



## AYTHORPE RODING PARISH COUNCIL

Clerk: Karen Weare

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Walnut Tree Cottage

Dunmow Road

Leaden Roding

Dunmow

CM6 1QA

### ANNUAL PARISH COUNCIL MEETING

Councillors are summoned to attend the meeting of Aythorpe Roding Parish Council to be held at 7.30pm at the BILL REEVE PAVILION on Monday 9th May 2022.

K Weare

Clerk to the Council

May 4th 2022

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*The press and the public are invited to attend*

### AGENDA

1. **Outgoing Chairman's Welcome**
2. **Apologies and reasons for absence**  
Apologies and reason for absence should be notified to the Clerk in advance of the meeting. The Clerk may choose not to record the reason for absence in the minutes.
3. **Election of Chairman**  
Chairman to sign acceptance of office.
4. **Election of Vice Chairman**
5. **Areas of Responsibility**  
Cllrs to agree individual areas of responsibility/interest.
6. **Register of Interests**  
Cllrs are reminded to review their Register of Interest forms at May 2019 (Cllr Lander January 2020). Any changes must be reported by the completion of new form.
7. **Accounts year ended 31<sup>st</sup> March 2022 and Annual Return (AGAR)**  
The Internal Audit by Mrs Lynda Richardson of Peacock Management Services has been completed. All accounting record and supporting documents are available to Cllrs. The Clerk will answer any questions arising.

1. Cllrs to resolve to agree the Certificate of Exemption (page 3 of 6). Chairman and RFO to sign. This form to be sent no later than June 30th 2022 to the appointer External Auditor PKF Littlejohn.

2. Cllrs to resolve to agree the Annual Governance Statement (page 5 of 6). Chairman and Clerk to sign.

3. Cllrs to resolve to agree the Accounting Statements (page 6 of 6) signed by RFO. Chairman to sign.

The Clerk will comply with the Legislation and Regulations and publish the required information.

**8. Approval of Minutes**

Cllrs to agree minutes of the previous Parish Council meeting March 14th 2022.

**9. Members Declaration of interests in Agenda Items**

**10. Public Representation**

**11. Cllr S Barker UDC and ECC Report**

**12. Reports and updates**

Village Hall - Trustee

Cricket Club

Inspection of assets including defibrillator and Roundbush Green sign

Litter pick

Defibrillator Training

**13. Clerk's Report**

- PCSO Mike O'Donnell-Smith was in the village on April 26<sup>th</sup>.
- ECC invoices for verge contract payment
- VAT return to 31/3/2022 submitted (and repaid)

**14. Highways**

Noise Pollution monitor.

*There are restrictions on the maximum noise levels for a motorbike. It is illegal to modify the exhaust system to make a vehicle noisier or if the silencer does not work in the way it was designed to or if you are driving in a way that creates too much noise. This is a police matter.*

Traffic Calming

LHP Scheme LUTT/182019

**15. Planning**

1. New Applications

**UTT/22/1186/FUL** Land East of Dunmow Road Aythorpe Roding CM6 1PQ

Application for an entry-level exception site and the construction of 3 affordable residential dwellings together with associated access, parking and landscaping.  
Comments by 27<sup>th</sup> May.

## 2. Decisions

**UTT/22/0623/AG** Aythorpe Hall Farm, Church Lane, Aythorpe Roding CM6 1RZ  
Proposed extension to agricultural storage barn.  
Prior approval not required. Deemed approval.

## 16. Finances

1. The Clerk reports that the TSB balance at April 1<sup>st</sup> 2022 £4,400.81 as AGAR.
2. Income received  
VAT £245.87  
Precept 1 of 2 £1,415
3. Expenditure  
PAYE M11 (late) £40.60  
EALC £95.39  
April salary £166.00
4. Future expenditure  
HMRC PAYE M1  
Insurance year 3/3 £222.38  
May salary

## 17. Training

Does any Cllr require training and/or wish to receive the training bulletin notifying available courses?

## 18. Ride London

The Clerk has booklets and maps.

## 19. Correspondence

Clerk to bring to Members' attention recently received items of interest not already notified or requiring further consideration-

- Essex Warbler May 2022

## 20. Information exchange/next agenda items only

Items for information and discussion only. Items that require a decision will be put on the next agenda.

## 21. PROPOSED DATE OF NEXT MEETING

July 11<sup>th</sup> 2021

CLOSE MEETING