



## AYTHORPE RODING PARISH COUNCIL

# MINUTES

of the meeting held Monday 4<sup>th</sup> November 2019  
8.00 pm at the Bill Reeve Pavilion, Aythorpe Roding

Present            Cllr J Reynolds (Chairman)  
                      Cllr R Lister  
                      Cllr P Coward Whittaker  
                      Cllr C Woodmore

Cllr S Barker UDC & ECC - part meeting for 106/19/1.

Karen Weare (Parish Clerk)

No members of the public

### 97/19 Chairman's Welcome

Cllr Reynolds welcomed those present.

### 98/19 Apologies for absence

None.

### 99/19 Approval of Minutes

Cllrs agreed minutes of the previous meeting September 9th 2019 as a correct record. Signed by Chairman.

### 100/19 Members Declaration of interests in Agenda Items

None.

### 101/19 Public Representation

None.

### 102/19 Reports

1. Cllr Reynolds reported that the Cricket Club AGM would be held in November.
2. Cllr Lister reported that the Village Hall had hosted a few events. The Psychic Evening had raised £250 for the Hall and the walk £1,700 for charity. A wreath making workshop would be held on 30th November. There were three sessions of Boxing for Fitness each week. Grant funding was still being sought for the roof and heating.
3. Cllr Coward-Whittaker reported no problems with assets.

### **103/19 Clerk's Report**

1. The Clerk reported that she had dealt with another Freedom of Information request this time regarding "Looked after Children". The applicant was advised that this is the responsibility of the District Council.
2. The Clerk had issued invoices for the allotment rent due 30<sup>th</sup> September.

### **104/19 Allotments**

An existing plot holder had expressed an interest in half plot 7 but asked for help to get the plot ready for cultivation. Cllrs resolved not to allocate funding but would waive the rent for 2 years.

*Action: Clerk to contact potential plot holder and research volunteers.*

### **105/19 Highways**

1. No further information received on rejected LHP Scheme.
2. Roxwell PC sought the Parish Council's support in objecting to an imminent planning application for gravel extraction at Salts Green. Cllrs agreed in principle to consider this when the application was made on the basis of lorry movements through the village.
3. Cllr Woodmore was concerned at the vegetation encroaching on the footway south from The Axe PH and from Westpoint to Leaden Roding. The Clerk advised that this had been reported on many occasions and was still on the Highway Rangers List from 2018. The footway to the Axe had been cleared very well by the Rangers several years ago. The issue seemed to be that the Rangers could not work outside the speed limit without measure to protect the workforce.

*Action: Clerk to contact Rangers for update.*

### **106/19 Planning**

1. New application  
UTT/19/2557/FUL The New Farm House, Keeres Green  
Proposed new dwelling and garage (following outline approval UTT/17/2513/OP).  
Cllrs resolved to object on the grounds of dwelling inappropriate in size and design for plot, and garage in front of property detrimental to street scene. Cllr Barker agreed to call it in if it was recommended for approval. Cllr Lister agreed to represent the Parish Council.

*Action: Clerk to liaise with Cllr Barker and comment on application by 11<sup>th</sup> November.*

2. Applications determined by Uttlesford District Council  
UTT/19/2313/AG Aythorpe Hall Farm, Church Lane  
Extension to agricultural storage barn.  
Approved.

UTT/19/1947/HHF 1 Old Mill Cottages, Keeres Green  
Erection of rear conservatory.  
Approved.

3. Applications Awaiting Decision  
UTT/1907/HHF Highcroft, Keeres Green  
Detached garage. Reinstate single storey front extension. Extend porch to side elevation.

### 107/19 Oak Cottage

Cllr Coward-Whittaker reported that the path had been cleared of grass and weeds and the residents wished to sow wildflower seeds. Parish Cllrs had no objection to this.

### 108/19 Finances

1. The Clerk reported the TSB balance at October 10<sup>th</sup> £8,482.91.
2. Income received since previous meeting  
Allotment rent £25  
Precept 2 of 2 £1,335.00
3. Clerk will make VAT refund claim for p/e 31 October 2019.
4. Cllr Coward-Whittaker completed the TSB online authority which was counter-signed by Cllr Reynolds.

*Action: Cllr Caton to countersign and Clerk to send all forms to TSB.*

### 109/19 Payments Due

Cllrs gave authority to pay by cheque

a.	HMRC	PAYE M6-7	£	52.80	517
b.	K Weare	salary & expenses Sep/Oct	£	240.58	518
c.	J Kenney	final verge cut/Roundbush Green	£1,080.00	519	

### 110/19 Budget

Cllrs considered the budget projection 2020-2021 prepared by the Clerk. Include swing seat repair.

### 111/19 Essex Info Website

Cllrs suggested that help to set up the new website should be sought from residents via Parish News.

*Action: Clerk to include in Parish News Article for December.*

### 112/19 Parish Council Email

Cllrs noted that for Data Protection reasons, the Parish Council email address aythorpe-pc@hotmail.co.uk should be used for Parish Council business.

### 113/19 Correspondence

No items requiring action.

### 114/19 Information exchange/next agenda items only

1. Cllr Woodmore added his comments that Roundbush Green looked very tidy after its cut.
2. Cllr Coward-Whittaker reported that Morrells Cottage water meter "behind the bus shelter" has still not been found. The Clerk suggested that the resident ask Affinity Water to contact her in writing to establish the legal position.
3. Cllr Woodmore was concerned at the litter in the village. The Clerk will "Report It" for the main road. Litter picks will be arranged for the side roads. The Parish has equipment and is able to borrow more from Leaden Roding PC.

*Action: Clerk to Report. Cllr Woodmore to arrange litter pick.*

**114/19** DATE OF NEXT MEETING

January 13th 2020

CLOSE MEETING

Signed as a correct record ..... January 13<sup>th</sup> 2020

Unapproved