



AYTHORPE RODING PARISH COUNCIL

MINUTES

of the Parish Council Meeting held at the Bill Reeve Pavilion
on Monday 8th November 2021 at 7.30pm.

Present

Cllr J Reynolds - Chairman

Cllr S Lander

Cllr R Lister

Karen Weare - Parish Clerk

no members of the public

104/21 Chairman's Welcome

Cllr Reynolds welcomed those present.

105/21 Apologies and reasons for absence

Cllr Woodmore - work commitments

Cllr Coward Whittaker - family emergency

106/21 Approval of Minutes

Cllrs agreed minutes of the previous meeting September 13th 2021 as a correct record. Signed by the Chairman.

107/21 Members Declaration of interests in Agenda Items

None.

108/21 Public Representation

None.

109/21 Cllr S Barker UDC and ECC

Cllr Barker sent her apologies for absence.

110/21 Reports

Cllr R Lister reported that there was no further information on the Village Hall.

111/21 Clerk's Report

1. Roundbush Green RoSPA Inspection booked.
2. Defibrillator fault reported again.
3. Allotment rent invoiced (full occupancy)
4. Standing Orders finalised.
5. VAT repayment claim made for p/e 31/10/21.
6. Historic minutes to go to Essex Record Office.
7. Continuing issues with TSB.

The authorisation process is not working correctly. As a temporary measure the Clerk will send details of payments to Cllrs by email and will continue to authorise if no objection received.

112/21 Highways

1. Local Highways Panel

The Clerk reported on her site meeting with Cllr Barker and Rissa Long (LHP Liaison Officer). The various speed options were discussed and unlikely to be approved within current guidance. No speed bumps. Other calming measures such as reviewing current speed repeater signs, chevrons and "illusion" or "ghost" signs were possible.

Cllrs had been given details of the various options and resolved that the other calming measures should be requested. No options requiring street lighting would be proposed.

Clerk to submit amendments to previous scheme rather than a new scheme as agreed with Ms Long. New Schemes close November 22nd.

2. Highway Rangers van and workers had been seen in the village but no reports on what they were doing.

113/21 Planning

1. Applications notified since previous meeting

UTT/21/2906/FUL West Point CM6 1PU

Amendment to scheme approved UTT/21/0067/FUL

No comments (closed 26th October)

UTT/21/2692/HHF Aythorpe Manor CM6 1PD

Proposed dormer, wrought iron fencing to parapet walls and creation of first floor terrace

No comments (closed 15th October)

Approved.

UTT/21/2688/HHF Aythorpe Manor CM6 1PD

Proposed new roof, gable front, changes to elevation and internal reconfiguration.

No comments (closed 22nd October)

Approved.

2. Decisions

UTT/21/2225/HHF 4 Round Bush Villas CM6 1PT

Proposed rear and side extensions.

Approved.

UTT/21/2122/HHF The New Farmhouse CM6 1PQ

Proposed single storey rear extension.

Approved.

UTT/21/0798/FUL Land East of Dunmow Road Aythorpe Roding CM6 1PQ

Withdrawn.

Cllrs discussed possible enforcement issues. It was important to ask for planning conditions to avoid post approval changes.

114/21 Finances

1. The Clerk reports that the TSB balance at October 10th £8,088.39. Cllr Lander signed statement to verify balance.

2. Income expected
 Vat refund
 Allotment Rent
3. Balance at minute 97/21/2 7,003.17

Income		
Allotment rent		
Plot 4S (new)	5.00	
Plot 5/6	10.00	
Plot 3/8	10.00	
UDC Precept 2 of 2	1,387.50	1,412.50
Payments made		
Rodings Drainage	129.00	
HMRC PAYE M5	27.20	
Clerk Sep salary & Q2 exp	151.08	
J Kenney Services	1,080.00	
Clerk Oct salary	162.80	<u>(1,550.08)</u>
Bank balance at 1st November		6,865.59

4. Upcoming payments before next meeting

HMRC PAYE M6 £27.20
 RoSPA Inspection £72.00
 Clerk Nov & Dec salary
 HMRC PAYE M7

115/21 Recreation Ground

Cllr Coward-Whittaker had reported a dead tree which has fallen and requires removal. Cllr Lander will carry out a site visit and see what is required.

116/21 Queen's Platinum Jubilee Event/Village Event

Next meeting - Cllr Woodmore.

117/21 Budget Proposals

Cllrs were given details of the income and expenses to date. Any new projects must be included in the next year's budget. Cllrs to consider for next meeting.

118/21 Correspondence

Clerk to bring to Members' attention recently received items of interest not already notified or requiring further consideration-

- Contributions for Ten Parish News December by 19th November
- Local Plan - Call for Sites - technical consultation (no sites in the Parish)

119/21 Information exchange

1. Cllr Reynolds thanked Cllr Lander for agreeing to represent the Parish Council at the High Easter Remembrance Service.

2. Cllr Lander reported that Mr Lander would carry out free services on local organisation's defibrillators.

120/21 DATE OF NEXT MEETING

January 10th 2022

Signed.....

Unapproved