



AYTHORPE RODING PARISH COUNCIL

MINUTES

of the Parish Council Meeting held at the Bill Reeve Pavilion
on Monday 13th September 2021 at 7.30pm.

Present

Cllr C Woodmore - Acting Chairman

Cllr D Caton

Cllr R Lister

Cllr S Barker (part-meeting)

Karen Weare - Parish Clerk

1 member of the public

1. Chairman's Welcome

Cllr Woodmore was elected Chairman for the meeting.

2. Apologies and reasons for absence

Cllr Reynolds - farming commitments

Cllr Coward Whittaker - appointment

Cllr Lander - holiday

3. Approval of Minutes

Cllrs agreed minutes of the previous meeting July 12th 2021 as a correct record. Signed by acting Chairman.

4. Members Declaration of interests in Agenda Items

None.

5. Public Representation

The member of the public asked about the future of the Village Hall. Cllr Lister outlined the facts.

1. The Parish Council is unconnected with the Village Hall which is run by a charitable trust.

2. The hall is closed because the insurance will not cover the structurally unsound roof.

3. Funds are required to mend the roof.

4. More people are required to support the Trust.

5. The earnings potential of the Hall is limited.

6. Cllr S Barker UDC and ECC Report

1. The Local Highways Panel Scheme had re-opened for applications. There was no reason why a similar Scheme to the one rejected* could not be re-submitted. Cllr Woodmore agreed to take this forward. Cllr Barker will arrange site visit with Highways Liaison Officer.

*Extension of 40mph speed limit as "buffer zone" north to Axe and Compasses and south to West Point. Reduction of existing limit from 40mph to 30mph.

2. There are some funds left from her County and District grants. Aythorpe Roding Church benefitted last year. Environmental Schemes were particularly encouraged.

7. Reports

Cricket Club - no report.

Cllr R Lister - Village Hall

Cllr P Coward-Whittaker – defibrillator still showing low battery.

8. Clerk's Report

1. Recreation Ground ditch. Resident has agreed offer of £500. To be invoiced in due course.

2. Roundbush green first cut completed. To be invoiced October.

3. Water bill explanation received.

4. Defibrillator low battery followed up

5. Allotment rent due 30th September. To be invoiced. Full occupancy.

6. RoSPA inspection due. Clerk will advise Cricket Club.

7. TSB authority. Clerk to contact TSB data department. Dunmow Branch now closed.

9. Highways

See LHP above.

10. Planning

UTT/21/2225/HHF 4 Round Bush Villas

Proposed rear and side extensions.

No comments.

UTT/21/2122/HHF The New Farmhouse, Keeres Green

Proposed single storey rear extension.

No comments

UTT/21/1625/HHF Landview, Dunmow Road, CM6 1PT

Proposed erection of single storey outbuilding.

Approved.

UTT/21/0798/FUL Land East of Dunmow Road Aythorpe Roding CM6 1PQ

Parish Council objection.

Cllrs had been notified of results of the Uttlesford Call for Sites. No Parish Council involvement until planning application(s) if any submitted.

11. Standing Orders

1. Cllrs resolved to accept the 2021 Standing Orders.

2. Cllrs resolved to accept the 2021 Financial Standing Orders.

To be signed at next meeting.

12. Finances

1. The Clerk reports that the TSB balance at August 11th £7,138.77. Statement signed to verify balance.

2. Balance at 8/1/21 7,326.97

No income received

Payments made

HMRC PAYE M3 27.20

RCCE 52.80

Clerk salary July 108.40

HMRC PAYE M4 27.00

Clerk salary August 108.40 323.80

7,003.17

3. Upcoming payments

Allotment water tank repairs £127.00

HMRC PAYE M5 £27.20

RoSPA Inspection

13. Clerk's Salary and Hours

Cllr Lister proposed that the Clerk's hours be increased from 12 per month (April 2019). Cllrs resolved to increase the hours from October 1st 2021 to 18 per month.

The Clerk was appointed in June 2015 and has been paid on the National Joint Council of Local Government Service SCP 11 scale since that date. The 2020 hourly rate was £11.30. The 2021 rate will be announced shortly and back-dated to April 1st 2021. The Clerk's hours were increased from 10 hours to 12 hours per month from April 2019. In addition to this the Clerk is paid an allowance of £12 per month for use of her home as the office. A recent report concluded that a small Parish holding 6 meetings per annum baseline hours should be 17 per month plus extra hours for additional duties.

14. October Litter Pick

Saturday 23rd October at 9.00 am. Cllr Woodmore will write article for Parish News and contact Waste Aware. Clerk to put poster on noticeboard, in bus shelter and Parish News.

15. Queen's Platinum Jubilee Event/Village Event

Next agenda. Bring your own picnic to be held on village field.

16. Correspondence

None requiring further action.

17. Information exchange/next agenda items only

Cllr Caton had reported several incidents of Fly Tipping to Uttlesford but had received no response. Cllr Barker will take this forward.

18. DATE OF NEXT MEETING

November 8th 2021

CLOSE MEETING 8.45pm