



AYTHORPE RODING PARISH COUNCIL

Acting Parish Clerk: Karen Weare

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Walnut Tree Cottage

Dunmow Road

Leaden Roding

Dunmow

CM6 1QA

PARISH COUNCIL MEETING

Councillors are summoned to attend the meeting of Aythorpe Roding Parish Council to be held at 7.30pm at the BILL REEVE PAVILION on Monday 10th July 2023.

K Weare
Clerk to the Council July 4th 2023

The press and the public are invited to attend

AGENDA

1. **Chairman's Welcome**
2. **Apologies and reasons for absence**
Apologies and reason for absence should be notified to the Clerk in advance of the meeting. The Clerk may choose not to record the reason for absence in the minutes.
 - Cllr R Lister
3. **Register of Interests**
Register of Interests and Acceptance of Office forms required from Cllr Coward-Whittaker.
4. **Approval of Minutes**
Cllrs to agree minutes of the previous Parish Council meeting May 15th 2023.
5. **Members Declaration of interests in Agenda Items**
6. **Public Representation**
7. **Cllr S Barker UDC and ECC Report**

8. Reports and updates

Village Hall - Trustee

Cricket Club – Cllr Reynolds

Inspection of assets – Cllr Coward Whittaker. Confirm defibrillator new pads received/fitted and unit back online.

9. Clerk's Report

1. Remus as management company for Old Mill Close requested Parish Council to act on water in ditch at entrance to development. No water in ditch at time of inspection. Clerk advised that PC not responsible.

2. Verge contractor asked to cut Roundbush Green.

10. Highways

Cllr Lander to report on meeting with Lee Scott and Kemi Badenoch MP (see email June 9 2023).

11. Planning

1. New Applications

UTT/23/1250/HHF and UTT/23/1251/LB Cawdles, Keeres Green

Section 73A Retrospective application for internal alterations including new first floor ceiling and alterations to internal wall, removal of cement and/or concrete infill and creation of first floor bathroom. Proposed demolition of existing garage, like for like repair of all existing windows, insulation of existing property and construction of new brick boundary wall with flint infill.

Consultation closed – no comments.

UTT/23/1602/PDE The Bothy Keeres Green

Proposed single storey rear extension- extending 7m from the rear wall, maximum height 4m and height to eaves 2.28m

Consultation deadline July 17 2023.

Cllrs may consider applications received after the publication of the agenda.

2. Decisions

UTT/23/0242/DOC Aythorpe Hall Farm CM6 1RZ

Application to discharge condition 3 (samples of the materials) and condition 4 (hard and soft landscaping and boundary treatments) of UTT/22/0840/LB

Discharged in full.

3. Appeal to Planning Inspectorate

APP/C1570/W/23/3314018 Land east of Dunmow Road, Aythorpe Roding, Appeal dismissed.

12. Finances

1	The Clerk reports		
	TSB balance at May 9th		£5,067.16
	Income received		
	VAT refund	£ 154.00	
	ECC Verges	<u>£1,302.00</u>	£1,456.00
	Expenses paid		
	HMRC M1	£ 45.00	
	Clerk salary May	£180.00	
	May verge cut	£612.48	
	Insurance	£235.05	
	HMRC M2	£ 45.00	
	Auditor	£ 40.00	
	Clerk salary & Q1 exp	£252.09	
	Uncontested election	£ 52.47	
	Temporary clerk	<u>£243.00</u>	<u>(£1,705.09)</u>
	TSB balance at July 3rd		£4,818.07

2 Membership of RCCE (Rural Community Council of Essex) membership due £44.00 (net). Cllr to resolve whether to continue membership.

13. Aythorpe Roding Cricket Club Rent

Rent of £5¹ was due on July 7th. It has been customary for the Parish Council to resolve to waive the rent in return for grass cutting². Cllrs to note lease is due for renewal in 2025.

¹If the income exceeds £1,000, 10% of the income from the field. Lease appears to exclude income from pavilion.

² The lease requires the tenant to keep the field in "good turf".

14. Litter Pick

Cllr Sutterby Leaden Roding PC advises that their litter pick will be on September 2nd. Cllr Woodmore to set date.

15. Correspondence

Clerk to bring to Members' attention recently received items of interest not already notified or requiring further consideration-

16. Parish Clerk Vacancy

Mr Collins acted as temporary clerk for June but does not wish to continue in the post. Cllrs to discuss way forward.

17. Information exchange/next agenda items only

18. PROPOSED DATE OF NEXT MEETING

September 4th 2023 (Clerk unavailable 11th).

CLOSE MEETING