

# Asheldham & Dengie Parish Council

Parish Clerk / RFO: Kevin B. Money  
 7 Roach Vale Colchester Essex CO4 3YN  
 Tel: 07810781509 email [theclerk.asheldhamanddengiepc@gmail.com](mailto:theclerk.asheldhamanddengiepc@gmail.com)  
 www. <https://e-voice.org.uk/asheldham-dengiepc/>

Dear Councillor

You are summoned to attend the forthcoming meeting of Asheldham & Dengie Parish Council to be held on

**MONDAY 3<sup>rd</sup>. APRIL 2023 at 6.30pm in Dengie Village Hall**

for the purpose of transacting the business ONLY shown on the agenda

*KB Money*

Kevin B. Money – Parish Clerk to the Council – 28<sup>th</sup>. March 2023

The Press and Public are welcome to attend

## **FULL COUNCIL MEETING AGENDA**

- 049/2023 Chairman welcome to the Asheldham & Dengie Parish Council meeting**
- 050/2023 Apologies for Absence**
- 051/2023 Declaration of Interest**  
 To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda  
 Councillors to check that their ROI are up to date
- 052/2023 To approve the Minutes of the last Council meeting of Asheldham & Dengie PC**  
 To receive and agree the minutes of the last A&DPC meeting held on 6<sup>th</sup>. March 2023
- 053/2023 Essex County Councillors report - To receive a report from Essex County Councillor**
- 054/2023 District Councillors report - To receive a report from the District Councillor**
- 055/2023 Questions from the Press and Public – First Session**  
**(This session should not exceed 15 minutes – unless otherwise directed by the Chair - no individual to speak for longer than 3 minutes on any one issue)** An opportunity for members of the public to speak and raise issues.
- a) Update on training for residents using the defibrillator – Cllr D. Henson
  - b) King's Coronation event
  - c) Election 4<sup>th</sup>. May 2023 – Update from the Clerk
- 056/2023 Asheldham Residents Group – Update from the ARG and to make any decisions necessary.**  
 A maximum time of **15 minutes** will be allowed
- 057/2023 Highway & Public Footpath Issues**  
 To receive updates on outstanding highways issues and an opportunity for members to raise any new highways issues and make decisions accordingly.
- 1) Update on the Asheldham Bends Project to be reviewed by ECC Highways and the LHP Panel and make any decisions required.
  - 2) Update regarding Asheldham Brook Bridge and to make any relevant decisions.
  - 3) Update regarding FP10 and FP12 (Ref: 2752089)
- 058/2023 Planning Application/s**  
**23/00168/FUL - Land At Asheldham Grange Barn Rushes Lane Asheldham**  
 Erection of agricultural style barn to store tractors and farming machinery associated with the maintenance of the land  
 Documents can be found at  
<https://cdp.maldon.gov.uk/planning/planning-documents?SDescription=23/00168/FUL>
- 059/2023 Planning issues affecting Asheldham & Dengie**
- 1) **United Dengie Councils – To receive an update.**

**060/2023 Planning Decision/s made by MDC affecting Asheldham & Dengie****HOUSE/MAL/22/01104** - Bridgewick Farmhouse North Bridge Wick Lane Dengie Essex

Part retrospective construction of outbuilding for use incidental to the occupation of the dwelling

**APPROVE subject to conditions****LBC/MAL/22/01105** - Bridgewick Farmhouse North Bridge Wick Lane Dengie Essex

Part retrospective construction of outbuilding for use incidental to the occupation of the dwelling

**GRANT LISTED BUILDING CONSENT subject to conditions****061/2023 Planning Appeals affecting Asheldham & Dengie****062/2023 Dengie Village Sign** - To receive an update and to make any decisions necessary.**063/2023 The Grass Verge - Asheldham**

a) Update on the installation of the planters.

**064/2023 Asheldham & Dengie Beacon**

a) Update regarding communication with landowner and Bullfinch and to make any necessary decisions.

