



AYTHORPE RODING PARISH COUNCIL

Clerk: Karen Weare

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Walnut Tree Cottage

Dunmow Road

Leaden Roding

Dunmow

CM6 1QA

ANNUAL PARISH COUNCIL MEETING

Councillors are summoned to attend the meeting of Aythorpe Roding Parish Council to be held at 7.30pm at the BILL REEVE PAVILION on Monday 15th May 2023.

K Weare
Clerk to the Council May 10th 2023

The press and the public are invited to attend

AGENDA

1. **Outgoing Chairman's Welcome**
2. **Parish Council Election**
The number of candidates standing for election was equal to the number of vacancies. The election was uncontested.
All Cllrs are required to sign the Acceptance of Office.
3. **Apologies and reasons for absence**
Apologies and reason for absence should be notified to the Clerk in advance of the meeting. The Clerk may choose not to record the reason for absence in the minutes.
4. **Election of Chairman**
Chairman to sign the Acceptance of Office as Chairman.
5. **Election of Vice Chairman**
6. **Areas of Responsibility**
Cllrs to agree individual areas of responsibility/interest.

7. Register of Interests

Cllrs are reminded to complete their Register of Interest forms. Any future changes must be reported by the completion of a new form.

8. Accounts year ended 31st March 2023 and Annual Return (AGAR)

The Internal Audit by Mrs Lynda Richardson of Peacock Management Services has been completed. All accounting records and supporting documents are available to Cllrs. The Clerk will answer any questions arising.

1. Cllrs to resolve to agree the Certificate of Exemption (page 3 of 6). Chairman and RFO to sign. This form to be sent no later than June 30th 2023 to the appointer External Auditor PKF Littlejohn.

2. Cllrs to resolve to agree the Annual Governance Statement (page 5 of 6). Chairman and Clerk to sign.

3. Cllrs to resolve to agree the Accounting Statements (page 6 of 6) signed by RFO. Chairman to sign.

The Clerk will comply with the Legislation and Regulations and publish the required information.

9. Approval of Minutes

Cllrs to agree minutes of the previous Parish Council meeting March 13th 2023.

10. Members Declaration of interests in Agenda Items

11. Public Representation

12. Cllr S Barker UDC and ECC Report

13. Reports and updates

Village Hall - Trustee

Cricket Club – Cllr Reynolds

Inspection of assets – Cllr Coward Whittaker to confirm new pads received/fitted.

Litter pick – Cllr Woodmore

14. Clerk's Report

- Confirmed with contractor and grant that allotment project will not go ahead.
- .ECC invoiced for verge contract payment which has increased.

15. Highways

16. Planning

1. New Applications
None

Cllrs may consider applications after the publication of the agenda.

2. Ongoing

UTT/23/0242/DOC Aythorpe Hall Farm CM6 1RZ

Application to discharge condition 3 (samples of the materials) and condition 4 (hard and soft landscaping and boundary treatments) of UTT/22/0840/LB
Awaiting decision

3. Decisions

UTT/23/0236/DOC Aythorpe Hall Farm CM6 1RZ

Application to discharge condition 4 (Electric car charging facility), condition 6 (Great Crested Newt Method Statement), condition 7 (Biodiversity Enhancement Layout) and condition 8 (lighting design scheme for biodiversity) of UTT/22/0818/FUL.

April 11 2023 Discharge conditions in part

4. Appeal to Planning Inspectorate

Appeal Ref: APP/C1570/W/23/3314018 Land east of Dunmow Road, Aythorpe Roding, CM6 1PQ
Hearing April 25 2023

5. Does any Cllr wish to attend the Planning briefing?

17. Finances

1. The Clerk reports

TSB balance at April 1 st 2023		£3,572.73
Income received		
Precept 1 of 2		£1,770.00
Expenses paid		
EALC	£	95.57
April salary	£	<u>180.00</u>
		<u>£275.57</u>
Balance at May 9 th		£5,067.16

18. Ride London

Sunday 28th May. B184 north Road closure expected but details are contradictory
Leaden Roding (Dunmow Road) – Dunmow (Ongar Road) 06.00 -14.30
Crossing Point 7 Roundbush Green – Broad Bridge Road/Keeres Green 7.25 – 15.15

19. Correspondence

Clerk to bring to Members' attention recently received items of interest not already notified or requiring further consideration-

- Essex Warbler May 2023
- Clerks and Councils Direct

20. Parish Clerk Vacancy

Two informal applications received.

21. Information exchange/next agenda items only

Items for information and discussion only. Items that require a decision will be put on the next agenda.

22. PROPOSED DATE OF NEXT MEETING

July 10th 2023

CLOSE MEETING