

Asheldham & Dengie Parish Council

Parish Clerk / RFO: Kevin B. Money

7 Roach Vale Colchester Essex CO4 3YN

Tel: 07810781509 email theclerk.asheldhamanddengiepc@gmail.com

www. <https://e-voice.org.uk/asheldham-dengiepc/>

Dear Councillor

You are requested to attend the forthcoming meeting of Asheldham & Dengie Parish Council to be held on

MONDAY 4th. DECEMBER 2023 at 6.30pm in Dengie Village Hall

for the purpose of transacting the business ONLY shown on the agenda

KBMoney

Kevin B. Money – Parish Clerk to the Council – 28th. November 2023

The Press and Public are welcome to attend

FULL COUNCIL MEETING AGENDA

- 204/2023** Chairman welcome to the Asheldham & Dengie Parish Council meeting
- 205/2023** Apologies for Absence – Cllr R. Griffiths
- 206/2023** Declaration of Interest
To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda
Councillors to check that their ROI are up to date
- 207/2023** To approve the Minutes of the last Council meeting of Asheldham & Dengie PC
To receive and agree the minutes of the last A&DPC meeting held on 6th. November 2023
- 208/2023** Essex County Councillor report - To receive a report from Essex County Councillor
- 209/2023** District Councillor report - To receive a report from the District Councillor
- 210/2023** The Parish Paper: New cost for the quarter page insert £90 p.a.
Councillor to discuss this payment for 2024/2025 and to make any necessary decisions
- 211/2023** Questions from the Press and Public –
(This session will not exceed 15 minutes – unless otherwise directed by the Chair - no individual to speak for longer than 3 minutes on any one issue) An opportunity for members of the public and press to speak about items on the agenda and to raise other issues.
- 212/2023** Asheldham Residents Group – Update from the ARG and to make any decisions necessary.
- 213/2023** Highway & Public Footpath Issues
To receive updates on outstanding highways issues and an opportunity for members to raise any new highways issues and make decisions accordingly.
- 1) Update regarding Asheldham Brook Bridge and to make any relevant decisions – Cllr M. Neall
- 214/2023** Planning Application/s
- Update on the planning application at the Scrap Yard
 - Councillors to discuss the possibility of MDC Officers and members trying to abolish the area committees
- 215/2023** Planning Decision/s made by MDC affecting Asheldham & Dengie
- 216/2023** United Dengie Councils – To receive an update
- 217/2023** Questions from the Press and Public – Second Session
(This session should not exceed 15 minutes – unless otherwise directed by the Chair - no individual to speak for longer than 3 minutes on any one issue) An opportunity for members of the public to speak and raise issues. Code of Conduct consistent with “Nolan Principles” set out in Appendix 1 and the provisions of S29(1) Localism Act 2011.

218/2023 Finance

- 1) To receive the Bank reconciliations as at 30th. November 2023
- 2) To receive the comparison of Actual to Budget 2023/24
- 3) To approve the payment of Accounts for December 2023 and to agree a transfer of funds to meet the Parish Council's financial requirements

219/2023 Budget 2024/2025

Councillors to finalise the Budget for 2024/2025

220/2023 Councillors to note 2024 meeting dates

05.02.24: 04.03.24: 08.04.24: 15.05.24: 03.06.24: 01.07.24: 02.09.24: 07.10.24: 04.11.24: 02.12.24

Councillors to note new May 2024 meeting date of WEDNESDAY 15th. MAY 2024 at 6.30pm

221/2023 Items for Next Agenda

222/2023 Date of Next Full Council meeting – Monday 5th. February 2024 at 6.30pm

223/2023 Closure of the Meeting

To Close the meeting having considered and determined all items of business

Asheldham & Dengie Parish Council

Parish Clerk / RFO: Kevin B. Money

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Minutes of the Asheldham & Dengie Parish Council Meeting held on Monday 6th. November 2023 at 6.30pm in Dengie village hall

Present: Cllrs D. Henson (Chair), R. Griffiths (Vice-Chair), L. Brown, S. Russell, A. Snowdon and Kevin B. Money (Parish Clerk). There were also 2 members of the public present

182/2023 Chairman welcomed everyone to the Asheldham & Dengie Parish Council meeting

