

# Asheldham & Dengie Parish Council

Parish Clerk / RFO: Kevin B. Money  
 7 Roach Vale Colchester Essex CO4 3YN  
 Tel: 07810781509 email [theclerk.asheldhamanddengiepc@gmail.com](mailto:theclerk.asheldhamanddengiepc@gmail.com)  
 www. <https://e-voice.org.uk/asheldham-dengiepc/>

Dear Councillor

You are requested to attend the forthcoming meeting of Asheldham & Dengie Parish Council to be held on

**MONDAY 3<sup>rd</sup>. JUNE 2024 at 6.30pm in the village Hall**

for the purpose of transacting the business ONLY shown on the agenda

*KBMoney* - Kevin B. Money – Parish Clerk to the Council CiLCA – 28<sup>th</sup>. May 2024

The Press and Public are welcome to attend

## **FULL COUNCIL MEETING AGENDA**

- 077/2024 Chairman welcome
- 078/2024 Apologies for Absence
- 079/2024 Declaration of Interest  
 To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda
- 080/2024 To approve the Minutes of the last Council meeting of Asheldham & Dengie PC  
 To receive and agree the minutes of the last A&DPC meetings held on 15<sup>th</sup>. May 2024
- 081/2024 Questions from the Press and Public –  
 (This session will not exceed 15 minutes – unless otherwise directed by the Chair - no individual to speak for longer than 3 minutes on any one issue) An opportunity for members of the public and press to speak about items on the agenda and to raise other issues.
- 082/2024 ARG Report
- 083/2024 Village Hall Report  
 a) Locality Fund update
- 084/2024 Solar Farm community fund – Cllr A. Snowden
- 085/2024 Planning Application/s
- 086/2024 Planning Decision/s made by MDC affecting Asheldham & Dengie
- 087/2024 Removal of the Bund
- 088/2024 Questions from the Press and Public – Second Session  
 (This session should not exceed 15 minutes – unless otherwise directed by the Chair - no individual to speak for longer than 3 minutes on any one issue) An opportunity for members of the public to speak and raise issues. Code of Conduct consistent with “Nolan Principles” set out in Appendix 1 and the provisions of S29(1) Localism Act 2011.
- 089/2024 Finance  
 1) To receive the Bank reconciliations as at 31<sup>st</sup>. May 2024  
 2) To receive the comparison of Actual to Budget 2024/25  
 3) To approve the payment of Accounts for June 2024 and to agree a transfer of funds to meet the Parish Council’s financial requirements.
- 090/2024 Councillors to note 2024 meeting dates - 02.09.24: 07.10.24: 04.11.24: 02.12.24
- 091/2024 Items for Next Agenda
- 092/2024 Date of Next Full Council meeting – **MONDAY 1<sup>st</sup>. JULY 2024 at 6.30pm**
- 093/2024 Closure of the Meeting  
 To Close the meeting having considered and determined all items of business

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## Minutes of the Asheldham & Dengie Annual Parish Assembly Meeting held on Wednesday 15<sup>th</sup> May 2024 at 6.30pm in Dengie village hall

Present: Cllrs D. Henson (Chair), L. Brown, R. Griffiths, A. Snowdon and Kevin B. Money (Parish Clerk). There were also 4 members of the public present

1. **Apologies for Absence** were received from ECC Cllr W. Stamp, MDC M. Neall and Cllr S. Russell

2. **Minutes of the last APM meeting held on 15<sup>th</sup> May 2023. All Agreed**

3. **Chairmans report for 2023/2024**

It's been a frustrating year for the Parish Council. The Asheldham bends project has been cancelled, Asheldham Brook Bridge is no further forward, and the gullies and drains along Southminster Road are still completely blocked.

Despite requests for information from Essex Highways, we have received no feedback on the bridge, and have had different accounts regarding gully cleaning, none of which seem accurate.

On a more positive note, we do have some new signs around the parishes, and a lovely new Dengie Sign.

