

# Asheldham & Dengie Parish Council

Parish Clerk / RFO: Kevin B. Money

7 Roach Vale Colchester Essex CO4 3YN

Tel: 07810781509 email [theclerk.asheldhamanddengiepc@gmail.com](mailto:theclerk.asheldhamanddengiepc@gmail.com)

www. <https://e-voice.org.uk/asheldham-dengiepc/>

Dear Councillor

You are requested to attend the forthcoming meeting of Asheldham & Dengie Parish Council to be held on

**MONDAY 2<sup>nd</sup>. SEPTEMBER 2024 at 6.30pm in the village Hall**

for the purpose of transacting the business ONLY shown on the agenda

*KBMoney* - Kevin B. Money – Parish Clerk to the Council CiLCA – 27<sup>th</sup>. August 2024

The Press and Public are welcome to attend

## **FULL COUNCIL MEETING AGENDA**

111/2024 Chairman welcome

112/2024 Apologies for Absence

113/2024 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda

114/2024 To approve the Minutes of the last Council meeting of Asheldham & Dengie PC

To receive and agree the minutes of the last A&DPC meeting held on 1<sup>st</sup>. July 2024

115/2024 Questions from the Press and Public –

(This session will not exceed 15 minutes – unless otherwise directed by the Chair - no individual to speak for longer than 3 minutes on any one issue) An opportunity for members of the public and press to speak about items on the agenda and to raise other issues.

116/2024 ARG Report

a) Asheldham Village Notice Board and fallen ECC Yard Fence Panel

117/2024 Village Hall Report

a) Locality Fund update - £1500 has been secured for the village hall project

118/2024 Planning Application/s

119/2024 Planning Decision/s made by MDC affecting Asheldham & Dengie

### **FOR INFORMATION ONLY**

**NMA/MAL/24/00564** - Buildings And Land South Side Of Keelings Road Dengie Essex

Application for non-material amendment following grant of Planning Permission 21/01159/FUL allowed on appeal APP/X1545/W/22/3298163 (Proposed demolition of existing barn and erection of a new bungalow.)

Amendment sought: Alterations to windows and door openings to east and west elevations and alterations to the internal layout to allow for a number of changes to the arrangement of internal uses including use of car port and garage areas as additional habitable space. **APPROVED**

120/2024 Planning Appeals

**24/00267/OUT** - Land At White Horse Cottage Tillingham Road Dengie

Outline planning application with all matters reserved except landscaping for the construction of a 3 bedroom detached bungalow with detached double garage

Appeal Ref: APP/X1545/W/24/3347722 – Appeal start date 25 July 2024

121/2024 Update on any enforcement issue on the Scrap Yard

122/2024 Dog mess signs and dog bin

123/2024 Junction to Hall Road is overgrown – Cllr S. Russell

124/2024 Solar Farm update

125/2024 Bushes opposite Sandlings Asheldham quotations – update from Tree Warden



**126/2024 Questions from the Press and Public – Second Session**

**(This session should not exceed 15 minutes – unless otherwise directed by the Chair - no individual to speak for longer than 3 minutes on any one issue)** An opportunity for members of the public to speak and raise issues. Code of Conduct consistent with “Nolan Principles” set out in Appendix 1 and the provisions of S29(1) Localism Act 2011.

**127/2024 Finance**

- 1) To receive the Bank reconciliations as at 31<sup>st</sup>. August 2024
- 2) To receive the comparison of Actual to Budget 2024/25
- 3) To approve the payment of Accounts for August & September 2024 and to agree a transfer of funds to meet the Parish Council’s financial requirements.

