

Adaptive Snowsports Milton Keynes

Minutes of the Annual General Meeting held at 2.30pm on 15th October 2011 at Acorn House, Central Milton Keynes.

The required 28 days notice was given for this AGM and we were quorate but it was slightly later than the September date specified in our Terms of Reference.

Present: Angus MacKay, Judy Ekins, Albert Antona, Jan Jones, Jan Williams, Alan Burchett, Brian Hucker, John Leonard, Paul Stratford, Andrew King, Steve West and Charlie Laine.
Apologies: Bob Black, Bridget Owen, Andy Wright, Jill Holliday

1. Minutes of the AGM held on 26th September 2010.

All agreed the minutes were an accurate account of the meeting and they were accepted. Judy duly signed the minutes.

2. Matters Arising not covered elsewhere & Outstanding Actions.

2.3.2 Steve has produced a summary of the BASI process and requirements and will send it to the Committee. **Action Steve**

2.10.1 Disability Awareness training is now compulsory for Sno!zone staff and Charlie undertakes this.

3. Chairs Report was circulated prior to the meeting.

4. Treasurers Report was circulated prior to the meeting.

4.1 Alberts noted that the SIA donation was for the training of volunteers.

4.2 Setting aside funds in a notice account to earn interest was discussed. There are no current high expenditure equipment needs.

Investigate whether interest and terms would be beneficial if reserve funds are held by DSUK on behalf of ASMK.

Action Albert to check this out with DSUK accountant.

Action Charlie to give Albert contact details of DSUK accountant.

Angus proposed, and all agreed, that Albert investigate the benefit of setting aside £5,000 in a reserve notice account and email his findings and recommendation to the committee.

Action Albert.

5. Fundraising.

5.1 To raise funds for the DSUK Ski school at SNO!zone Charlie has been doing supermarket collections and a cake bake.

5.2 Charlie is currently setting up a localgiving.com site for the MK DSUK Ski School and adding ASMK project page(s) was discussed. The £60 annual cost for localgiving.com membership would be absorbed by DSUK. All agreed the first project would be for raising funds specifically for subsidies to enable ASMK skiers/ASMK volunteers to take part in skiing holidays.

Action Charlie to email weblink of MK DSUK localgiving.com site so committee can look at it.

Action Charlie to email committee her suggestions for content of required section of ASMK page for their comments.

6. Equipment.

6.1 Charlie said ski school would like bigger outriggers.

6.2 Charlie said a Junior Bi-unique seat is damaged as fitting the required lift release causes a weakness. DSUK staff are looking at replacing the seat.

Discussion on who pays for what as ASMK & DSUK ski school both use the equipment.

Steve said DSUK can look into redistributing equipment within DSUK local groups. Noted that ASMK have 2 Prashbergers, one of them on loan to DSUK Hemel. Charlie said ASMK have 2 sit-skis which could possibly be redistributed. Andy W, Charlie & Angus to check what equipment we have, and any that is broken, photograph it and email to committee for consideration.

Action Charlie and Equipment officer to follow up with DSUK

6.3 SNO!zone do not take responsibility for any personal equipment left at the slope. If anyone has a need to leave something they will need to address that with the slope.

There is a Mono-ski which has been left. John knows the owner and will follow it up. **Action John**

6.4 Equipment can be loaned for activity holidays or recreational skiers at the slope so long as there is no impact on ASMK or the Ski School and it is agreed with Angus and Charlie so long as an individual can prove they have appropriate insurance and are capable of using the equipment. Check with DSUK any requirement for also being accompanied by a BASI qualified person. **Action Steve.**

If any loaned equipment is returned damaged it is the responsibility of the user and their insurance to pay for repair.

Slope Organiser's report.

Angus reiterated pertinent points from his report.

7.1 Discussed whether sit-skis can be released from the lift. Charlie will check all are set up so they can be. **Action Charlie.**

7.2 Noted ASMK take on the responsibility in sessions for having two people at the top of the lift, one for releasing and one for the stop button.

7.3 Discussed year-on-year reducing numbers. Ski School opening has had an impact. Since it opened 170 skiers with 20 different disabilities, have had 270-300 lessons. A few ASMK skiers have had lessons and Charlie has referred a few skiers to ASMK. Charlie resolved to be more proactive in referring skiers to the ASMK sessions.

7.4 Numbers are now approaching being 1-2-1 GHI's to skiers. Need to look at recruiting more volunteers. Rachel has developed a volunteer pack which provides the core volunteer information but needs tweaking. Jan W suggested asking all skier/lesson attendees if have a relative/friend who could help. SNO!zone is the best place to advertise for volunteer helpers and Charlie can help with that. Judy said Castleford get some volunteers from asking new skiers if they have a friend or family member who might like to help. Charlie suggested getting volunteers when doing an adaptive session for the Slope Instructors"

7.5 Look into organising a volunteer training session outside the regular sessions.

Snowboarding module is still in the development stage. Angus requested that someone take on the role of Training Coordinator. Steve volunteered.

Angus asked for agreement on the session calendar proposed in his report. All agreed.

Angus would like ASMK to develop the role of Deputy Slope Organiser - suggestions for candidates welcome, and advertise the opportunity in the monthly email.

7. Election of Officers

8.1 Angus explained that the role of Equipment/ Health & safety Officer has been split into two separate roles. As Slope Organiser he has also taken on the role of Health & Safety Officer. Andy Wright, an engineer by trade, has volunteered to take on the role of Equipment Officer and will work alongside Charlie.

Angus proposed and Jan Jones seconded Andy Wright as Equipment Officer. All agreed

8.2 The existing officers and committee members were all proposed and elected 'en bloc'.

The Committee now comprises:

Chair - Judy Ekins

Slope Organiser /Health & Safety Officer - Angus MacKay

Treasurer - Albert Antona
Secretary/Records Officer - Jan Jones
Equipment Officer - Andy Wright
Administration - John Leonard
Administration - Brian Hucker
Administration - Paul Stratford
DSUK Trustee & Training Coordinator - Steve West
GHI - Jan Williams
GHI - Alan Burchett
Liftee Operator Liaison - Andy King

8.3 It was agreed that new committee members, particularly skiers, would be sought who could be co-opted to the committee.

8. Any Other Business

9.1 New DSUK membership system was discussed.

Steve asked if there was a level of membership or monthly membership we would be comfortable asking volunteers to pay? We would prefer temporary membership to remain at £1 per month but if that is unacceptable to DSUK then at least retain the monthly payment option indefinitely.

Proposed that DSUK be asked if helpers can remain on monthly temporary membership indefinitely.

Action Steve

Ask DSUK if volunteer helper membership could be reduced and non skier off slope helpers (Admin) be further reduced.

Action Steve

There has been a lot of disquiet about the new membership system and all feedback should be sent to Sophie at DSUK.

9.2 Ski-school: numbers have been promising and more could be, and will be done, to get skiers & helpers to access the ASMK.

Jan W asked if anyone had been funded for lessons. They have not.

Charlie has applied for funding for the Ski School from Reactivate via Community foundation and Ros has made a central application for funding.

Concern was expressed that the lessons were unaffordable for low income/unemployed people.

9.3 Dates: AGM 15th September 2012

Committee Meetings 11th December 2011 and 13th May 2012, time 2.30pm @ SNO!zone