



AYTHORPE RODING PARISH COUNCIL

MINUTES

of the Parish Council Meeting held at the Bill Reeve Pavilion
on Monday 9th May 2022 at 7.30 pm.

Present

Cllr J Reynolds - Chairman

Cllr D Caton

Cllr R Lister

Cllr C Woodmore

Cllr S Barker UDC & ECC (part meeting)

3 members of the public

Karen Weare - Parish Clerk

49/22 Outgoing Chairman's Welcome

Cllr Reynolds welcomed those present.

50/22 Apologies and reasons for absence

Cllr Lander (holiday) and Cllr Coward Whittaker (holiday).

51/22 Election of Chairman

Cllr James Reynolds was proposed by Cllr Lister and seconded by Cllr Caton. Re-elected unopposed. Chairman signed acceptance of office, witnessed by Parish Clerk.

52/22 Election of Vice Chairman

Cllr Coward-Whittaker was proposed by Cllr Caton and seconded by Cllr Lister and re-elected unopposed.

53/22 Areas of Responsibility

Cricket Club - Cllr Reynolds

Inspection of Assets - Cllr Coward-Whittaker

Village Hall - Cllr Lister or Cllr Coward-Whittaker

54/22 Register of Interests

Cllrs were reminded to review their Register of Interest forms. Changes must be reported by the completion of new form.

55/22 Accounts year ended 31st March 2022 and Annual Return (AGAR)

The Internal Audit by Mrs Lynda Richardson of Peacock Management Services has been completed and AGAR signed. All accounting record and supporting documents were available to Cllrs. No questions arose. Clerk will comply with the Legislation and Regulations and publish the required information.

1. Cllrs resolved to agree the Certificate of Exemption (page 3 of 6). Chairman and RFO signed. Clerk to email this no later than June 30th 2022 to the appointed External Auditor PKF Littlejohn.
2. Cllrs resolved to agree the Annual Governance Statement (page 5 of 6). Chairman and Clerk signed.
3. Cllrs resolved to agree the Accounting Statements (page 6 of 6) signed by RFO. Chairman signed.

56/22 Approval of Minutes

Cllrs agreed minutes of the Parish Council meeting March 14th 2022 subject to minor correction of spelling at 32/22. Chairman signed.

57/22 Members Declaration of interests in Agenda Items

None.

58/22 Public Representation

The members of the public asked about planning applications, the village hall and speeding. All planning applications are on the Uttlesford website. The village hall is re-opening as the Aythorpe Roding Community Hub see 60/22. Various schemes have been requested to reduce speed - all had been refused.

59/22 Cllr S Barker UDC and ECC Report

See attached. Note that planning call in time reduced from 5 to 4 weeks.

60/22 Reports and updates

Village Hall

Cllr Lister has been in discussion with one of the Trustees. Cllr Woodmore read out an open letter from the Trust dated May 9th. See attached. A Queens Platinum Jubilee Picnic with bar would held.

Cricket Club

Cllr Reynolds reported that the season had started and the Club had managed to field a side.

Inspection of assets including defibrillator and Roundbush Green sign

Cllr Coward-Whittaker not present. The defibrillator had been removed for upgrade. The Clerk noted it was not back in the cabinet.

Litter pick

Cllr Woodmore reported on a successful litter pick in April. Another one will be arranged for October.

Defibrillator Training

The Clerk reported that the training was cancelled due to Covid.

61/22 Clerk's Report

- PCSO Mike O'Donnell-Smith was in the village on April 26th. The Clerk was unable to meet up with him but some residents had spoken to him about the traffic, particularly motorbikes.

62/22 Highways

Noise Pollution monitor. The clerk had looked into this and there was very little a Parish Council could do as enforcement was a police matter.

Traffic Calming LHP Scheme LUTT/182019 - Cllr Barker waiting for information. This would be minor measures.

63/22 Planning

1. New Application

UTT/22/1186/FUL Land East of Dunmow Road Aythorpe Roding CM6 1PQ
Application for an entry-level exception site and the construction of 3 affordable residential dwellings together with associated access, parking and landscaping.
Comments as before. Cllr Barker to be asked to call in.

2. Decisions

UTT/22/0623/AG Aythorpe Hall Farm, Church Lane, Aythorpe Roding CM6 1RZ
Proposed extension to agricultural storage barn. Prior approval not required. Deemed approval.

64/22 Finances

1. The Clerk reports transactions as follows

TSB balance at April 1 st 2022		4,400.81
Income		
Precept 1 of 2	1,415.00	
VAT refund	245.87	1,660.87
Expenditure		
EALC affiliation	95.39	
PAYE M11 (late)	40.60	
Clerk April salary	166.00	<u>(301.99)</u>
		6,759.69

2. Expected income
ECC Verge contract 1,204.44
3. Expenditure before next meeting
HMRC PAYE M1 & M2
Insurance year 3/3 due 1/6 £222.38
Clerk salary May & June including Q1 expenses
May verge cut

65/22 Training

None requested.

66/22 Ride London

The Clerk handed out booklets. Maps are displayed in the bus shelter. Cllr Woodmore reported on the meeting he had attended with Cllr Lander in Leaden Roding

67/22 Correspondence

Essex Warbler May 2022 concerned with bringing electricity onshore - Uttlesford unaffected.

68/22 Information exchange/next agenda items only

None.

69/22 PROPOSED DATE OF NEXT MEETING

July 11th 2022

70/22 Meeting closed 8.35pm

Approved Chairman
July 2022

Unapproved