**128/2024 Budget 2025/2026. Councillors to discuss draft budget**

**129/2024 Items for Next Agenda**

**130/2024 Date of Next Full Council meeting – Monday 7<sup>th</sup>. October 2024 at 6.30pm**

**131/2024 Councillors to note 2024 meeting dates - 04.11.24: 02.12.24**

**132/2024 Councillors to agree 2025 meeting dates as below**

**03.02.25: 03.03.25: 07.04.25: 05.05.25: 02.06.25: 07.07.25: 01.09.25: 06.10.25: 03.11.25: 01.12.25**

**133/2024 Closure of the Meeting**

To Close the meeting having considered and determined all items of business



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Minutes of the Asheldham & Dengie Parish Council Meeting held on Monday 1 <sup>st</sup> . July 2024 at 6.30pm in Dengie village hall	ACTION
<p>Present: Cllrs D. Henson (Chair), L. Brown, R. Griffiths, S. Russell, A. Snowdon, MDC Cllr M. Neall and Kevin B. Money (Parish Clerk). There were also 3 members of the public present</p> <p><b>094/2024 Chair welcome</b></p> <p><b>095/2024 Apologies for Absence</b> None were received</p> <p><b>096/2024 Declaration of Interest</b> To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda. Cllr D. Henson declared an interest in item 103/2024</p> <p><b>097/2024 To approve the Minutes of the last Council meeting of Asheldham &amp; Dengie PC</b> To receive and agree the minutes of the last A&amp;DPC meeting held on 3<sup>rd</sup>. June 2024. <b>All Agreed</b></p> <p><b>098/2024 Questions from the Press and Public –</b> <b>(This session will not exceed 15 minutes – unless otherwise directed by the Chair - no individual to speak for longer than 3 minutes on any one issue)</b> An opportunity for members of the public and press to speak about items on the agenda and to raise other issues. Is there an enforcement issue on the Scrap Yard. Clerk to enquire with MDC on this issue Ongoing building works at the Bund. The Bund may be removed after the building works are completed. Can vegetation be removed for a better site line? Yes, was the answer. The works completion timeline could be a year or more. All Councillors were happy with the response from the resident. Dogs messing the lane and residents' gardens. Can any MDC signs be erected to stated that any dog mess should be cleared up.</p> <p><b>099/2024 ARG Report</b> The Asheldham Parish Notice Board is in need of some TLC. The locking mechanism needs some adjustment, the door windows need some new sealant and the whole structure requires some fresh wood preserve. It is the intention for ARG to call for some volunteers to deal with the matter as soon as possible. The Asheldham Village sign is to have a clean in the next day or so and fresh wood preserve applied to the planter at the base of the sign</p> <p><b>100/2024 Village Hall Report</b> <b>a) Locality Fund update</b> The Clerk informed the meeting that he has chased ECC Cllr W. Stamp for an update but nothing back so far. Cream Teas event went well. More village events will take place.</p> <p><b>101/2024 Planning Application/s</b> No planning application have been submitted</p> <p><b>102/2024 Planning Decision/s made by MDC affecting Asheldham &amp; Dengie</b> <b>OUT/MAL/23/00070 - Land At Silver Lake Southminster Road Asheldham</b> Outline planning permission with all matters reserved for the erection of a 3 bed bungalow. <b>REFUSE</b></p> <p><b>103/2024 Update on the Removal of the Bund</b> See 098/2024. No further action is required by Councillors following the comments and commitments from the landowners.</p>	<p><b>Clerk to enquire</b></p> <p><b>Clerk to chase ECC. Stamp</b></p>



**104/2024 Bushes opposite Sandlings Asheldham quotations** – Councillors to decide way forward. The Clerk, prior to the meeting, had circulated the 2 quotations received for undertaking the works.

It was decided as per tree warden report that parish council would proceed with getting manor tree services to both reduce height and cut back the trees. It was decided not to contact UKPN regarding the overhead wires as they will blanked flail 3m below wires and destroy the hedge. It was recommended that hedge cut down to average of 12ft and overhang cut back and reduced so that the ARG / residents will be able to manage going forward. The tree warden noted the danger present due to trees touching overhead cables and that therefore no residents should carry out any works. It was recommended the parish council contract professionals. It was also advised that the suckers do not need to be totally removed just cut back slightly. A resident who lives opposite the bushes was also consulted prior to the meeting by the tree warden and noted people climbing over fence where no sucker cover. The tree warden recommended some sucker cover should therefore stay as also creates a wildlife corridor.

A vote was taken to proceed on the above basis - a reduction of both height, overhang and width by Manor Tree services at £820.00. 4F 1A.

**105/2024 Questions from the Press and Public – Second Session**

**(This session should not exceed 15 minutes – unless otherwise directed by the Chair - no individual to speak for longer than 3 minutes on any one issue)** An opportunity for members of the public to speak and raise issues. Code of Conduct consistent with “Nolan Principles” set out in Appendix 1 and the provisions of S29(1) Localism Act 2011.