**065/2023 Questions from the Press and Public – Second Session****(This session should not exceed 15 minutes – unless otherwise directed by the Chair - no individual to speak for longer than 3 minutes on any one issue)** An opportunity for members of the public to speak and raise issues. Code of Conduct consistent with “Nolan Principles” set out in Appendix 1 and the provisions of S29(1) Localism Act 2011.**066/2023 Finance**

- 1) To receive the Bank reconciliations as at 31<sup>st</sup>. March 2023
- 2) To receive the comparison of Actual to Budget 2022/23
- 3) To approve the payment of Accounts for April 2023 and to agree a transfer of funds to meet the Parish Council’s financial requirements
- 4) To update on the new Unity Trust Bank accounts

**067/2023 Items for Next Agenda****068/2023 Date of Next Full Council meeting – Monday 15<sup>th</sup>. May 2023 at 6.30pm which is the Annual Village meeting followed by Council AGM then onto Full Council meeting****069/2023 Closure of the Meeting**

To Close the meeting having considered and determined all items of business

# Asheldham & Dengie Parish Council

Parish Clerk / RFO: Kevin B. Money

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## Minutes of the Asheldham & Dengie Parish Council Meeting held on Monday 6<sup>th</sup>. March 2023 at 6.30pm in Dengie village hall

Present: Cllrs D. Henson (Chairman), L. Brown, R. Griffiths, N. Kelly, S. Russell and Kevin B. Money (Parish Clerk). There were also 4 members of the public present

**021/2023 Chairman welcome** The Chairman welcomed everyone to the meeting

**028/2023 Apologies for Absence** were received from ECC Cllr W. Stamp

### **029/2023 Declaration of Interest**

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda Councillors to check that their ROI are up to date.

Cllr L. Brown declared an interest in item 036/2023 23/00070/OUT planning application

### **030/2023 To approve the Minutes of the last Council meeting of Asheldham & Dengie PC**

To receive and agree the minutes of the last A&DPC meeting held on 6<sup>th</sup>. February 2023. **All Agreed**

**031/2023 Essex County Councillors report** - To receive a report from Essex County Councillor Reports supplied by ECC Councillor W. Stamp has been circulated to Councillors

**032/2023 District Councillors report** - To receive a report from the District Councillor  
No report given

### **033/2023 Questions from the Press and Public – First Session**

**(This session should not exceed 15 minutes – unless otherwise directed by the Chair - no individual to speak for longer than 3 minutes on any one issue)** An opportunity for members of the public to speak and raise issues.

Is the footpath number 11 open due to works being undertaken? Councillors and residents are unsure. Part of the footway is unpassable.

a) Update on training for residents using the defibrillator – Cllr D. Henson

This is still ongoing as and when the responder is available. The hall was booked for training on Tuesday 28<sup>th</sup>. March 2023 at 7.30pm.

b) Update on Defibrillator model so new pads can be purchased – Cllr D. Henson proposed and Cllr L. Brown seconded to authorise the Clerk to purchase a new Physio Control Lifepak CR2 costing £105.00p + VAT **All Agreed**.

c) King's Coronation event

The event is going in the Parish Paper for April. Sunday Cream Teas at the village hall at 3pm.

Monday Children's party 2.30pm start

Cllr D. Henson proposed a donation of £250 towards the Coronation event. Cllr L. Brown seconded.

**All Agreed**

d) Election 4<sup>th</sup>. May 2023 – Update from the Clerk

The Clerk updated the meeting on a schedule timetable

**034/2023 Asheldham Residents Group** – Update from the ARG and to make any decisions necessary. A maximum time of **15 minutes** will be allowed

There is little to report this month

We are expecting another delivery of 420 saplings at any time now, to be used on the area of ground in Southminster Road towards the house known as Broomfield. Before they are planted, we will be asking for volunteers to take down some of the dead trees in the area and clear away these and already fallen trunks and branches.

As separately reported to the Parish Council, the outer of the two fences at Hindmarch Corner has now been removed. One resident has remarked that this has improved the visibility for vehicles going across to Hall Road in respect of low-slung vehicles coming from the Tillingham direction.

We are concerned about the unauthorised parking on the grass area owned by ECC near the Salt Bin.

Often two cars are now doing so and the grass is getting worn and spoilt. We believe that the sooner this is stopped the better, by way of the proposed planters being made and positioned where the parking is now taking place.

The investigative work by ECC on Asheldham Brook bridge took place on the weekend of 25<sup>th</sup> and 26<sup>th</sup> February involving a road closure. We await the outcome of the investigation with interest. A date for the Spring litter pick to be advised

### **035/2023 Highway & Public Footpath Issues**

To receive updates on outstanding highways issues and an opportunity for members to raise any new highways issues and make decisions accordingly.