On behalf of the Parish Council, I'd like to thank Asheldham Residents Group and its committee members for all their hard work and Colin in particular, who works tirelessly to bring improvements to the village.

Thank you also to the Village Sign Committee and Village Hall Committee who have delivered a fantastic new Dengie sign and really spruced up the Village Hall Grounds.

Thanks to Adrian and Megan Fluker who alongside ARG hosted more successful litter picks and thanks to those that attended and helped.

There are many others that keep our villages looking neat and tidy, grass cutting, gardening and helping with local projects and although there are too many to name individually, the Parish Council appreciates everything that goes on behind the scenes. We do have a small amount of funds available for any equipment that may make things a little easier, so please do ask at our monthly meetings and this can be discussed.

Kevin has done an outstanding job this year, keeping us on the straight and narrow. With the banking in order, finances in check, audits, insurances, minutes, agendas and frustrating communications with local councils all going on, we do recognise and appreciate all the hard work that you do. Thank you.

Finally, I'd like to thank Rebecca, Lisa, Sally and Andrew for their time, effort and support throughout the year.

4. **Financial Report for 2023/2024**

The accounts for 2023/2024 have been submitted to the Internal Auditor. The accounts will be approved at the next Parish Council meeting later this evening. The accounts are exempt from an external audit due to the fact that the income and expenditure does not exceed £25,000. Therefore, the Council Certifies itself for this internal audit. Asheldham & Dengie Parish Council must hold at least 50% of its Precept in reserve.

5. **Village Hall Committee Report**

Private bookings are up on last year. The caravans booking is still coming in. Pantomime is a good booking. /hopes & dreams is a whole 8 days long.

Old shed, portacabin have been removed. The staging is now in the new shed. New fencing around the village hall. The back and ditch has been cleared. Jubilee fence has been erected. The village sign has been installed. Seeding has been undertaken. Tiling of the kitchen is due to be undertaken. Cream tea party in June thanking GB Finch for helping with the sign. The Parish paper advertising this event will be inserted.

6. **Election of distribution panel for Williams & Aylett's Charity**

The entire Parish Council was elected to serve on the Williams & Aylett's charity

### 7. Tree Wardens Report

The trees that have been installed are all alive. The hedging however, is not looking good due to the dry weather.

### 8. Essex County Councillors Report

Cllr W. Stamp supplied an ECC Annual report for 2023-2024. It can be found at <https://e-voice.org.uk/asheldham-dengiepc/minutes-of-parish-council-meet/2024/>

### 9. Maldon District Councillors Report

This is my first time of delivering an annual District Councillor report to this council, which I am glad to do. As you (may or may not) know, I have been a parish councillor for the past 5 years and from memory in that time this is the first district council annual report that has been received to this parish council, in the last 5 years.

From what I have been able to ascertain, I am one of the first MDC representatives for the Tillingham Ward that has not had to face an election in order to be 'Elected'.

In May 2023 there were no other persons nominated for election, therefore I was named the councillor for the Ward. A personal achievement I am very proud of.

This for me has meant, that I feel I have to do more locally as the people of the area have not actually voted for me to be their representation, but I still have to do the job.

Since election in May, I have made sure that I have been more visible in the Tillingham Ward and ensuring that I attend as many of the Parish Council meetings that I am able to attend, I have 3 Parish Councils in my ward, Dengie & Asheldham, Tillingham and Bradwell on Sea.

Attending more Parish Council meetings was a key pledge on my election information if I had been able to fight for the election, so this is one thing that I will continue to endeavour to continue.

So, what have I done in the year?

Working with ECC Cllr Stamp to resurface North & South Street in Tillingham

Working with local residence groups replacing village signage that had been removed.

My personal attendance at MDC meetings since I have been elected is 93.55% missing 2 meetings due to a Covid-19 infection.