Fence panel laying close to the yard has fallen over. ARG are proposing to re-erect the panel.

**106/2024 Finance**

1) To receive the Bank reconciliations as at 30<sup>th</sup>. June 2024

Councillors noted the Bank reconciliations as at 30<sup>th</sup>. June 2024

2) To receive the comparison of Actual to Budget 2024/25

Councillors noted the comparison of Actual to Budget 2024/25

3) To approve the payment of Accounts for July 2024 and to agree a transfer of funds to meet the Parish Council’s financial requirements. **All Agreed**

**107/2024 Items for Next Agenda**

Update on any enforcement issue on the Scrap Yard

Dog mess signs and dog bin

Bushes opposite Sandlings Asheldham

ECC Locality Funding

Junction to Hall Road is overgrown – Cllr S. Russell

Solar Farm update

**108/2024 Date of Next Full Council meeting – Monday 2<sup>nd</sup>. September 2024 at 6.30pm**

**109/2024 Councillors to note 2024 meeting dates - 07.10.24: 04.11.24: 02.12.24**

**110/2024 Closure of the Meeting**

To Close the meeting having considered and determined all items of business

The Chair then closed the meeting at 7.25pm and thanked everyone for attending

Signed

**David Henson  
Chair**

2<sup>nd</sup>. September 2024



<b>BANK RECONCILIATION</b>				
Financial year ending 31.03.25				
Bank Balance as at	<b>30.04.24</b>	<b>31.05.24</b>	<b>30.06.24</b>	<b>31.07.24</b>
Unity Trust Bank - Ayletts account	£ 297.99	£ 297.99	£ 300.03	£ 406.53
Unity Trust Bank - Current account	£ 8,760.36	£ 15,602.95	£ 15,287.95	£ 14,880.04
<b>Total:</b>	<b>£ 9,058.35</b>	<b>£ 15,900.94</b>	<b>£ 15,587.98</b>	<b>£ 15,286.57</b>
Less Unpresented cheques				
Total of unpresented cheques	£ -	£ -	£ -	£ -
<b>Net Bank Balances as at</b>	<b>£ 9,058.35</b>	<b>£ 15,900.94</b>	<b>£ 15,587.98</b>	<b>£ 15,286.57</b>
<b>CASH BOOK</b>				
Balance as at 01.04.24	£ 9,907.65	£ 9,907.65	£ 9,907.65	£ 9,907.65
Plus Receipts	£ -	£ 7,320.00	£ 7,322.04	£ 7,428.54
<b>Total</b>	<b>£ 9,907.65</b>	<b>£ 17,227.65</b>	<b>£ 17,229.69</b>	<b>£ 17,336.19</b>
Less Payments	£ 849.30	£ 1,326.71	£ 1,641.71	£ 2,049.62
<b>Grand Total</b>	<b>£ 9,058.35</b>	<b>£ 15,900.94</b>	<b>£ 15,587.98</b>	<b>£ 15,286.57</b>
Difference	£ -	-£ 0.00	£ 0.00	£ 0.00
<b>Bank Balance as at 31.08.24</b>				
Unity Trust Bank - Ayletts account	£ 406.53			
Unity Trust Bank - Current account	£ 14,880.04			
<b>Total:</b>	<b>£ 15,286.57</b>			
Less Unpresented cheques				
Total of unpresented cheques	£ -			
<b>Net Bank Balances as at</b>	<b>£ 15,286.57</b>			
<b>CASH BOOK</b>				
Balance as at 01.04.24	£ 9,907.65			
Plus Receipts	£ 7,428.54			
<b>Total</b>	<b>£ 17,336.19</b>			
Less Payments	£ 2,049.62			
<b>Grand Total</b>	<b>£ 15,286.57</b>			
Difference	£ 0.00			
<b>Bank Balance as at</b>				
Barclays Ayletts account				
Barclays Current account				
Unity Trust Bank - Ayletts account				
Unity Trust Bank - Current account				
Less Unpresented cheques				
Total of unpresented cheques				
<b>Net Bank Balances as at</b>				
<b>CASH BOOK</b>				
Balance as at 01.04.23				
Plus Receipts				
<b>Total</b>				
Less Payments				
<b>Grand Total</b>				
Difference				






Asheldham And Dengie Parish Council

**Ayletts Account**

60-83-01 • 20474810

Gross interest rate

2.75 % 

Balance

£ **406.53**

Available

£ **406.53**

Balances are correct as of 12:08 on 28 Aug 2024.

