

## AYTHORPE RODING PARISH COUNCIL

Clerk Debra Barrell

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### PARISH COUNCIL MEETING

Councillors are summoned to attend the meeting of Aythorpe Roding Parish Council  
**BILL REEVE PAVILION**

On Monday 4th March 2024 after the Annual Parish Meeting.

D Barrell

Clerk to the Council

February 28th 2024

### AGENDA

- 1. Chairman's Welcome**
- 2. Apologies and reasons for absence**
- 3. Approval of minutes**  
Cllrs to review minutes of the previous meeting January 8th 2024 and November as a correct record. Chairman to sign.
- 4. Members Declaration of interests in Agenda Items**
- 5. Public Representation**
- 6. Cllr S Barker UDC AND ECC Report**  
See APM
- 7. Any matters arising from the Annual Parish Meeting**
- 8. Reports**  
Cllr J Reynolds - Cricket Club  
Cllr P Coward Whittaker - inspection of assets and defibrillator test.  
Village Hall -

## **9. Clerk's Report**

Litter Pick 20th April 2024

Ecology from Colchester have contacted us to see if they can provide help for nature in our area.

Ucan Mobile Hub - Reduce Isolation and Support come once a month Need to know where to put Hub

### **IT Laptop and Transfer Data from one laptop to another**

Laptop -

£390.00

8GB RAM, 256GB storage

£440.00

8GB RAM, 512GB storage

£495

16GB RAM, 256GB storage

PC to decide which one Lenovo V15 well made and fast

No issues

Setup/transfer costs: £90-£140

Microsoft Office installed plus USB Stick Additional costs

### **SLCC Training for Clerk**

For Local Council Professionals

for the year £125 plus vat member for a year and certificate at the end of course

## **10 Highways**

None

## **11 Playground inspection January 2024**

WickSteed Annual Inspection Report dated 13 February 2024

Each Cllr to have a summary with details of what numbers mean. Cllrs to consider action on each point

## **12 Defibrillator**

Contacted CU Medical to see if the software has the same issue

## **13 Planning**

None

Cllrs may discuss any further planning matters.

#### **14 Finances See APM**

1 The Clerk reports that the TSB balance on March 1st 2024 statement to verify balance.

One Cllr to sign

#### **TSB**

Need forms filling out and return by post

1. Income expected to year end
2. Upcoming payments before year end
  - Retiring Clerk March Salary & Q4 expenses
  - HMRC PAYE M11 & M12
  - Clerk March salary and expenses

#### **15. Correspondance**

Clerk to bring members attention received items of interest not already notified or requiring further consideration-

Ride London May

Contributions for Ten Parish News April by 19th March

#### **16. Information exchange/next agenda items only**

Items for information and discussion only. Items that require a decision will be put on the next agenda

#### **PROPOSED DATE OF NEXT MEETING**

11th May 2024

#### **17 CLOSE MEETING**