Being a member of the District Support Group at MDC to hold the administration to account. As this group is part of the official opposition

Working with local residents with regards to planning matters

Working with local residents with regards to enforcement notices

Dealing with local social housing issues for residents

Speaking up at MDC meetings to ensure that issues that impact the Ward are heard.

Negotiating with Stevenson's busses to ensure the first bus out of Bradwell was not lost.

Plus many other items of casework, I have been involved with locally and within the district.

As ever, I am committed to this area and will be representing the people of the Tillingham Ward at MDC.

I would encourage all residents of the ward to attend Parish Council meetings to make sure your voice is heard locally as all Parish Councils and District Councils should be working for the residents they represent and to contact me with items that you feel MDC are not fulfilling locally so that I can help get them raised at MDC Meetings.

As ever, I thank this councils support of me for the last year, and I am happy to be your point of contact at MDC.

### 10. ARG Report

A report was supplied and read:-

### 11. Public Session

No questions were asked

### 12. Closure of the Meeting

**To Close the meeting having considered and determined all items of business**

The Chairman then closed the meeting at 6.45pm and thanked everyone for attending

Signed

**David Henson**  
Chairman

3<sup>rd</sup>. June 2024

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Minutes of the Asheldham & Dengie Parish Council Annual General Meeting held on Wednesday 15 <sup>th</sup> . May 2024 at 6.45pm in Dengie village hall	ACTION
<p>Present: Cllrs D. Henson (Chair), L. Brown, R. Griffiths, A. Snowdon and Kevin B. Money (Parish Clerk). There were also 4 members of the public present</p>	
<p><b>057/2024</b>      <b>2023/24 Chairman Welcome</b></p>	
<p><b>058/2024</b>      <b>Apologies for Absence</b> were received from ECC Cllr W. Stamp, MDC Cllr M. Neall and Cllr S. Russell</p>	
<p><b>059/2024</b>      <b>Election of Chairman for the 2024/25 year</b> Cllr R. Griffiths proposed Cllr D. Henson to act as Chairman for the 2024/2025 year. Cllr L. Brown seconded. <b>All Agreed.</b> The Chairman then signed the Declaration of Acceptance of Office form</p>	
<p><b>060/2024</b>      <b>Election of Vice-Chairman for the 2024/25 year</b> Cllr D. Henson proposed Cllr R. Griffiths to act as Vice-Chairman for the 2024/2025 year. Cllr L. Brown seconded. <b>All Agreed.</b> The Vice-Chairman then signed the Declaration of Acceptance of Office form</p>	
<p><b>061/2024</b>      <b>To re-adopt all Council policies</b> Cllr D. Henson proposed re-adopting the Council policies for 2024/2025. Cllr L. Brown seconded. <b>All Agreed</b></p>	
<p><b>062/2024</b>      <b>2024/25 Chairman to Close Annual meeting</b> The Chairman then closed the meeting at 6.55pm and thanked everyone for attending</p>	
<p>Signed</p> <p style="text-align: center;"><b>David Henson</b> Chairman</p>	<p style="text-align: right;">3<sup>rd</sup>. June 2024</p>