 Date	Description	Paid in	Paid out	Balance
02/07/24	Credit • 1	<b>106.50</b>		<b>406.53</b>
30/06/24	Credit Interest	<b>2.04</b>		<b>300.03</b>



Ayletts Charity		Bank	Rec		
01/04/2012				<b>Balance</b>	£ 427.50
				<b>Payment from Trustees</b>	<b>£ 66.50</b>
				<b>Total in fund</b>	£ 494.00
				<b>Payment to Dengie</b>	-£ 39.00
31/03/2013				<b>Balance remaining for Asheldham</b>	<b>£ 455.00</b>
19/07/2013	Cheque		100309	<b>Payment to Village Hall</b>	-£ 260.00
					£ 195.00
				<b>Received frm trustees</b>	£ 66.50
					£ 261.50
02/09/2013	Cheque		100310	<b>Payment to Dengie</b>	-£ 39.00
					<b>£ 222.50</b>
05/08/2014				<b>Received frm trustees</b>	£ 66.50
	Cheque		100336	<b>Payment to Dengie</b>	-£ 39.00
01/04/2015				<b>balance carried forward</b>	£ 250.00
06/08/2015				<b>Received from trustees</b>	£ 266.50
	Cheque		100358	<b>Payment to Dengie</b>	-£ 139.00
				<b>Balance remaining for Asheldham</b>	<b>£ 377.50</b>
12/04/2016	Cheque		100379	<b>Payment to Village Hall</b>	-£ 200.00
				<b>Balance remaining for Asheldham</b>	£ 177.50
01/09/2016				<b>Received from trustees</b>	£ 66.50
	Cheque			<b>Payment to Dengie</b>	-£ 39.00
					<b>£ 205.00</b>
31/07/2017	bill payment			<b>ARA</b>	-£ 50.00
					£ 155.00
01/08/2017	Receipt			<b>Received from trustees</b>	£ 66.50
					£ 221.50
11/09/2017	Cheque		100404	<b>Payment to Dengie Thomas Sym</b>	-£ 39.00
					<b>£ 182.50</b>
18/07/2018	Receipt			<b>Received from trustees</b>	£ 66.50
					£ 249.50
01/09/2018	Cheque		100410	<b>Payment to Dengie Thomas Sym</b>	-£ 39.00
					<b>£ 210.50</b>
16/08/2019	Receipt			<b>Received from trustees</b>	£ 66.50
02/12/2019	Cheque-101414			<b>Payment to Dengie Thomas Sym</b>	-£ 39.00
					£ 238.00
07/09/2020	Receipt			<b>Received from trustees</b>	£ 106.50
13/08/2021	Receipt			<b>Received from trustees</b>	£ 106.50
06/09/2021	Payment			<b>Dengie Thomas Simpson</b>	-£ 78.00
					£ 373.00
13/07/2022	Receipts			<b>Received from trustees</b>	£ 106.50
				<b>Dengie Thomas Simpson</b>	<b>-£ 39.00</b>
20/07/2023	Receipts	R	1	<b>Received from trustees</b>	£ 106.50
31/12/2023	Receipts	R		<b>Bank Interest</b>	£ 3.83
05/03/2024	Payment			<b>Trees in the Village</b>	<b>-£ 256.10</b>
31/03/2024	Receipts	R		<b>Bank Interest</b>	£ 3.26
24/06/2024	Receipts	R	1	<b>Received from trustees</b>	£ 106.50
30/06/2024	Receipts			<b>Bank Interest</b>	£ 2.04
					<b>£ 406.53</b>





Asheldham And Dengie Parish Council

**Current T1**

60-83-01 • 20474807

Balance

£ **14,880.04**

Available

£ **14,880.04**

Balances are correct as of 12:09 on 28 Aug 2024.

