

Asheldham & Dengie Parish Council

Parish Clerk / RFO: Kevin B. Money
 7 Roach Vale Colchester Essex CO4 3YN
 Tel: 07810781509 email theclerk.asheldhamanddengiepc@gmail.com
 www. <https://e-voice.org.uk/asheldham-dengiepc/>

Dear Councillor

You are summoned to attend the forthcoming meeting of Asheldham & Dengie Parish Council to be held on

MONDAY 5th. JUNE 2023 at 6.30pm in Dengie Village Hall

for the purpose of transacting the business ONLY shown on the agenda

KBMoney

Kevin B. Money – Parish Clerk to the Council – 30th. May 2023

The Press and Public are welcome to attend

FULL COUNCIL MEETING AGENDA

- 100/2023** Chairman welcome to the Asheldham & Dengie Parish Council meeting
- 101/2023** Apologies for Absence
- 102/2023** Declaration of Interest
 To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda
 Councillors to check that their ROI are up to date
- 103/2023** To approve the Minutes of the last Council meeting of Asheldham & Dengie PC
 To receive and agree the minutes of the last A&DPC meeting held on 15th. May 2023
- 104/2023** Co-Option. Councillors are requested to receive written application for the office of Parish Councillor. To co-opt a resident onto the Parish Council
- 105/2023** Essex County Councillors report - To receive a report from Essex County Councillor
- 106/2023** District Councillors report - To receive a report from the District Councillor
- 107/2023** Questions from the Press and Public – First Session
 (This session should not exceed 15 minutes – unless otherwise directed by the Chair - no individual to speak for longer than 3 minutes on any one issue) An opportunity for members of the public to speak and raise issues.
- 108/2023** Asheldham Residents Group – Update from the ARG and to make any decisions necessary.
- 109/2023** Highway & Public Footpath Issues
 To receive updates on outstanding highways issues and an opportunity for members to raise any new highways issues and make decisions accordingly.
 1) Update on the Asheldham Bends Project to be reviewed by ECC Highways and the LHP Panel and make any decisions required.
 2) Update regarding Asheldham Brook Bridge and to make any relevant decisions.
 3) Update regarding FP10 and FP12 (Ref: 2752089)
 4) Tarmac on Highway by planters – Cllr L. Brown
- 110/2023** Planning Application/s
- 111/2023** Planning issues affecting Asheldham & Dengie
- 112/2023** United Dengie Councils – To receive an update.
- 113/2023** Planning Decision/s made by MDC affecting Asheldham & Dengie
- 114/2023** Planning Appeals affecting Asheldham & Dengie
- 115/2023** Dengie Village Sign - To receive an update and to make any decisions necessary.

116/2023 Questions from the Press and Public – Second Session

(This session should not exceed 15 minutes – unless otherwise directed by the Chair - no individual to speak for longer than 3 minutes on any one issue) An opportunity for members of the public to speak and raise issues. Code of Conduct consistent with “Nolan Principles” set out in Appendix 1 and the provisions of S29(1) Localism Act 2011.

117/2023 Finance

- 1) To receive the Bank reconciliations as at 31st. May 2023
- 2) To receive the comparison of Actual to Budget 2023/24
- 3) To approve the payment of Accounts for June 2023 and to agree a transfer of funds to meet the Parish Council’s financial requirements

118/2023 Items for Next Agenda

119/2023 Date of Next Full Council meeting – Monday 3rd. July 2023 at 6.30pm

120/2023 Closure of the Meeting

To Close the meeting having considered and determined all items of business

Asheldham & Dengie Parish Council

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Minutes of the Asheldham & Dengie Parish Council Meeting held on Monday 15th. May 2023 at 6.50pm in Dengie village hall

Present: Cllrs L. Brown, R. Griffiths, S. Russell, A. Snowdon and Kevin B. Money (Parish Clerk). There were also 6 members of the public present

078/2023 Chairman welcome. The Chairman welcomed everyone to the meeting

079/2023 Apologies for Absence were received from ECC Cllr W. Stamp and MDC Cllr M. Neall

080/2023 Declaration of Interest

To declare any Pecuniary, Registerable or non-Registerable Interest relating to items on the agenda Cllr A. Snowdon and Cllr L. Brown declared an interest in Planning application 23/00350

081/2023 To approve the Minutes of the last Council meeting of Asheldham & Dengie PC

To receive and agree the minutes of the last A&DPC meeting held on 3rd. April 2023. **All Agreed**

082/2023 Essex County Councillors report - To receive a report from Essex County Councillor
No further report was given

083/2023 District Councillors report - To receive a report from the District Councillor
No report was given

084/2023 Questions from the Press and Public – First Session

(This session should not exceed 15 minutes – unless otherwise directed by the Chair - no individual to speak for longer than 3 minutes on any one issue) An opportunity for members of the public to speak and raise issues.