183/2023 Apologies for Absence were received from ECC Cllr W. Stamp and MDC Cllr M. Neall

184/2023 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda Councillors to check that their ROI are up to date. **None declared**

185/2023 To approve the Minutes of the last Council meeting of Asheldham & Dengie PC

To receive and agree the minutes of the last A&DPC meeting held on 2nd. October 2023. **All Agreed**

186/2023 Essex County Councillor report - To receive a report from Essex County Councillor
No report was given

187/2023 District Councillor report - To receive a report from the District Councillor
No report was given

188/2023 The Parish Paper: New cost for the quarter page insert £90 p.a. for 12 editions

Councillor discussed this payment for the quarter pager @ £90 p.a. for 12 editions in 2024/2025

Cllr R. Griffiths proposed and Cllr D. Henson seconded to support this Parish Paper. However, the Clerk to contact Pam Grimes to reduce the article to less (as per Tillingham PC insertion). **All Agreed**

189/2023 Questions from the Press and Public –

(This session will not exceed 15 minutes – unless otherwise directed by the Chair - no individual to speak for longer than 3 minutes on any one issue) An opportunity for members of the public and press to speak about items on the agenda and to raise other issues.

Any update on the planning application regarding the Scrap Yard application. MDC Cllr M. Neall to be asked to contact MDC planning department for an update.

Asheldham Brook Bridge – ECC Cllr W. Stamp and Cllr M. Neall to seek further clarification and update. When raining the area floods badly and to attend to branches laying on the verge just off the carriageway

190/2023 Asheldham Residents Group – Update from the ARG and to make any decisions necessary.

Date for winter litter pick is now in the new year rather than December. Saturday 6th. January 2024 has been arranged

191/2023 Highway & Public Footpath Issues

To receive updates on outstanding highways issues and an opportunity for members to raise any new highways issues and make decisions accordingly.

1) Tarmac on Highway by planters. Reported to ECC Highways ref. No.: 2851512. No update
The Clerk to contact ECC Cllr W. Stamp to see if she can get an update.

192/2023 Beacon – Councillors to make final decision on either erecting the Beacon on Private land or not. Councillors to take note of all the conditions that may be imposed by MDC planning Department. Councillors discussed not to undertake the siting of the beacon at Silver Lake. **All Agreed**
The Councillors asked the Clerk to contact Tillingham PC if they require the beacon

193/2023 Planning Application/s plus any application/s submitted after agenda published 23/01032/OUT - Land At White Horse Cottage Tillingham Road Dengie

Outline planning application with some matters reserved for access, appearance and scale to construct 2no. new 2 bedroom detached bungalows using an existing crossover to provide parking from Tillingham Road.

RESOLVED: Refuse this application

- Overdevelopment of existing site
- Scale, bulk and design
- Limited access and visibility
- Lack of amenity space

194/2023 Planning Decision/s made by MDC affecting Asheldham & Dengie

No planning decisions have been made by MDC affecting either Asheldham or Dengie villages

195/2023 United Dengie Councils – To receive an update. No update received

196/2023 Update on the issues at the Scrap Yard – Cllr A. Snowden

Contact MDC planning department. Site visit occurred but officers have no knowledge of past experiences. This application is running extremely late. Planning Officers have visited the site. MDC Cllr M. Neall to get update from MDC planning department

197/2023 Questions from the Press and Public – Second Session

(This session should not exceed 15 minutes – unless otherwise directed by the Chair - no individual to speak for longer than 3 minutes on any one issue) An opportunity for members of the public to speak and raise issues. Code of Conduct consistent with “Nolan Principles” set out in Appendix 1 and the provisions of S29(1) Localism Act 2011.