↓ Date	Description	Paid in	Paid out	Balance
02/07/24	B/P to: Kevin B. Money • CLERK SALARY		-237.60	14,880.04
02/07/24	B/P to: HMRC • 120PP00312176		-59.40	15,117.64
02/07/24	B/P to: EALC • INV. 17561		-110.91	15,177.04
30/06/24	Service Charge		-18.00	15,287.95
04/06/24	B/P to: Kevin B. Money • CLERK SALARY		-237.60	15,305.95
04/06/24	B/P to: HMRC • 120PP00312176		-59.40	15,543.55



<b>A&amp;DPC ACTUAL AGAINST BUDGET REPORT</b>							
		<b>Agreed 2024/25</b>	<b>Total Income / spend to Sept '24</b>	<b>Left in Budget as at Sept '24</b>	<b>Anticipated left in budget as at March '25</b>		
<b>Income</b>	PRECEPT	7320	£ 7,320.00				
	BANK INTEREST	10	£ 2.04				
	AYLETT'S FUND	106	£ 106.50				
	VAT REFUND	0	£ -				
	GRANTS	0	£ -				
	OTHER INCOME	0	£ -				
	<b>TOTAL</b>	<b>7436</b>	<b>£ 7,428.54</b>				
<b>Exp.</b>							
<b>Staff</b>	Salary	3564	£ 1,782.00	£ 1,782.00	£ -		
	Office Allowance	100	£ -	£ 100.00	£ 100.00		
	<b>TOTAL</b>	<b>3664</b>	<b>£ 1,782.00</b>	<b>£ 1,882.00</b>			
<b>Admin</b>	Admin Expenses	150	£ 60.05	£ 89.95	£ 50.00		
	Audit Fees	80	£ 39.60	£ 40.40	£ 40.40		
	<b>TOTAL</b>	<b>230</b>	<b>£ 99.65</b>	<b>£ 130.35</b>			
	Highways Project	0	£ -	£ -	£ -		
	Insurance	290	£ 257.60	£ 32.40	£ 32.40		
	Churchyard Water	60	£ 33.75	£ 26.25	£ -		
	Grass Cutting	1100	£ 24.00	£ 1,076.00	£ -		
	EALC/NALC/ subscription	160	£ 145.91	£ 14.09	£ 14.09		
	Training	350	£ -	£ 350.00	£ 150.00		
	Donations / S137	300	£ -	£ 300.00	£ -		
	Village Hall Rent / Electricity	220	£ 270.70	<b>-£ 50.70</b>	<b>-£ 50.70</b>		
	Election Expenses	100	£ -	£ 100.00	£ 100.00		
	Parish Projects	550	£ -	£ 550.00	£ -		
	Bank Charges	72	£ 18.00	£ 54.00	£ -		
	Website	0	£ -	£ -	£ -		
	Defibrillator	250	£ 245.00	£ 5.00	£ -		
	Parish Magazine	90	£ -	£ 90.00	£ -		
	<b>TOTAL</b>	<b>3542</b>	<b>£ 994.96</b>	<b>£ 2,547.04</b>	<b>£ 436.19</b>		
	<b>GRAND TOTAL</b>	<b>7436</b>	<b>£ 2,876.61</b>	<b>£ 4,559.39</b>			
	VAT		£ 61.01				
	<b>Total:</b>		<b>£ 2,937.62</b>				



<b>A&amp;DPC FINANCE SEPTEMBER 2024 PAYMENTS</b>						
<b>Income:</b>						
<b>Expenditure</b>						
<b>Invoice</b>						<b>A&amp;DPC</b>
<b>Chq No.</b>	<b>No.</b>	<b>Payee</b>	<b>Cost</b>	<b>VAT</b>	<b>Total</b>	<b>Ref. No.</b>
BACS	Aug '24	Kevin B. Money - Clerk salary	£ 237.60	£ -	£ 237.60	16
BACS	Aug '24	HMRC - Tax on salary	£ 59.40	£ -	£ 59.40	17
BACS	Sept '24	Kevin B. Money - Clerk salary	£ 237.60	£ -	£ 237.60	18
BACS	Sept '24	HMRC - Tax on salary	£ 59.40	£ -	£ 59.40	19
BACS		DefibShop - New battery	£ 245.00	£ 49.00	£ 294.00	20
<b>TOTAL:</b>			<b>£ 839.00</b>	<b>£ 49.00</b>	<b>£ 888.00</b>	