1) Update on the Asheldham Bends Project to be reviewed by ECC Highways and the LHP Panel and make any decisions required. No further update

2) Update regarding Asheldham Brook Bridge and to make any relevant decisions. No further updates but a letter to chase up MDC

3) Update regarding FP10 and FP12 (Ref: 2752089). No further updates

### **036/2023 Planning Application/s**

Cllr L. Brown left the meeting

**23/00070/OUT** - Land at Silver Lake Southminster Road Asheldham

Outline planning permission with all matters reserved for the erection of a 3 bed bungalow.

**RESOLVED: SUPPORT THIS APPLICATION**

Cllr L. Brown re-joined the meeting

### **037/2023 Planning issues affecting Asheldham & Dengie**

1) **Enforcement** - Reference No. 21/00180/BC – adj. Endway Farmhouse – new build fence interfering with line of sight on the carriageway – to receive an update. The fence has been removed. This item to be removed from the agenda

2) **United Dengie Councils** – To receive an update. No update received

### **038/2023 Planning Decision/s made by MDC affecting Asheldham & Dengie**

No planning decisions have been made by MDC affecting either Asheldham or Dengie villages

### **039/2023 Planning Appeals affecting Asheldham & Dengie**

No planning appeals have been made affecting either Asheldham or Dengie villages

**040/2023 Update on the Solar Farm working group.** No update received

**041/2023 Dengie Village Sign** - To receive an update and to make any decisions necessary.

### **042/2023 The Grass Verge - Asheldham**

a) Update on the damaged posts which require cementing in and to make any decisions necessary. A base will cost and erection of the bench will be £292.50p. Cllr D. Henson proposed accepting this quotation. Cllr R. Griffiths seconded. **All Agreed**

To instal 6 planters with 1 sleeper high on each one and fittings to cost £300.00p.

Cllr L. Brown proposed Cllr S. Russell seconded. **All Agreed**

### **043/2023 Asheldham & Dengie Beacon**

a) Update regarding communication with landowner and Bullfinch and to make any necessary decisions. Cllr I. Brown will investigate having the beacon on her property.

### **044/2023 Questions from the Press and Public – Second Session**

**(This session should not exceed 15 minutes – unless otherwise directed by the Chair - no individual to speak for longer than 3 minutes on any one issue)** An opportunity for members of the public to speak and raise issues. Code of Conduct consistent with “Nolan Principles” set out in Appendix 1 and the provisions of S29(1) Localism Act 2011.

No questions from the public

ECC Recycling letter from Cllr M. Buckley following a complaint made by the Council was read out at the meeting.

**045/2023 Finance**

1) To receive the Bank reconciliations as at 28<sup>th</sup>. February 2023

Councillors noted the Bank reconciliations as at 28<sup>th</sup>. February 2023

2) To receive the comparison of Actual to Budget 2022/23

Councillors noted the comparison of Actual to Budget 2022/23

3) To approve the payment of Accounts for March 2023 and to agree a transfer of funds to meet the Parish Council's financial requirements. **All Agreed**

4) To sign the new Unity Trust Bank application form and to supply any proof of ID required.

Councillors submitted their proof of ID and signed the Unity Trust Bank Submission form. The Clerk was authorised to forward the documents onto UTB.

**046/2023 Items for Next Agenda**

**047/2023 Date of Next Full Council meeting – Monday 3<sup>rd</sup>. April 2023 at 6.30pm**

**048/2023 Closure of the Meeting**

To Close the meeting having considered and determined all items of business

The Chairman then closed the meeting at 7.30pm and thanked everyone for attending

