



## AYTHORPE RODING PARISH COUNCIL

### MINUTES

of the Parish Council Meeting held at the Bill Reeve Pavilion  
on Monday 11th September 2023.

Present

Cllr J Reynolds - Chairman

Cllr R Lister

Cllr D Caton

Cllr P Coward-Whittaker

Cllr S Barker (part meeting)

Karen Weare – Acting Parish Clerk

Debra Barrell – applicant for Parish Clerk vacancy

No members of the public

#### **88/23 Chairman's Welcome**

Cllr Reynolds welcomed those present.

#### **89/23 Apologies (and reasons) for absence**

Cllr Lander (holiday)

Cllr Woodmore

#### **90/23 Register of Interests**

Register of Interests updated by Cllrs Reynolds and Caton and completed by Cllr Coward--Whittaker. Cllr Lander to update her form. Clerk to send to UDC and post to website.

#### **91/23 Approval of Minutes**

Cllrs resolved to agree minutes of the previous meeting July 10<sup>th</sup> 2023 and signed by Chairman.

#### **92/23 Members Declaration of interests in Agenda Items**

Cllr Reynolds pecuniary interest planning UTT/23/1882/FUL

#### **93/23 Public Representation**

None.

#### **94/23 Cllr S Barker UDC and ECC Report**

1. The Local Plan figure for housing will result in less than 4,000 properties required after deducting those already built or approved. The allocation after the call for sites will be put out for consultation end of September/October.

2. 54 sites containing RAAC have been identified and remedial work will be re-imbursed by the Government.

3. A food recycling initiative will be rolled out to encourage households to recycle more food waste rather than putting in the black bin which goes to landfill.

4. An OFSTED report of Childrens Services has rated it Good overall with all areas marked as good.

### **95/23 Reports and updates**

1. Cllr Coward- Whittaker read the Village Hub report to the meeting.

2. Cllr Reynolds reported that the Cricket season has finished. The teams had been unsuccessful on the pitch but the news was positive as there were more youngsters playing. The AGM will be held in November.

3. Cllr Coward-Whittaker confirmed inspection of the assets.

### **96/23 Clerk's Report**

1. Reported overgrown hedge at junction Keeres Green Lane and B184 for resident. ECC Report 2864085. Clerk will speak to Old Mill Close Management Company and The Housing Association.

2. Verge contractor has cut and cleared Roundbush Green as requested. It is looking very tidy.

3. Laptop repaired after all apps were deleted. The engineer reports that the processor is working at 100% capacity. Note to include funds for new laptop in 2025 budget.

4. Last allotment plot now let. No waiting list. Invoices to be issued shortly.

### **97/23 Highways**

The Clerk is unaware if Cllr Lander has had another meeting with Cllr Lee Scott.

### **98/23 Planning**

1. New Applications

#### **UTT/23/1882/FUL and UTT/23/1883/LB Keers Farm, Keeres Green**

Conversion of vacant farm building into residential annexe/short term holiday let including associated operational development and minor landscaping works.

Consultation closed. No comments.

2. Decisions

#### **UTT/23/1602/PDE The Bothy Keeres Green**

Proposed single storey rear extension- extending 7m from the rear wall, maximum height 4m and height to eaves 2.28m

Decision – permitted development.

### 3. Awaiting Decision

#### **UTT/23/1250/HHF and UTT/23/1251/LB Cawdles, Keeres Green**

Section 73A Retrospective application for internal alterations including new first floor ceiling and alterations to internal wall, removal of cement and/or concrete infill and creation of first floor bathroom. Proposed demolition of existing garage, like for like repair of all existing windows, insulation of existing property and construction of new brick boundary wall with flint infill.

### **99/23 Finances**

1 The Clerk reports		
TSB balance at July 3rd		£4,818.07
Income received		
Allotment 4S rent	£ 10.00	
Expenses paid		
HMRC M3	£ 45.00	
Clerk salary July	£180.00	
HMRC M4	£ 45.00	
Computer repair	£ 78.00	
Clerk salary August	£180.00	
Allotment water bill	£ 48.31	
TSB balance at August 31st		£4,251.76

### **100/23 Litter Pick October 14<sup>th</sup> 2023**

Cllr Woodmore. Clerk will post on noticeboard. This will be the same day as Leaden Roding's litter pick.

### **101/23 Correspondence**

None.

### **102/23 Parish Clerk Vacancy**

Debra Barrell from Shelley and an Ongar Town Cllr wished to apply for the Parish Clerk vacancy. Cllrs resolved to offer her the position.

### **103/23 Information exchange/next agenda items only**

Cllr Lister asked for an update on the overgrown vegetation between Aythorpe and Leaden Roding. This had been reported previously but without the Highways Rangers it was unlikely to be resolved.

There had been issues in Old Mill Close. The Clerk advised Cllrs that this was not something the Parish Council could get involved in.

### **104/23 DATE OF NEXT MEETING**

November 13th 2023.

MEETING CLOSED 20.15

..... Signed by Chairman.