No questions asked

198/2023 Finance

- 1) To receive the Bank reconciliations as at 31st. October 2023

Councillors noted the Bank reconciliations as at 31st. October 2023

- 2) To receive the comparison of Actual to Budget 2023/24

Councillors noted the comparison of Actual to Budget 2023/24

- 3) To approve the payment of Accounts for November 2023 and to agree a transfer of funds to

meet the Parish Council's financial requirements. **All Agreed**

199/2023 Budget 2024/2025

Councillors discussed the anticipated Budget for 2024/2025. A provisional expenditure of £7576 was agreed. This 2024/2025 Budget will be finalised at the 4th. December 2023 meeting

200/2023 Councillors to note 2024 meeting dates

05.02.24: 04.03.24: 08.04.24: **15.05.24 DATE CHANGE DUE to Bank Holiday**: 03.06.24: 01.07.24: 02.09.24: 07.10.24: 04.11.24: 02.12.24

201/2023 Items for Next Agenda

Cllr R. Griffiths sends her apologies for the December meeting

202/2023 Date of Next Full Council meeting – Monday 4th. December 2023 at 6.30pm

203/2023 Closure of the Meeting

To Close the meeting having considered and determined all items of business

The Chairman then closed the meeting at 7.30pm and thanked everyone for attending

Signed

4th. December 2023

Chairman - D. Henson

Parish paper

2 messages

Pam Grimes <pam_grimes21@hotmail.com>

25 October 2023 at 14:59

To: "theclerk.asheldhamanddengiepc@gmail.com" <theclerk.asheldhamanddengiepc@gmail.com>

Hi,
Following our earlier conversation I am writing to confirm the current situation re the Parish Paper.
As you are aware the Parish Paper is distributed free of charge to all of Tillingham Asheldham and Dengie but unfortunately our costs have recently gone up.
We are now forced to charge all contributors including the Councils and ask yourselves for £90 for a quarter page entry for 12 editions.
Thank you for considering this request.

STAGE 1 12/23.

Pam Grimes

St Nicholas PCC

£

Sent from my iPad

Kevin Money <theclerk.asheldhamanddengiepc@gmail.com>

26 October 2023 at 09:07

To: Rebecca Griffiths <cllrgriffithsr@gmail.com>, ANDREW Snowdon <andrew.snowdon1@btopenworld.com>, David Henson <cllrhenson.adpc@gmail.com>, Lisa Brown <cllrbrown.adpc@gmail.com>, Sally Russell <cllrrussell.adpc@gmail.com>, Sally Russell <sallyjane_68@hotmail.com>, Lisa Brown <brown8655@tiscali.co.uk>, dave henson <dhenson@live.co.uk>, Colin Cooper <colinjcooper2010@hotmail.com>

Good morning all
FYI regarding the additional cost of the Parish Paper
This item is on the 6th. November 2023 agenda

Much appreciated
Speak with you soon
Kevin
Kevin B. Money
Asheldham & Dengie Parish Clerk
Office Hours 9am - 12noon Monday, Tuesday, Thursday, Friday
Tel: 07810781509
email: theclerk.asheldhamanddengiepc@gmail.com
website: <https://e-voice.org.uk/asheldham-dengiepc/>

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23/00487/LDE | Claim for a lawful development certificate for the existing use of the site to recycle scrap materials | Scrap Metal Yard The Brambles Southminster Road Asheldham Essex

Reference	23/00487/LDE
Alternative Reference	
Application Received	Tue 09 May 2023
Application Validated	Tue 06 Jun 2023
Address	Scrap Metal Yard The Brambles Southminster Road Asheldham Essex
Proposal	Claim for a lawful development certificate for the existing use of the site to recycle scrap materials

Status	Pending consideration
Appeal Status	Unknown
Appeal Decision	

There are 0 cases associated with this application.

There are [2 properties](#) associated with this application.

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Council Offices, Princes Road, Maldon, Essex CM9 5DL