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Minutes of the Asheldham & Dengie Parish Council Meeting held on Wednesday 15 <sup>th</sup> . May 2024 at 6.55pm in Dengie village hall	ACTION
<p>Present: Cllrs D. Henson (Chair), L. Brown, R. Griffiths, A. Snowdon and Kevin B. Money (Parish Clerk). There were also 3 members of the public present</p> <p><b>063/2024 Chairman welcome</b></p> <p><b>064/2024 Apologies for Absence</b> were received from ECC Cllr W. Stamp. MDC Cllr M. Neall and Cllr S. Russell</p> <p><b>065/2024 Declaration of Interest</b> To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda Councillors to check that their ROI are up to date. <b>None Declared</b></p> <p><b>066/2024 To approve the Minutes of the last Council meeting of Asheldham &amp; Dengie PC</b> To receive and agree the minutes of the last A&amp;DPC meeting held on 8<sup>th</sup>. April 2024. <b>All Agreed</b></p> <p><b>067/2024 Questions from the Press and Public –</b> <b>(This session will not exceed 15 minutes – unless otherwise directed by the Chair - no individual to speak for longer than 3 minutes on any one issue)</b> An opportunity for members of the public and press to speak about items on the agenda and to raise other issues. No questions from the public</p> <p><b>068/2024 Planning Application/s.</b> No planning applications submitted</p> <p><b>069/2024 Planning Decision/s made by MDC affecting Asheldham &amp; Dengie HOUSE/MAL/24/00095</b> - 9 Endway Cottages Southminster Road Asheldham First floor rear extension over existing single storey projection. <b>APPROVE</b> subject to conditions</p> <p><b>VAR/MAL/24/00221</b> - Land At Homelands Southminster Road Asheldham Variation of conditions 2 (approved plans) on approved planning application 22/00896/FUL (A erection of 4 bedroom bungalow, detached garage and new vehicular access.) <b>APPROVE</b> subject to conditions</p> <p><b>FULM/MAL/23/01236</b> - Land To The South Of Keelings Road Dengie Essex Erection of a 19 MW Solar PV Array, comprising ground mounted solar PV panels, with co-located 5 MW battery energy storage system (BESS), vehicular access from Keelings Road, internal access tracks, landscaping and associated infrastructure including security fencing, CCTV cameras, and grid connection infrastructure including transformers, substation compound buildings and cabling route to the point of connection. <b>APPROVE</b> subject to conditions</p> <p><b>070/2024 Questions from the Press and Public – Second Session</b> <b>(This session should not exceed 15 minutes – unless otherwise directed by the Chair - no individual to speak for longer than 3 minutes on any one issue)</b> An opportunity for members of the public to speak and raise issues. Code of Conduct consistent with “Nolan Principles” set out in Appendix 1 and the provisions of S29(1) Localism Act 2011. The bill from the solar panel meeting has not been paid. Cllr D. Henson to make contact to chase up the bill.</p>	<p><b>Cllr D. Henson</b></p>

**071/2024 Annual Return 2023/2024**

1) To receive and sign the Certificate of Exemption – AGAR 2023/24 part 2  
Cllr D. Henson proposed signing the Certificate of Exemption of the AGAR 2023/24 part 2. Cllr R. Griffiths seconded. **All Agreed**

The Chairman and Clerk then signed the Certificate of Exemption – AGAR 2023/24 part 2

2) To receive and sign the Section 1 - Annual Governance Statement 2023/24  
Cllr D. Henson proposed signing the Section 1 of the Annual Governance Statement 2023/24. Cllr L. Brown seconded. **All Agreed**

The Chairman and Clerk then signed the Section 1 of the Annual Governance Statement 2023/24

3) To receive and sign the Section 2 - Accounting Statements 2023/24  
Cllr D. Henson proposed signing Section 2 - Accounting Statements 2023/24. Cllr R. Griffiths seconded. **All Agreed**. The Chairman and RFO then signed Section 2 of the Accounting Statements 2023/24

**Clerk to  
submit  
AGAR  
return**

**072/2024 Finance**

a) To receive the Bank balances as at 30<sup>th</sup>. April 2024  
Councillors noted the Bank balances as at 30<sup>th</sup>. April 2024

b) To receive the comparison of Actual against Budget for 2024/25  
Councillors noted the comparison of Actual against Budget for 2024/25

c) To approve payments for April and May 2023 and to agree a transfer of funds to meet the Parish Council financial requirements. **All Agreed**

**073/2024 Councillors to note 2024 meeting dates - 01.07.24: 02.09.24: 07.10.24: 04.11.24: 02.12.24**

**074/2024 Items for Next Agenda**

Village Hall item on future agendas

Removal of the Bund

Locality Fund

Solar Farm community fund – Cllr A. Snowden

**075/2024 Date of Next Full Council meeting – MONDAY 3<sup>rd</sup>. JUNE 2024 at 6.30pm**

**076/2024 Closure of the Meeting**

To Close the meeting having considered and determined all items of business

The Chairman then closed the meeting at 7.20pm and thanked everyone for attending

