to a free copy of each issue of the Former Pupils Magazine

Members joining the Association after 1st May shall not be liable for any further subscription until 1st December of the following year.

6th Form pupils will be entitled to free membership of the Association for a period of four years from their leaving date.

This privilege will also be extended to new members of staff, extending for a period of two years.

They will enjoy all the rights and privileges associated with membership.

8. Annual Meetings:

The financial year of the Association shall end on the 30th November in each year

The Annual General Meeting (of which not less than 21 days notice has been given) shall be held at such time and place as the Committee shall appoint, when the following business shall be transacted:-

- (a) Receive and adopt the Honorary Treasurer's audited accounts.
- (b) Add to, amend or repeal the Rules (vice Rule 14)
- (c) Consider any matter of importance to the Association (of which 7 days notice shall have been given to the members)
- (d) Elect the Officers and members of the Committee
- (e) Elect the Auditors

9 Funds:

The funds of the Association shall be under the control of the Committee and such Committee shall have full power to apply them to any of the objects mentioned in Rule 2

10. Audit:

The accounts of the Association shall be audited by two (2) Auditors appointed at the Annual General Meeting.

11. Special General Meetings:

The Committee shall be empowered to call a Special General Meeting of the Association at any time. The Committee shall also call a Special General Meeting on the requisition of not fewer than 10 members, given in writing to the Secretary. The Secretary shall then give all members 10 days notice of such meeting.

12. Resignation:

Members must give written notice to the Secretaries not less than 1 calendar month before the 30th November in any year of their wish to resign or they will be liable for the subscription for the ensuing year.

13. Exclusion from Membership:

The Committee shall have the power to remove from the list of the membership the name of any Member whose continuance thereon is deemed undesirable. Members who are in arrears with their subscriptions for 12 months shall be liable, at the discretion of the Committee, to be excluded from membership

14. Alterations to the Rules:

Any of the rules may be altered or additional rules made by the Committee in order to expedite Association business. Any rule so made must be ratified at the next General Meeting of the Association

(whether Annual or Special) Notice of all amended rules will be posted on the Former Pupils section of the Baines Website at least 10 days before such meeting is held. Any business transacted by the Committee under a new rule or rule alteration will stand even if the change is not ratified at the Annual or Special General Meeting. Such changes or amendments must be approved by a majority of the members present and voting thereat. Any member wishing to propose any alteration or addition to the Rules must give notice to the Secretary at least 21 days previous to the date fixed for the General Meeting. Such alteration will be posted on the Former Pupils section of the Baines Website at least 10 days before the General Meeting.

Contact can be made to the Secretary or other members of the Committee by sending an e mail to

info@baines.lancs.sch.uk

putting FAO Former Pupils in the subject line