BANK RECONCILIATION				
Financial year ending 31.03.24				
Bank Balance as at	30.04.23	31.05.23	30.06.23	31.07.23
Barclays Community account	£ 440.50	£ 490.50	£ 440.50	£ 293.97
Barclays Premium account	£ 13,400.11	£ 12,888.40	£ 12,585.39	£ -
Unity Trust Bank - Ayletts account	£ 108.95	£ 108.95	£ 108.95	£ 547.00
Unity Trust Bank - Current account				£ 12,109.54
Total:	£ 13,949.56	£ 13,487.85	£ 13,134.84	£ 12,950.51
Less Unpresented cheques		F/R £ 100.00		
Total of unpresented cheques	£ -	£ 100.00	£ -	£ -
Net Bank Balances as at	£ 13,949.56	£ 13,387.85	£ 13,134.84	£ 12,950.51
CASH BOOK				
Balance as at 01.04.23	£ 7,761.78	£ 7,761.78	£ 7,761.78	£ 7,761.78
Plus Receipts	£ 7,173.95	£ 7,173.95	£ 7,195.94	£ 7,303.03
Total	£ 14,935.73	£ 14,935.73	£ 14,957.72	£ 15,064.81
Less Payments	£ 986.17	£ 1,547.88	£ 1,822.88	£ 2,114.30
Grand Total	£ 13,949.56	£ 13,387.85	£ 13,134.84	£ 12,950.51
Difference	£ 0.00	£ 0.00	£ -	£ 0.00
Bank Balance as at	31.08.23	30.09.23	31.10.23	30.11.23
Barclays Ayletts account	£ -	£ -	£ -	£ -
Barclays Current account	£ 293.97	£ -	£ -	£ -
Unity Trust Bank - Ayletts account	£ 547.00	£ 547.00	£ 547.00	£ 547.00
Unity Trust Bank - Current account	£ 12,109.54	£ 12,427.12	£ 12,427.12	£ 12,011.15
Total:	£ 12,950.51	£ 12,974.12	£ 12,974.12	£ 12,558.15
Less Unpresented cheques	£ -	£ -	£ -	£ -
Total of unpresented cheques				
Net Bank Balances as at	£ 12,950.51	£ 12,974.12	£ 12,974.12	£ 12,558.15
CASH BOOK				
Balance as at 01.04.23	£ 7,761.78	£ 7,761.78	£ 7,761.78	£ 7,761.78
Plus Receipts	£ 7,303.03	£ 8,169.68	£ 8,169.68	£ 8,169.68
Total	£ 15,064.81	£ 15,931.46	£ 15,931.46	£ 15,931.46
Less Payments	£ 2,114.30	£ 2,957.34	£ 2,957.34	£ 3,373.31
Grand Total	£ 12,950.51	£ 12,974.12	£ 12,974.12	£ 12,558.15
Difference	£ 0.00	£ 0.00	£ 0.00	£ -
Bank Balance as at				
Barclays Ayletts account				
Barclays Current account				
Unity Trust Bank - Ayletts account				
Unity Trust Bank - Current account				
Less Unpresented cheques				
Total of unpresented cheques				
Net Bank Balances as at				
CASH BOOK				
Balance as at 01.04.23				
Plus Receipts				
Total				
Less Payments				
Grand Total				
Difference				

A&DPC ACTUAL AGAINST BUDGET REPORT						
		Agreed 2023/24	Total Income / spend to Dec '23	Left in Budget as at Dec '23	Anticipated left in budget as at 31.03.23	
Income	PRECEPT	7065	£ 7,065.00			
	BANK INTEREST	5	£ 89.23			
	AYLETTS FUND	105	£ 106.50			
	VAT REFUND	0	£ -			
	GRANTS	0	£ 908.95			
	TOTAL	7175	£ 8,169.68			
Exp.						
Staff	Salary	3300	£ 2,497.00	£ 803.00	-£ 88.00	
	Office Allowance	180	£ -	£ 180.00	£ 180.00	
	TOTAL	3480	£ 2,497.00	£ 983.00	£ 92.00	
Admin	Admin Expenses	168	£ 74.82	£ 93.18	£ 101.31	
	Audit Fees	80	£ 80.00	£ -	£ -	
	TOTAL	248	£ 154.82	£ 93.18	£ 101.31	
	Highways Project	0	£ -	£ -	£ -	
	Insurance	320	£ 257.60	£ 62.40	£ 62.40	
	Churchyard Water	60	£ 71.22	-£ 11.22	-£ 11.22	(£44.11 this bill + £27.11 o/s)
	Grass Cutting	1000	£ -	£ 1,000.00	£ -	
	EALC/NALC/ subscription	195	£ 150.70	£ 44.30	£ 44.30	
	Training	500	£ 100.00	£ 400.00	£ 400.00	
	Donations / S137	300	£ 290.00	£ 10.00	£ 10.00	
	Village Hall Rent / Electricity	200	£ -	£ 200.00	£ -	
	Election Expenses	0	£ -	£ -	£ -	
	Parish Projects	550	£ -	£ 550.00	£ 460.00	£90 Parish Mag
	Bank Charges	72	£ 34.46	£ 37.54	£ 1.54	
	Website	0	£ -	£ -	£ -	
	Defibrillator	250	£ 108.95	£ 141.05	£ 141.05	
	TOTAL	3447	£ 1,012.93	£ 2,434.07	£ 1,108.07	
	GRAND TOTAL	7175	£ 3,664.75	£ 3,510.25	£ 1,301.38	
	VAT		£ 45.56			
	Total:		£ 3,710.31			