Signed

3<sup>rd</sup>. June 2024

**David Henson  
Chairman**

<b>BANK RECONCILIATION</b>			
Financial year ending 31.03.25			
Bank Balance as at	<b>30.04.24</b>		<b>31.05.24</b>
Unity Trust Bank - Ayletts account	£ 297.99		£ 297.99
Unity Trust Bank - Current account	£ 8,760.36		£ 15,602.95
<b>Total:</b>	<b>£ 9,058.35</b>		<b>£ 15,900.94</b>
Less Unpresented cheques			
Total of unpresented cheques	£ -		£ -
<b>Net Bank Balances as at</b>	<b>£ 9,058.35</b>		<b>£ 15,900.94</b>
<b>CASH BOOK</b>			
Balance as at 01.04.24	£ 9,907.65		£ 9,907.65
Plus Receipts	£ -		£ 7,320.00
<b>Total</b>	<b>£ 9,907.65</b>		<b>£ 17,227.65</b>
Less Payments	£ 849.30		£ 1,326.71
<b>Grand Total</b>	<b>£ 9,058.35</b>		<b>£ 15,900.94</b>
Difference	£ -		-£ 0.00
Bank Balance as at			
Barclays Ayletts account			
Barclays Current account			
Unity Trust Bank - Ayletts account			
Unity Trust Bank - Current account			
<b>Total:</b>			
Less Unpresented cheques			
Total of unpresented cheques			
<b>Net Bank Balances as at</b>			
<b>CASH BOOK</b>			
Balance as at 01.04.24			
Plus Receipts			
<b>Total</b>			
Less Payments			
<b>Grand Total</b>			
Difference			
Bank Balance as at			
Barclays Ayletts account			
Barclays Current account			
Unity Trust Bank - Ayletts account			
Unity Trust Bank - Current account			
Less Unpresented cheques			
Total of unpresented cheques			
<b>Net Bank Balances as at</b>			
<b>CASH BOOK</b>			
Balance as at 01.04.23			
Plus Receipts			
<b>Total</b>			
Less Payments			
<b>Grand Total</b>			
Difference			



Asheldham And Dengie Parish Council

Current T1

60-83-01 • 20474807

Balance Available

£ 15,602.95 £ 15,602.95

Balances are correct as of 11:22 on 29 May 2024.

↓ Date	Description	Paid in	Paid out	Balance
17/05/24	MALDON D C YY1 • PARISH PRECEPT	√ 7,320.00		√ 15,602.95
17/05/24	Direct Debit (ICO) • Z1336783		√ -35.00	8,282.95
16/05/24	B/P to: Kevin B. Money • CLERK SALARY		√ -237.60	8,317.95
16/05/24	B/P to: HMRC • 120PP00312176		√ -59.40	8,555.55
16/05/24	B/P to: Kevin Money • CLERK EXPENSES		√ -111.66	8,614.95
01/05/24	Direct Debit (ANGLIAN WATER BUSI) • 1069850		√ -33.75	8,726.61
09/04/24	B/P to: Kevin B. Money • CLERK SALARY		-237.60	8,760.36
09/04/24	B/P to: HMRC • 120PP00312176		-59.40	8,997.96
09/04/24	B/P to: Andrew Burnett • PC GRASS CUTTING		-24.00	9,057.36
09/04/24	B/P to: A&D Village Hall • A&DPC ROOM HIRE		-270.70	9,081.36
09/04/24	B/P to: Zurich Insurance • YLL-2720439333		-257.60	9,352.06
31/03/24	Service Charge		-18.00	9,609.66
05/03/24	B/P to: Kevin B. Money • CLERK SALARY		-237.60	9,627.66
05/03/24	B/P to: HMRC • 120PP00312176		-59.40	9,865.26
05/03/24	B/P to: Maldon DC • ADP00189983		-196.39	9,924.66
05/03/24	B/P to: Joanne Griffiths • VILLAGE TREES		-256.10	10,121.05
05/03/24	Transfer from 20474810	256.10		10,377.15





