

AYTHORPE RODING PARISH COUNCIL

Acting Parish Clerk: Karen Weare Walnut Tree Cottage

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# PARISH COUNCIL MEETING

Councillors are summoned to attend the meeting of Aythorpe Roding Parish Council

to be held at 7.30pm at the BILL REEVE PAVILION on **Monday 11th September 2023**.

K Weare

Clerk to the Council September 7th 2023

*The press and the public are invited to attend*

## AGENDA

**1. Chairman's Welcome**

**2. Apologies and reasons for absence**

Apologies and reason for absence should be notified to the Clerk in advance of the meeting. The Clerk may choose not to record the reason for absence in the minutes.

* Cllr S Lander

**3. Register of Interests**

Register of Interests and Acceptance of Office forms required by UDC from Cllr Coward-Whittaker. Cllrs Reynolds, Caton and Lander required to review their forms.

**4. Approval of Minutes**

Cllrs to agree minutes of the previous Parish Council meeting July 10th 2023.

**5. Members Declaration of interests in Agenda Items**

Cllr Reynolds pecuniary interest planning UTT/23/1882/FUL

**6. Public Representation**

**7. Cllr S Barker UDC and ECC Report**

### 8. Reports and updates

Village Hall - Trustee

Cricket Club – Cllr Reynolds

Inspection of assets – Cllr Coward Whittaker.

**9**. **Clerk's Report**

1. Reported overgrown hedge at junction Keeres Green Lane and B184 for resident. ECC Report 2864085.
2. Verge contractor asked to cut Roundbush Green.

3. Laptop repaired after all apps were deleted. Unable to recover Word/Excel although files still there. Using Libre Office (free) which seems to be working well. The engineer reports that the processor is working at 100% capacity. Note to include funds for new laptop in 2025 budget.  
  
4. Last allotment plot now let. No waiting list. Invoices to be issued shortly.

**10**. **Highways**

Cllr Lander to report on meeting with Lee Scott – next meeting.

**11.** **Planning**

1. New Applications

**UTT/23/1882/FUL and UTT/23/1883/LB Keers Farm, Keeres Green**

Conversion of vacant farm building into residential annexe/short term holiday let including associated operational development and minor landscaping works.

Consultation closed. No comments.

Cllrs may consider applications received after the publication of the agenda.

1. Decisions

**UTT/23/1602/PDE** **The Bothy Keeres Green**

Proposed single storey rear extension- extending 7m from the rear wall, maximum height 4m and height to eaves 2.28m  
Decision – permitted development.

1. Awaiting Decision

**UTT/23/1250/HHF and UTT/23/1251/LB Cawdles, Keeres Green**

Section 73A Retrospective application for internal alterations including new first floor ceiling and alterations to internal wall, removal of cement and/or concrete infill and creation of first floor bathroom. Proposed demolition of existing garage, like for like repair of all existing windows, insulation of existing property and construction of new brick boundary wall with flint infill.

**12. Finances**

1. The Clerk reports

TSB balance at July 3rd £4,818.07

Income received

Allotment 4S rent £ 10.00

Expenses paid

HMRC M3 £ 45.00

Clerk salary July £180.00

HMRC M4 £ 45.00

Computer repair £ 78.00

Clerk salary August £180.00

TSB balance at August TBC

**13.** **Litter Pick October 14th 2023**

Cllr Woodmore.

### 14. Correspondence

Clerk to bring to Members’ attentionrecently received items of interest not already notified or requiring further consideration-

**15. Parish Clerk Vacancy**

**16.**  **Information exchange/next agenda items only**

### 17. PROPOSED DATE OF NEXT MEETING

November 13th 2023.

CLOSE MEETING