Signed

3<sup>rd</sup>. April 2023

**D. Henson  
Chairman**

	<b>BANK RECONCILIATION</b>			
Financial year ending 31.03.23				
Bank Balance as at	<b>30.04.22</b>	<b>31.05.22</b>	<b>30.06.22</b>	<b>31.07.22</b>
Barclays Community account	£ 7,139.27	£ 459.11	£ 459.11	£ 556.50
Barclays Premium account	£ 6,468.59	£ 12,714.59	£ 11,658.03	£ 10,282.56
<b>Total:</b>	<b>£ 13,607.86</b>	<b>£ 13,173.70</b>	<b>£ 12,117.14</b>	<b>£ 10,839.06</b>
Less Unpresented cheques				
Total of unpresented cheques	£ -	£ -	£ -	£ -
<b>Net Bank Balances as at</b>	<b>£ 13,607.86</b>	<b>£ 13,173.70</b>	<b>£ 12,117.14</b>	<b>£ 10,839.06</b>
<b>CASH BOOK</b>				
Balance as at 01.04.22	£ 7,488.65	£ 7,488.65	£ 7,488.65	£ 7,488.65
Plus Receipts	£ 6,680.93	£ 6,680.93	£ 6,681.70	£ 6,788.20
<b>Total</b>	<b>£ 14,169.58</b>	<b>£ 14,169.58</b>	<b>£ 14,170.35</b>	<b>£ 14,276.85</b>
Less Payments	£ 561.72	£ 995.88	£ 2,053.21	£ 3,437.79
<b>Grand Total</b>	<b>£ 13,607.86</b>	<b>£ 13,173.70</b>	<b>£ 12,117.14</b>	<b>£ 10,839.06</b>
Difference	£ -	£ -	£ 0.00	£ 0.00
Bank Balance as at	<b>31.08.22</b>	<b>30.09.22</b>	<b>31.10.22</b>	<b>30.11.22</b>
Barclays Ayletts account	£ 461.60	£ 461.60	£ 461.60	£ 490.50
Barclays Current account	£ 10,122.17	£ 10,125.49	£ 9,700.49	£ 9,607.01
	<b>£ 10,583.77</b>	<b>£ 10,587.09</b>	<b>£ 10,162.09</b>	<b>£ 10,097.51</b>
Less Unpresented cheques				
Total of unpresented cheques	£ -	£ -	£ -	£ -
<b>Net Bank Balances as at</b>	<b>£ 10,583.77</b>	<b>£ 10,587.09</b>	<b>£ 10,162.09</b>	<b>£ 10,097.51</b>
<b>CASH BOOK</b>				
Balance as at 01.04.22	£ 7,488.65	£ 7,488.65	£ 7,488.65	£ 7,488.65
Plus Receipts	£ 6,788.20	£ 6,791.52	£ 6,791.52	£ 6,791.52
<b>Total</b>	<b>£ 14,276.85</b>	<b>£ 14,280.17</b>	<b>£ 14,280.17</b>	<b>£ 14,280.17</b>
Less Payments	£ 3,693.08	£ 3,693.08	£ 4,118.08	£ 4,182.66
<b>Grand Total</b>	<b>£ 10,583.77</b>	<b>£ 10,587.09</b>	<b>£ 10,162.09</b>	<b>£ 10,097.51</b>
Difference	£ 0.00	£ -	£ -	£ -
Bank Balance as at	<b>31.12.22</b>	<b>31.01.23</b>	<b>28.02.23</b>	<b>31.03.23</b>
Barclays Ayletts account	£ 440.50	£ 440.50	£ 440.50	£ 440.50
Barclays Current account	£ 8,176.15	£ 8,176.15	£ 7,569.43	£ 7,321.28
	<b>£ 8,616.65</b>	<b>£ 8,616.65</b>	<b>£ 8,009.93</b>	<b>£ 7,761.78</b>
Less Unpresented cheques				
Total of unpresented cheques	£ -	£ -	£ -	£ -
<b>Net Bank Balances as at</b>	<b>£ 8,616.65</b>	<b>£ 8,616.65</b>	<b>£ 8,009.93</b>	<b>£ 7,761.78</b>
<b>CASH BOOK</b>				
Balance as at 01.04.22	£ 7,488.65	£ 7,488.65	£ 7,488.65	£ 7,488.65
Plus Receipts	£ 6,796.98	£ 6,796.98	£ 7,996.98	£ 8,596.99
<b>Total</b>	<b>£ 14,285.63</b>	<b>£ 14,285.63</b>	<b>£ 15,485.63</b>	<b>£ 16,085.64</b>
Less Payments	£ 5,668.98	£ 5,668.98	£ 7,475.70	£ 8,323.86
<b>Grand Total</b>	<b>£ 8,616.65</b>	<b>£ 8,616.65</b>	<b>£ 8,009.93</b>	<b>£ 7,761.78</b>
Difference	£ -	£ -	£ 0.00	£ 0.00

