

AYTHORPE RODING PARISH COUNCIL

Clerk: Karen Weare Walnut Tree Cottage

Dunmow Road

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Dunmow

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# PARISH COUNCIL MEETING

Councillors are summoned to attend the meeting of Aythorpe Roding Parish Council

**BILL REEVE PAVILION**

on Monday 13th September 2021 at 7.30pm.

K Weare

Clerk to the Council September 7th 2021

Residents are requested to make written representations in advance of the meeting.

The press and public are invited to attend.

## AGENDA

1. **Chairman's Welcome**

1. **Apologies and reasons for absence**

**3. Approval of Minutes**

Cllrs to agree minutes of the previous meeting July 12th 2021 as a correct record.Chairman to sign.

**4. Members Declaration of interests in Agenda Items**

**5. Public Representation**

**6. Cllr S Barker UDC and ECC Report**

### 7. Reports

### Cllr J Reynolds – Cricket Club

Cllr R Lister - Village Hall

Cllr P Coward-Whittaker – inspection of assets and defibrillator test

**8. Clerk's Report**

1. Recreation Ground ditch

2. Roundbush green first cut

3. Water bill explanation

4. Defibrillator

5. Allotment rent due 30th September.

6. RoSPA inspection due

7. TSB authority

**9**. **Highways**

ECC Highways Briefing (Zoom) October 10th £20.

### 10. Planning

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**UTT/21/2225/HHF** 4 Round Bush Villas  
 Proposed rear and side extensions.

No comments.

**UTT/21/2122/HHF** The New Farmhouse,Keeres Green

Proposed single storey rear extension.

No comments

### UTT/21/1625/HHF Landview, Dunmow Road, CM6 1PT

Proposed erection of single storey outbuilding.

Approved.

**UTT/21/0798/FUL** Land East of Dunmow Road Aythorpe Roding CM6 1PQ

Parish Council objection.

Cllrs may discuss any further planning matters.

**11. Standing Orders**

The Clerk has drafted revised standing orders and financial standing orders.

1. Cllrs to discuss and resolve to accept the standing orders.

2. Cllrs to discuss and resolve to accept the financial standing orders.

### 12. Finances

1. The Clerk reports that the TSB balance at August 11th £7,138.77. One Cllr to sign statement to verify balance

2. Balance at 81/21 7,326.97

No income received

Payments made

HMRC PAYE M3 27.20

RCCE 52.80

Clerk salary July 108.40

HMRC PAYE M4 27.00

Clerk salary August 108.40 323.80

7,003.17

3. Upcoming payments

Allotment water tank repairs.

HMRC PAYE M5 £27.20

RoSPA Inspection

**13. Clerk's Salary and Hours**

*The press and public may be excluded for this item.*

Cllr Lister

*The Clerk was appointed in June 2015 and has been paid on the National Joint Council of Local Government Service SCP 11 scale since that date. The 2020 hourly rate was £11.30. The 2021 rate will be announced shortly and back-dated to April 1st 2021. The Clerk's hours were increased from 10 hours to 12 hours per month from April 2019. In addition to this the Clerk is paid an allowance of £12 per month for use of her home as the office.*

**14. October Litter Pick**

Cllr Woodmore

**15.** **Queen's Platinum Jubilee Event/Village Event**

**16. Correspondence**

Clerk to bring to Members’ attentionrecently received items of interest not already notified or requiring further consideration-

* Contributions for Ten Parish News October by 19th September
* ElanCity
* Stansted Airport Watch

### 17. Information exchange/next agenda items only

Items for information and discussion only. Items that require a decision will be put on the next agenda.

### 18. PROPOSED DATE OF NEXT MEETING

November 8th 2021

CLOSE MEETING