



## AYTHORPE RODING PARISH COUNCIL

Clerk: Karen Weare

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Walnut Tree Cottage

Dunmow Road

Leaden Roding

Dunmow

CM6 1QA

### PARISH COUNCIL MEETING

Councillors are summoned to attend the meeting of Aythorpe Roding Parish Council

#### **BILL REEVE PAVILION**

on Monday 8<sup>th</sup> November 2021 at 7.30pm.

*K Weare*

Clerk to the Council

November 2<sup>nd</sup> 2021

Residents are requested to make written representations in advance of the meeting.

The press and public are invited to attend.

### AGENDA

1. **Chairman's Welcome**
2. **Apologies and reasons for absence**
3. **Approval of Minutes**  
Cllrs to agree minutes of the previous meeting September 13th 2021 as a correct record. Chairman to sign.
4. **Members Declaration of interests in Agenda Items**
5. **Public Representation**
6. **Cllr S Barker UDC and ECC Report**
7. **Reports**  
Cllr J Reynolds – Cricket Club  
Cllr R Lister - Village Hall  
Cllr P Coward-Whittaker – inspection of assets and defibrillator test  
Cllr C Woodmore - Litter Pick

## **8. Clerk's Report**

1. Roundbush Green RoSPA Inspection booked
2. Defibrillator
3. Allotment rent invoiced (full occupancy)
4. Standing Orders
5. VAT repayment claim made for p/e 31/10/21
6. Historic minutes to go to Essex Record Office
7. Continuing issues with TSB

## **9. Highways**

1. Local Highways Panel  
Clerk feedback on site meeting  
Scheme proposal

2. Highway Rangers  
Seen in village

## **10. Planning**

1. Applications notified since previous meeting

### **UTT/21/2906/FUL West Point CM6 1PU**

Amendment to scheme approved UTT/21/0067/FUL  
No comments (closed 26<sup>th</sup> October)

### **UTT/21/2692/HHF Aythorpe Manor CM6 1PD**

Proposed dormer, wrought iron fencing to parapet walls and creation of first floor terrace  
No comments (closed 15<sup>th</sup> October)  
Approved.

### **UTT/21/2688/HHF Aythorpe Manor CM6 1PD**

Proposed new roof, gable front, changes to elevation and internal reconfiguration.  
No comments (closed 22<sup>nd</sup> October)

## **2. Decisions**

### **UTT/21/2225/HHF 4 Round Bush Villas CM6 1PT**

Proposed rear and side extensions.  
Approved.

### **UTT/21/2122/HHF The New Farmhouse CM6 1PQ**

Proposed single storey rear extension.  
Approved.

### **UTT/21/0798/FUL Land East of Dunmow Road Aythorpe Roding CM6 1PQ**

Withdrawn.

Cllrs may discuss any further planning matters.

## **11. Finances**

1. The Clerk reports that the TSB balance at October 10th £8,088.39. One Cllr to sign statement to verify balance.
2. Income expected  
Vat refund  
Allotment Rent

3. Balance at minute 97/21/2 7,003.17

Income

Allotment rent

Plot 4S (new)	5.00
Plot 5/6	10.00
Plot 3/8	10.00

UDC Precept 2 of 2	1,387.50	1,412.50
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Payments made

Rodings Drainage	129.00	
HMRC PAYE M5	27.20	
Clerk Sep salary & Q2 exp	151.08	
J Kenney Services	1,080.00	
Clerk Oct salary	162.80	(1,550.08)

Bank balance at 1st November	6,865.59
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4. Upcoming payments before next meeting

HMRC PAYE M6 £27.20  
RoSPA Inspection £72.00  
Clerk Nov & Dec salary  
HMRC PAYE M7

**12. Recreation Ground**

Cllr Coward-Whittaker reports a dead tree which has fallen and requires removal. Cllrs to resolve action required.

**13. Queen's Platinum Jubilee Event/Village Event**

**14. Budget Proposals**

**15. Correspondence**

Clerk to bring to Members' attention recently received items of interest not already notified or requiring further consideration-

- Contributions for Ten Parish News December by 19<sup>th</sup> November
- Local Plan - Call for Sites - technical consultation

**16. Information exchange/next agenda items only**

Items for information and discussion only. Items that require a decision will be put on the next agenda.

**17. PROPOSED DATE OF NEXT MEETING**

January 10<sup>th</sup> 2022

**18. CLOSE MEETING**