



## AYTHORPE RODING PARISH COUNCIL

### MINUTES

of the Parish Council Meeting held at the Bill Reeve Pavilion  
on Monday 15th May 2023.

Present

Cllr J Reynolds - Chairman

Cllr D Caton

Cllr R Lister

Cllr C Woodmore

Cllr S Lander

Cllr S Barker (part meeting)

No members of the public

One candidate interested in the Parish Clerk position.

Karen Weare - Parish Clerk

#### **49/23 Retiring Chairman's Welcome**

Cllr Reynolds welcomed those present and congratulated Cllr Barker on her re-election.

#### **50/23. Parish Council Election**

The number of candidates standing for election was equal to the number of vacancies. The election was uncontested.

Cllrs present signed their Acceptance of Office.

Cllrs present signed their Register of Interests which will be put on the Parish Council website. Any changes to be notified within 28 days.

#### **51/23 Apologies and reasons for absence**

Cllr Coward-Whittaker (holiday).

#### **52/23 Election of Chairman**

Cllr Reynolds was proposed by Cllr Lister and seconded by Cllr Woodmore and elected unopposed. Cllr Reynolds signed the Acceptance of Office as Chairman.

#### **53/23 Election of Vice Chairman**

Cllr Woodmore was proposed by Cllr Reynolds and seconded by Cllr Caton and elected unopposed.

#### **54/23 Areas of Responsibility**

Cricket Club – Cllr Reynolds

Assets including defibrillator – Cllr Coward Whittaker

Village Hub – ask Cllr Coward-Whittaker.

#### **55/23 Accounts year ended 31<sup>st</sup> March 2023 and Annual Return (AGAR)**

The Internal Audit was undertaken by Mrs Lynda Richardson of Peacock Management Services. No matters of concern. Records were available for Cllrs.

1. Cllrs resolved to agree the Certificate of Exemption (page 3 of 6). Chairman and RFO signed. The Clerk will send this form to External Auditor.

2. Cllrs resolved to agree the Annual Governance Statement (page 5 of 6). Chairman and Clerk signed.

3. Cllrs resolved to agree the Accounting Statements (page 6 of 6) signed by RFO. Chairman signed.

The Clerk will comply with the Legislation and Regulations and publish the required information.

#### **56/23. Approval of Minutes**

Cllrs resolved to agree minutes of the Parish Council meeting March 13th 2023. Chairman signed.

#### **57/23 Members Declaration of interests in Agenda Items**

None.

#### **58/23 Public Representation**

None,

#### **59/23 Cllr S Barker UDC and ECC Report**

1. Cllr Barker thanked the Parish Council for its support. The Conservative party had increased its Cllrs from 6 to 11 and Cllr Barker was the leader.

2. Ride London.

Cllrs wished to know if RideLondon funded the road resurfacing. Ask Cllr Scott.

Active Essex Grants were available – Cricket Club?

3. The pothole scheme continued and could be reported via Cllr Barker with a photo and what three words location.

4. Cllr Grants would be available.

5. Cllr Barker had been contacted by a resident of Old Mill Close asking for help with the non-functioning street lights. Old Mill Close had been adopted by ECC Highways but they would not take responsibility for the lights which were under the remit of the Management Company Remus.

## 60/23 Reports and updates

Village Hub – Cllr Lister read the report. Ask Cllr Coward Whitaker if he would be prepared to be the liaison as his wife is a Trustee.

Cricket Club

Cllr Reynolds - The issue continued to be a lack of players. Clerk to put in Parish News report.

Inspection of assets

Cllr Coward Whittaker email confirmed inspection.

Litter pick

Cllr Woodmore reported a low number of volunteers. However, the ones that did help worked very hard and achieved a great deal. It was definitely worth continuing and the next one would be in late summer (liaise with Leaden Roding).

## 61/23 Clerk's Report

- Confirmed with contractor and grantors that allotment project will not go ahead.
- ECC invoiced for verge contract payment which has increased.

## 62/23 Highways

## 63/23 Planning

1. New Applications  
None.

2. Decisions

### **UTT/22/2660/FUL Poplars Farm CM6 1RY**

Section 73A Retrospective application for the demolition of existing chicken shed and erection of new storage barn, temporary removal of frame and cladding of existing storage barn and temporary relocation of spoil heap bund. Proposed construction of new access road and associated earth bunding, planting and timber screen fence, and change of use of portion of land from agricultural to light Industrial.

March 22 2023 Refused.

### **UTT/23/0242/DOC Aythorpe Hall Farm CM6 1RZ**

Application to discharge conditions 3 and 4 of UTT/22/0840/LB.

Approved.

### **UTT/23/0236/DOC Aythorpe Hall Farm CM6 1RZ**

Application to discharge condition 4, 6 and 7.

April 11 2023 Discharge conditions in part

4. Appeal to Planning Inspectorate

Appeal Ref: APP/C1570/W/23/3314018 Land east of Dunmow Road, CM6 1PQ  
Hearing April 25 2023.

5. Does any Cllr wish to attend the Planning briefing?

EALC are offering a briefing (cost) and UDC are offering free training at Saffron Walden or Bacon End. Clerk to send email to Cllr Reynolds.

**64/23 Finances**

1. The Clerk reports

|   |          |                |
|---|----------|----------------|
| TSB balance at April 1 <sup>st</sup> 2023 |          | £3,572.73      |
| Income received                           |          |                |
| Precept 1 of 2                            |          | £1,770.00      |
| Expenses paid                             |          |                |
| EALC                                      | £ 95.57  |                |
| April salary                              | £ 180.00 | <u>£275.57</u> |
| Balance at May 9 <sup>th</sup>            |          | £5,067.16      |

Cllr Lander signed the bank statement to agree closing balance.

**65/23 Ride London**

Sunday 28<sup>th</sup> May. B184 north road closure with crossing point at the Axe & Compasses.

**66/23 Correspondence**

Noting to note.

**67/23. Parish Clerk Vacancy**

Two informal applications received. Discussed outside meeting for reasons of confidentiality.

Resolved to offer the post to Mr Collins-Park subject to receipt of the paperwork. Clerk to thank other candidate for her interest but Cllrs felt the post required someone who was able to attend all meetings.

**68/23 Information exchange/next agenda items only**

None.

**69/23 DATE OF NEXT MEETING**

July 10<sup>th</sup> 2023

CLOSE MEETING 20.30.

..... Chairman