The Laurels that have been planted outside the new built bungalow opposite Hall Road may be in breach of planning permission. The fence should be 4m from the highway but it is only 2m – should be another 2m inwards with another 2m further inward. Planning permission was for Native hedge planting – laurels are not native.

Gullies are still blocked and have been regularly blocked for several years. The straw droppings from passing lorries cause a blockage in the drains.

An outstanding report on the gullies still exists from Highways.

A weight restriction on Asheldham bridge – 25 tonne limit was imposed some years ago which is now be far exceeded. Can the weight limit be investigated.

Bridlepath is overgrown

a) Election 2023 update and Co-Option information – Parish Clerk

The Parish Clerk informed the meeting that following the Elections only 4 Councillors were elected leaving a vacancy on the Council. A vacancy notice has been advertised and the closing date being 31st. May 2023 with a possible co-option at the June meeting

085/2023 Asheldham Residents Group – Update from the ARG and to make any decisions necessary. A maximum time of **15 minutes** will be allowed

The supply and erection of the planters. Colin thanked all concerned for getting the planters made, erected and installed. A problem does exist in getting a water supply to keep the plants looking good. Sharon Thick and Tony Locke have both offered to supply water when needed. Volunteers to contact Colin who will liaise with Sharon and Tony.

Another 420 saplings have been delivered and a work party for clearing the area to get ready for planting will be organised

086/2023 Highway & Public Footpath Issues

To receive updates on outstanding highways issues and an opportunity for members to raise any new highways issues and make decisions accordingly.

1) Update on the Asheldham Bends Project to be reviewed by ECC Highways and the LHP Panel and make any decisions required.

A report stated that undertaking the Asheldham Bends Project is not viable. It will result in faster moving traffic and may cause a Health & Safety risk. It was agreed that a comprehensive response to this needed to be compiled and sent back to the LHP Panel and ECC Highways as well as Cllr Wendy Stamp and Cllr Neale

- 2) Enforcement Officer to be contacted regarding the bund to request it be removed
- 3) Update regarding Asheldham Brook Bridge and to make any relevant decisions.

None received

- 4) Update regarding FP10 and FP12 (Ref: 2752089)

No further update has been received

087/2023 Planning Application/s

23/00350/VAR - Barn Approximately 70 Metres Northwest Of Reddings Farm Reddings Lane Tillingham

Variation of condition 3 (Accommodation to be used by seasonal workers) on planning application 13/01060/FUL (Conversion of vacant farm buildings to form accommodation for agricultural farm workers. Alterations to Listed Building to enable conversion of farm buildings to form accommodation for agricultural farm workers. Renewal of application FUL/MAL/12/00112)

RESOLVED: Refuse this application

Reasons being proven nuisance to neighbours, hence the serious enforcement actions taken thus far. Very concerned that the applicants report is at odds with information in the public domain and that the business has sought to advertise and continue during the enforcement / application process.

23/00244/FULM - Land To The South Of Keelings Road Dengie Essex

Erection of a 19 MW Solar PV Array, comprising ground mounted solar PV panels, with co-located 5 MW battery energy storage system (BESS), vehicular access from Keelings Road, internal access tracks, landscaping and associated infrastructure including security fencing, CCTV cameras, and grid connection infrastructure including transformers, substation compound buildings and cabling route to the point of connection

RESOLVED: Refuse this application

The Parish Council is fully aware of the need for renewable energy, however the applicant has failed to answer properly questions raised in the Public Consultation, and the application falls far short of the details required to make a proper decision.

Having considered the application carefully, and planning guidance issued on this topic elsewhere in the country, we are concerned at the lack of information regarding construction method and noise mitigation. Proper detailed assessment of the impact of the structures within the site over the long term (effects of rain drip, large quantities of galvanised material in soil contact. A total lack of clarity on vegetation control in and around the panels, with dubious land management in the surrounding area. Gross errors on the fencing plan information and poor construction. A lack of information on the provision of water to newly planted trees (approx. 5cubic meters of water every 14 days). There is no provision for any workers on site during maintenance work in terms of wash room and toilet facilities. There is no statement on the methodology for soil management during construction or for the reinstatement at the end of the 40 year lease. Maldon already has significant renewables projects, the Dengie in particular hosting a very significant amount of wind and solar already. By the nature of the construction, this facility has foundations, and as such cannot be regarded as a temporary structure any more than one would consider many an agricultural building temporary. Part of the proposal whilst not directly a planning matter, but part of the application as such is the Community Funding, which by comparison to payment levels elsewhere for both wind and solar is derisory in extreme.

