

## ADAPTIVE SNOWSPORTS MILTON KEYNES

Minutes of AGM held at Acorn House, CMK, on 15<sup>th</sup> September 2012 at 2.30pm

Present: Angus MacKay, Judy Ekins, Jan Jones, Albert Antona, Steve West, Andy Wright, Paul Stratford & Andy King

Apologies: John Leonard, Jan Williams, Brian Hucker, Upesh Patel & Peter Thorpe

1. The minutes of the AGM on 15<sup>th</sup> October 2011 were confirmed as an accurate record.
2. Matters Arising:
  - 2.1. - 2.32 Summary of the BASI process produced
  - 2.2. - 4.2 Refer to Treasurers Report
  - 2.3. - 5.2 localgiving.com site is set up but not producing income. Angus to direct people to it in the next email out. **Action Angus**
  - 2.4. - 6 Refer to Equipment Officer report
  - 2.5. - 6.3 Dealt with at an interim meeting
  - 2.6. - 6.4 Dealt with at an interim meeting
  - 2.7. - 7.1 Sit ski releases checked and working correctly
  - 2.8. - 9.1 Dealt with at an interim meeting. Angus requested a supply of DSUK membership form when updating them is complete. Action Steve  
The £5 levy for the local slope paid with the earliest DSUK memberships last year have not yet been forwarded to the local slopes. Admin is ongoing to finalise this. Angus offered that a split of any unidentified levies does not include distribution to ASMK as we do have surplus funds.
3. Chairs Report was distributed prior to the meeting and is attached.  
Updates:  
Jan W reported that a message was left for the family with the deaf child but no response yet. She will follow this up.  
Judy has had no response yet from the mother of the disabled child misled by the website. Contact Charlie in case she has heard. **Action Angus.**  
ASMK website has been updated but the DSUK website could do with further clarification.
4. Treasurers Report distributed prior to the meeting.  
Updates:  
DSUK has not yet provided a way for local group funds to be held centrally at DSUK to gain more interest. Agreement has been reached that the funds can be held centrally for simplicity and to facilitate internet banking but local group requirements yet to be canvassed. Research whether we can set up our own CAF Bank for internet banking and whether there is an affordable minimum deposit. Action Albert.
5. Fundraising: If we knew the date for the Quiz Night at Shenley Leisure Centre sooner we could try and rally more support next time. **Action John to find out the date.**
6. Equipment report distributed prior to the meeting.  
The following recommendations in the report were agreed & to be **Actioned by Andy W**
  - i) Update inventory of all items, number individually starting with MK1, and include photographs of the sit skis with any notes as to serviceability and parts required
  - ii) Sort tool boxes & add tools/spares regularly needed. Add a tool set carried on person.
  - iii) Buy Tessier tow, and consumable items highlighted after carrying out inventory.Purchase any toolbox items required. **Action Andy W**  
Chase-up the ordered Tessier Tow. **Action Steve**  
Photographic inventory of Hemel group's equipment to be kept with minutes and copy emailed to all committee. **Action Andy W**

Andy W thanked Andy K for manning the top lift so dependably & efficiently every month.

7. Slope Organiser's report was distributed prior to the meeting.

Updates:

7.3. Steve noted that attendance numbers generally have fallen across all the slopes.

Now have an A-frame for a large poster to call for more volunteers. **Action Angus**

7.4. Look at offering a full day of training to both any existing helpers and new volunteers who can get there. If date notified to committee at least 6 weeks before the training, can be promoted in local newsletters etc. **Action Steve**

7.9. Requirement for volunteers to pay membership after initial 2 sessions remains an issue for low income helpers. DSUK have listened to the membership to introduce certain options. Request DSUK introduce a rate the same as that for students for the unemployed. **Action Steve.**

7.10. There is currently still the requirement to do CRB checks on all volunteers as the new system will not be fully operative for up to 5 years. Committee need to ensure this is done. **Action Committee**

Angus to investigate managing and administering the situation. **Action Angus**

Report back on meeting with UK Sport 23/10/12 re CRB's. **Action Steve**

Check if we can accept current CRB's held for another organisation. **Action Steve.**

8. Election of Officers.

Brian Hucker had stepped down from the committee during the year.

Alan Burchett had not expressed a desire to remain on the Committee.

Paul Stratford will not be standing for re-election due to the issues around the requirement for volunteers to pay membership. He was thanked for his years of support. The remaining members of the committee were elected en-bloc, proposed by Angus and seconded by Andy W.

The Committee now comprises:

Chair - Judy Ekins

Slope Organiser /Health & Safety Officer - Angus MacKay

Treasurer - Albert Antona

Secretary/Records Officer - Jan Jones

Equipment Officer - Andy Wright

Administration - John Leonard

DSUK Liaison & Training Coordinator - Steve West

GHI - Jan Williams

Liftee Operator Liaison - Andy King

8.1. New committee members are needed. Angus will ask Judith if she will join and assist John with the session Admin. **Action Angus**

9. A.O.B.

9.1. Charlie has resigned her post to go to France for 12 weeks and do her BASI 3. Nick has left Hemel ski school. DSUK will recruit for a full time post to cover both Milton Keynes and Hemel slopes. vote of thanks for Charlie who has done a stirring job. A thank you card will be at the next session for all to sign. **Action Angus.**

9.2. DSUK are extending their accounting year by 3 months to end 31<sup>st</sup> August. It was proposed that we bring our accounting year in line with DSUK - this will require a 15 month accounting year this year, 1/6/12 - 31/8/13. Angus proposed, Judy seconded and the committee all accepted this proposal.

9.3. Committee meetings will be held at 4pm on 9<sup>th</sup> December 2012 and 12<sup>th</sup> May 2013, before the sessions. The AGM date was set for 21<sup>st</sup> September 2013, 2.30pm at Acorn House.

The meeting closed at 4.10pm.