Asheldham And Dengie Parish Council  
**Ayletts Account**  
60-83-01 • 20474810

Gross interest rate	Balance	Available
2.75 %	£ 297.99	£ 297.99

Balances are correct as of 11:22 on 29 May 2024.

↓ Date	Description	Paid in	Paid out	Balance
31/03/24	Credit Interest	3.26		↘ 297.99
05/03/24	Transfer to 20474807		-256.10	294.73

<b>A&amp;DPC ACTUAL AGAINST BUDGET REPORT</b>					
		<b>Agreed 2024/25</b>	<b>Total Income / spend to June '24</b>	<b>Left in Budget as at June '24</b>	
<b>Income</b>	PRECEPT	7320	£ 7,320.00		
	BANK INTEREST	10	£ -		
	AYLETTS FUND	106	£ -		
	VAT REFUND	0	£ -		
	GRANTS	0	£ -		
	OTHER INCOME	0	£ -		
	<b>TOTAL</b>	<b>7436</b>	<b>£ 7,320.00</b>		
<b>Exp.</b>					
Staff	Salary	3564	£ 594.00	£ 2,970.00	
	Office Allowance	100	£ -	£ 100.00	
	<b>TOTAL</b>	<b>3664</b>	<b>£ 594.00</b>	<b>£ 3,070.00</b>	
Admin	Admin Expenses	150	£ 60.05	£ 89.95	
	Audit Fees	80	£ 39.60	£ 40.40	
	<b>TOTAL</b>	<b>230</b>	<b>£ 99.65</b>	<b>£ 130.35</b>	
	Highways Project	0	£ -	£ -	
	Insurance	290	£ 257.60	£ 32.40	
	Churchyard Water	60	£ 33.75	£ 26.25	
	Grass Cutting	1100	£ 24.00	£ 1,076.00	
	EALC/NALC/ subscription	160	£ 35.00	£ 125.00	
	Training	350	£ -	£ 350.00	
	Donations / S137	300	£ -	£ 300.00	
	Village Hall Rent / Electricity	220	£ 270.70	<b>-£ 50.70</b>	
	Election Expenses	100	£ -	£ 100.00	
	Parish Projects	550	£ -	£ 550.00	
	Bank Charges	72	£ -	£ 72.00	
	Website	0	£ -	£ -	
	Defibrillator	250	£ -	£ 250.00	
	Parish Magazine	90	£ -	£ 90.00	
	<b>TOTAL</b>	<b>3542</b>	<b>£ 621.05</b>	<b>£ 2,920.95</b>	
	<b>GRAND TOTAL</b>	<b>7436</b>	<b>£ 1,314.70</b>	<b>£ 6,121.30</b>	
	VAT		£ 12.01		
	<b>Total:</b>		<b>£ 1,326.71</b>		

**A&DPC FINANCE JUNE 2024 PAYMENTS**

Income: Precept £7320.00p:

**Expenditure****Invoice**

<b>Chq No.</b>	<b>No.</b>	<b>Payee</b>	<b>Cost</b>	<b>VAT</b>	<b>Total</b>	<b>A&amp;DPC Ref. No.</b>
DD		ICO subscription	£ 35.00	£ -	£ 35.00	10
BACS	June '24	Kevin B. Money - Clerk salary	£ 237.60	£ -	£ 237.60	11
BACS	June '24	HMRC - Tax on salary	£ 59.40	£ -	£ 59.40	12
<b>TOTAL:</b>			<b>£ 332.00</b>	<b>£ -</b>	<b>£ 332.00</b>	