<b>A&amp;DPC ACTUAL AGAINST BUDGET REPORT</b>				
		<b>Agreed 2022/23</b>	<b>Total Income / spend to Mar '23</b>	<b>Left in Budget as at Mar '23</b>
<b>Income</b>	PRECEPT	6296	£ 6,296.00	
	BANK INTEREST	0	£ 19.26	
	AYLETT'S FUND	100	£ 106.50	
	VAT REFUND	0	£ 975.23	
	GRANTS	0	£ 1,200.00	
	<b>TOTAL</b>	<b>6396</b>	<b>£ 8,596.99</b>	
<b>Exp.</b>				
Staff	Salary	3300	£ 2,727.91	£ 572.09
	Office Allowance	360	£ 116.15	£ 243.85
	<b>TOTAL</b>	<b>3660</b>	<b>£ 2,844.06</b>	<b>£ 815.94</b>
Admin	Admin Expenses & Mileage	200	£ 98.06	£ 101.94
	Audit Fees	170	£ 140.00	£ 30.00
	<b>TOTAL</b>	<b>370</b>	<b>£ 238.06</b>	<b>£ 131.94</b>
	Highways Project	500	£ -	£ 500.00
	Insurance	320	£ -	£ 320.00
	Churchyard Water	60	£ 21.76	£ 38.24
	Grass Cutting	1200	£ 894.00	£ 306.00
	EALC/NALC/IOC Subs	175	£ 138.86	£ 36.14
	Training	800	£ 942.50	<b>-£ 142.50</b>
	Donations / S137	390	£ 290.00	£ 100.00
	Village Hall Rent / Electricity	200	£ 171.00	£ 29.00
	Election Expenses	1000	£ -	£ 1,000.00
	Parish Projects	550	£ 2,003.00	<b>-£ 1,453.00</b>
	Bank Charges	0	£ -	£ -
	Website	0	£ 130.32	<b>-£ 130.32</b>
	Defibrillator	250	£ -	£ 250.00
	<b>TOTAL</b>	<b>5445</b>	<b>£ 4,591.44</b>	£ 853.56
	<b>GRAND TOTAL</b>	<b>9475</b>	<b>£ 7,673.56</b>	£ 1,801.44
	VAT		£ 650.30	
	<b>Total:</b>		<b>£ 8,323.86</b>	

**A&DPC FINANCE APRIL 2023 PAYMENTS****Income: VAT Refund £590.30p:**

<b>Chq No.</b>	<b>Invoice No.</b>	<b>Payee</b>	<b>Cost</b>	<b>VAT</b>	<b>Total</b>	<b>A&amp;DPC Ref. No.</b>
BACS	Apr '23	Kevin B. Money - Clerk salary	£ 220.00	£ -	£ 220.00	1
BACS	Apr '23	HMRC - Tax on salary	£ 55.00	£ -	£ 55.00	2
BACS	Donation	Dengie Village Hall - King's Coronation event	£ 250.00	£ -	£ 250.00	3
BACS		Defib Shop - New pads	£ 108.95	£ 21.79	£ 130.74	4
BACS		Kevin B. Money - Stationery	£ 60.69	£ 12.14	£ 72.83	5
		<b>TOTAL:</b>	<b>£ 694.64</b>	<b>£ 33.93</b>	<b>£ 728.57</b>	

Annual Return 31st March 2023

Accounts Heading	Volume (£)		Difference (£)	Difference %	Explanation (Rounded Values)
	2021/22	2022/23			
1 Balances brought forward	6,326	7,488			
2 + Annual B7Precept	6,185	6,296	111	1.79%	
3 + Total Other Receipts	1,322	2,301	979	74.05%	ECC Locality Grant
4* - Staff Costs	3,025	2,844	-181	-5.98%	
5* - Loan Interest/Capital Repayments	0	0	0		
6* - All Other Payments	3,324	5,480	2156	64.86%	Purchase of 2 Jubilee benches + 6 sleepers
7 = Balances Carried Forward	7,488	7,761	273		
8 Total Cash and Investments	7,488	7,762	274		
9 Total Fixed Assets	5,700	7,820	2120	37.19%	Purchase of 2 Jubilee benches + 6 sleepers
10 Total Borrowings	0	0	0		