



AYTHORPE RODING PARISH COUNCIL

MINUTES

of the meeting held Monday 8th July 8.00 pm at the Bill Reeve Pavilion, Aythorpe Roding

Present Cllr J Reynolds (Chairman)
 Cllr P Coward-Whittaker
 Cllr R Lister
 Cllr D Caton
 Cllr C Woodmore (co-opted)

Karen Weare (Parish Clerk)

No members of the public

58/19 Chairman's Welcome

Cllr Reynolds welcomed those present.

59/19 Apologies for absence

None.

60/19 Declaration of Acceptance of Office

Cllr Caton signed his Declaration witnessed by Clerk.

61/19 Approval of Minutes

Cllrs agreed minutes of the previous meeting May 13th 2019 as a correct record.
Signed by Chairman.

62/19 Co-option to fill Casual Vacancy

1. Cllrs resolved unanimously to co-opt Mr Christopher Woodmore to the Parish Council. Cllr Woodmore signed the Declaration, completed the Register of Interests and email authority.

2. One vacancy remains. Cllrs felt that there was no urgency to fill this vacancy but a younger, possibly female candidate, should be found.

63/19 Members Declaration of interests in Agenda Items

None.

64/19 Public Representation

None.

65/19 Cllr S Barker

Apologies for absence received.

66/19. Reports

1. Cllr Reynolds reported that the Cricket Club was successful on the field despite the lack of players.
2. Cllr R Lister reported that he had attended the Village Hall Trust AGM and the Pop Up Pub which had been successful and attracted younger residents.
3. Cllr P Coward-Whittaker reported no issues with assets.

67/19 Clerk's Report

See individual items.

68/19. Audit

The external auditor has acknowledged receipt of the Certificate of Exemption. The Clerk has updated the website and advertised the Exercise of Public Rights ending on July 26th.

69/19 Recreation Ground

1. Wicksteed undertook the annual RoSPA Inspection on June 26th. Inspection Report not yet received.
2. Rent of £5 due July 7th 2019 under the terms of the lease. Cllrs resolved to waive the rent as in previous years.

70/19 Highways

LHP application LUTT182019 has been rejected (see report). Cllrs were disappointed and asked the Clerk to research incidents for re-consideration.

71/19 Planning

1. New application
UTT/19/1516/HHF & UTT/19/1517/LB Yeomans - no comments
2. Application refused by Uttlesford District Council
UTT/19/0946/FUL Land east of Dunmow Road - recommended for refusal by Planning Officer and refused at Planning Committee.

72/19 Bus Shelter

Clerk to ask Kelvin to complete renovation work by September.

73/19 Membership

1. Cllrs resolved to accept the Clerk's recommendation to join Friends of Historic Essex who work with Essex Records Office where Parish Council records are stored.
2. Cllrs resolved to continue membership of the Rural Community Council of Essex.

74/19 Finances

1. The Clerk reports that the TSB balance at June 11th 2019 £7,278.83. This includes Part 1 (of 2) of the Precept.
2. The Clerk sought authority to pay

a.	J Kenney	May verge cut	£528.00	507
b.	HMRC	PAYE M2-3	£ 52.80	508
c.	K Weare	salary & exp May/June	£241.42	509
d.	Wicksteed	RoSPA Inspection	£ 54.00	510
e.	CAS Ltd	Insurance LTU year 1/5	£234.08	511
f.	FHE	membership	£ 12.00	512
g.	RCCE	membership	£ 52.80	513
3. Cllr Lister and the Clerk continue to have verification issues with TSB who have lost the forms (again).

75/19 Correspondence

No items requiring attention.

76/19 Information exchange/next agenda items only

Cllr Caton was concerned that the path across Roundbush Green to Oak Cottage is still there although the slabs have been removed. Cllr Coward-Whittaker to speak to owners.

Next agenda.

- RoSPA Inspection

77/19 DATE OF NEXT MEETING(S)

September 9th

CLOSE MEETING 8.50pm

Signed as a correct record September 9th 2019