



## AYTHORPE RODING PARISH COUNCIL

# MINUTES

of the meeting held Monday 28<sup>th</sup> September 2020  
7.30 pm at Aythorpe Roding Village Hall

### Covid 19

This was a face to face meeting allowed under Government Regulations and fully compliant with the requirements of the Village Hall and ARPC Risk Assessment

Present Cllr J Reynolds Chairman  
Cllr P Coward Whittaker  
Cllr C Woodmore  
Cllr R Lister  
Cllr Mrs S Lander  
Cllr D Caton (part meeting)

Karen Weare (Parish Clerk)

No members of the public

**55/20 Chairman's Welcome**

**56/20 Apologies for absence**

Cllr to note the "six month rule" for non-attendance is currently suspended under the Covid Act.

Cllr Mrs S Barker UDC & ECC.

**57/20 Approval of Minutes**

Cllrs resolved to agree minutes of the previous meeting June 20<sup>th</sup> 2020 as a correct record. The Chairman signed the minutes.

**58/20 Members Declaration of interests in Agenda Items**

Cllr Caton declared a pecuniary interest in The White House planning application.

**59/20 Public Representation**

None.

**60/20**

**Cllr S Barker UDC and ECC Report**

Cllr Barker had advised the Clerk that a 50mph was likely to be introduced between High Roding and Great Dunmow. It was possible that a similar limit would be introduced between High Roding and Leaden Roding. After the Local Highways Panel application had been rejected in full no other options were on the table.

Cllr Lander had approached Cllr Barker about footway vegetation clearance. At her request the Clerk had submitted the request for areas Gunners Green/Axe and Compasses, Roundbush Villas/opposite Keeres Green turning, and Westpoint/Leaden Roding as in previous years.

**61/20**

**Reports**

Village Hall

Cllr Lister reported that the Trust was in urgent need of new Committee members.

Cricket Club

Cllr Reynolds reported that the season had started and finished. Although not necessarily successful on the pitch, the Club was pleased that some cricket had been played and in a very good spirit. The financial position would be known at the AGM.

Assets

Cllr Coward Whittaker confirm inspection of the assets and no action was required.

**62/20**

**Clerk's Report**

1. The External Auditors had received the Certificate of Exemption from Audit. No member of the public had requested sight of the accounting records.

2. Letters sent to occupiers of Beadles Cottage and Pavitts reminding them that Beadles Green was a Registered Village Green subject to restrictions.

3. Cllrs resolved that the Clerk should obtain the map of the Green from Essex County Council. Any issues will be addressed as they arise.

4. The Clerk had implemented her pay rise on the NJC Scale from 1 April 2020.

**63/20**

**Highways**

1. Cllrs were still concerned at the speeding traffic particularly motorbikes and the recent accident at the Axe & Compasses. There was little more the Parish Council could do. Residents were encouraged to contact the Police.

a. Cllrs resolved that Cllr Woodmore write to the Chief Constable.

- b. Cllrs resolved that Cllrs Lander and Woodmore liaise with High Roding Parish Council on their speed reduction initiative.
- c. Cllr Lander will liaise with Alert Today Alive Tomorrow "ATAT" in Leaden Roding.

2. The Order has been made for the diversion of footpath 7.
3. The number of Bushcade lorries had reduced. No further action required.
4. Cllrs were reminded to complete the Roads and Policing Public Survey by 30<sup>th</sup> September.
5. The Clerk will collate responses to the Essex Highways User Survey as the Parish Council for 31st December.

**64/20**

**Planning**

1. UTT/202302/FUL The White House  
Change of use from agricultural to extended domestic garden and wildlife conservation area with flower meadow and pond.  
No comments.
2. UTT/20/1922/HHF Highcroft  
Demolish and rebuild garage, side and front porch extensions to dwelling.  
Refused
3. Cllr Lister was concerned that the proposed new planning system would remove any Parish Council input and leave rural areas vulnerable to inappropriate development. Cllrs resolved that Cllr Lister would draft letters to Kemi Badenoch and Cllr Barker outlining concerns.

**65/20**

**Roundbush Green**

1. Cllrs resolved to waive the Cricket Club rent due for 2020.
2. Cllrs reviewed the RoSPA Inspection Report. The items of medium risk were considered and resolved that no further action was required.

**66/20**

**Finances**

1. The Clerk reported the TSB balance at 10<sup>th</sup> September 2020 £7,298.18. Cllr Reynolds initialled the statement to confirm.
2. Income received since July Newsletter -
  - ECC verge contract payment £1,204.44
  - Precept balance £1.360
3. BACS (all) payments made since July Newsletter.
 

Internal Auditor	£40.00
HMRC M4	£26.40
Swing seat	£66.60*
Clerk July salary	£108.60
HMRC M5	£30.00
Clerk August salary	£120.00
Inspection	£72.00*

\*includes VAT

4. Payments due			
	Clerk salary	September	£108.60
	HMRC	PAYE M6	£27.00
	Village Hall hire		£22.00

5. Allotment rents due 30<sup>th</sup> September. Letters to go out.

6. Cllr Lander had not heard from TSB. Clerk to follow up.

**67/20**

**Training**

1. Cllr Lander reported that the New Councillor Webinar Training was basic but interesting and worthwhile.

2. There were no further requests for training.

**68/20**

**Defibrillator**

Cllrs resolved that Cllr Lander could look into getting a defibrillator on the condition there was no capital cost to the Parish Council. Cllrs thought the Bill Reeve Pavilion would be a better location. Cllr Lander to contact Mr Gravatt.

**69/20**

**Car Charging Point**

Cllr Woodmore reported that the supplier had assessed there was insufficient traffic volume to make the free option viable. This is now closed.

**70/20**

**Correspondence**

Letter from Kemi Badenoch MP - no action required.

**71/20**

**Information exchange**

1. Cllr Reynolds reported on the Unauthorised Encampment Briefing he had attended back in February. There is a dedicated Police Team but there was little they could do and the landowner had to go through the Court process.

2. Cllr Caton reported there was still an issue with hare coursing locally.

**72/20**

**Next agenda**

Litter pick - Cllr Woodmore

**73/20**

**DATE OF NEXT MEETING**

January 11<sup>th</sup> 2021 7.30 Aythorpe Roding Village Hall TBC.

Meeting closed 20.55

Signed as a correct record .....  
Chairman