A&DPC FINANCE DECEMBER 2023 PAYMENTS						
Income:						
Expenditure						
Chq No.	Invoice No.	Payee	Cost	VAT	Total	A&DPC Ref. No.
BACS	Dec '23	Kevin B. Money - Clerk salary	£ 237.60	£ -	£ 237.60	28
BACS	Dec '23	HMRC - Tax on salary	£ 59.40	£ -	£ 59.40	29
BACS		PRBL - Poppy Wreath	£ 40.00	£ -	£ 40.00	30
TOTAL:			£ 337.00	£ -	£ 337.00	

A&DPC BUDGET REPORT FOR 2024/2025			FOR ITEM 219/2023 ON AGENDA			
	Agreed 2023/24	Total Income / spend to Dec '23	Left in Budget as at Dec '23	Anticipated left in budget as at 31.03.23	2nd draft of Budget 2024/25	
Income	PRECEPT	£ 7,065.00				7550
	BANK INTEREST	£ 89.23			10	106.86%
	AYLETT'S FUND	£ 106.50			106	
	VAT REFUND	£ -			0	
	GRANTS	£ 908.95			0	
	TOTAL	£ 8,169.68			116	
Exp. Staff	Salary	£ 2,497.00	£ 803.00	-£ 88.00	3564	£13.50p per hr x 22 hrs pcm x 12
	Office Allowance	£ -	£ 180.00	£ 180.00	180	Same as 2023/2024
	TOTAL	£ 2,497.00	£ 983.00	£ 92.00	3744	
Admin	Admin Expenses	£ 74.82	£ 93.18	£ 101.31	150	Reduce to appropriate level
	Audit Fees	£ 80.00	£ -	£ -	80	Same as 2023/2024
	TOTAL	£ 154.82	£ 93.18	£ 101.31	230	
	Highways Project	£ -	£ -	£ -	0	Remove from budget
	Insurance	£ 257.60	£ 62.40	£ 62.40	290	Anticipated 10% increase - Therefore reduce
	Churchyard Water	£ 71.22	-£ 11.22	-£ 11.22	60	Same as 2023/2024
	Grass Cutting	£ -	£ 1,000.00	£ -	1100	Anticipated 10% increase
	EALC/NALC/ subscription	£ 150.70	£ 44.30	£ 44.30	160	Anticipated 6% increase - Therefore reduce
	Training	£ 100.00	£ 400.00	£ 400.00	500	Same as 2023/2024
	Donations / S137	£ 290.00	£ 10.00	£ 10.00	300	Same as 2023/2024
	Village Hall Rent / Electricity	£ -	£ 200.00	£ -	220	Anticipated 10% increase
	Election Expenses	£ -	£ -	£ -	100	Set aside for next election
	Parish Projects	£ -	£ 550.00	£ 460.00	550	Same as 2023/2024
	Bank Charges	£ 34.46	£ 37.54	£ 1.54	72	£18 per quarter x 4
	Website	£ -	£ -	£ -	0	Remove from budget
	Defibrillator	£ 108.95	£ 141.05	£ 141.05	250	Same as 2023/2024
	Parish Magazine	£ -			90	Decided at 06.11.23
	TOTAL	£ 1,012.93	£ 2,434.07	£ 1,108.07	3692	
	GRAND TOTAL	£ 3,664.75	£ 3,510.25	£ 1,301.38	7666	
	VAT	£ 45.56				
	Total:	£ 3,710.31				
			2024/2025 Tax Base			
			2024/2025 Band D			
		113	2023/2024 Tax Base			
		62	2023/2024 Band D			
						Will be informed in January '24