The Parish Council urges MDC to refuse this application given the amount of information lacking therein.

23/00393/HOUSE - Little Grange Rushes Lane Asheldham Southminster

Installation of dormer window

RESOLVED: Support this application

The Parish Council is satisfied that this does not alter the outline of the property and sits well within the overall design

088/2023 Planning issues affecting Asheldham & Dengie

- 1) **United Dengie Councils** – To receive an update. No update from UDC

089/2023 Planning Decision/s made by MDC affecting Asheldham & Dengie
Councillors noted the Planning Decisions made by MDC affecting Asheldham & Dengie

FUL/MAL/23/00168 - Land At Asheldham Grange Barn Rushes Lane Asheldham
Erection of agricultural style barn to store tractors and farming machinery associated with the maintenance of the land. **APPROVE** subject to conditions

090/2023 Planning Appeals affecting Asheldham & Dengie. No planning appeals have been submitted

091/2023 Dengie Village Sign - To receive an update and to make any decisions necessary. The Clerk has provided to the village hall the title plans.

092/2023 The Grass Verge - Asheldham
a) Update on the installation of the planters.
The project is complete – Remove from agenda

093/2023 Questions from the Press and Public – Second Session
(This session should not exceed 15 minutes – unless otherwise directed by the Chair - no individual to speak for longer than 3 minutes on any one issue) An opportunity for members of the public to speak and raise issues. Code of Conduct consistent with “Nolan Principles” set out in Appendix 1 and the provisions of S29(1) Localism Act 2011.

An increase in volume of traffic going to the solar farm will be problematic
A vehicle count in both Asheldham and Dengie villages should be undertaken

094/2023 Annual Return 2022/2023

- 1) To receive the 2022/23 signed Internal Audit Report
Councillors received and noted the 2022/23 signed Internal Audit Report
- 2) To receive and sign the Certificate of Exemption – AGAR 2022/23 part 2
Cllr proposed signing the Certificate of Exemption form. Cllr seconded. **All Agreed**
The Chairman and RFO then signed the Certificate of Exemption
- 3) To receive and sign the Section 1 - Annual Governance Statement 2022/23
Cllr proposed signing Section 1 - Annual Governance Statement 2022/23. Cllr seconded. **All Agreed**
The Chairman and Clerk then signed Section 1 - Annual Governance Statement 2022/23
- 4) To receive and sign the Section 2 - Accounting Statements 2022/23
Cllr proposed signing Section 2 - Accounting Statements 2022/23. Cllr seconded. **All Agreed**
The Chairman and RFO then signed Section 2 - Accounting Statements 2022/23

095/2023 Finance

- 1) To receive the Bank reconciliations as at 30th. April 2023
Councillors noted the Bank reconciliations as at 30th. April 2023
- 2) To receive the comparison of Actual to Budget 2023/24
Councillors noted the comparison of Actual to Budget 2023/24
- 3) To approve the payment of Accounts for May 2023 and to agree a transfer of funds to meet the Parish Council’s financial requirements. **All Agreed**
- 4) Councillors to confirm they have completed their registration for the new Unity Trust Bank accounts. All Councillor who are UTB signatories confirmed they have logged onto the system and can authorise transactions

096/2023 Items for Next Agenda
Tarmac on Highway by planters

097/2023 Date of Next Full Council meeting – Monday 5th. June 2023 at 6.30pm

098/2023 Closure of the Meeting

To Close the meeting having considered and determined all items of business
The Chairman then closed the meeting at 8pm and thanked everyone for attending

Signed

5th. June 2023

Chairman
L. Brown

Asheldham & Dengie Parish Council

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Minutes of the Asheldham & Dengie Annual Council Meeting held on Monday 15th. May 2023 at 6.30pm in Dengie village hall

Present: Cllrs L. Brown, R. Griffiths, S. Russell, A. Snowdon and Kevin B. Money (Parish Clerk).
 There were also 6 members of the public present

071/2023 2022/23 Vice-Chairman Welcome. The Vice-Chairman welcomed everyone to the meeting

072/2023 Apologies for Absence were received from ECC Cllr W. Stamp and MDC Cllr M. Neall

073/2023 All Councillors to sign

a) Declaration of Acceptance of Office

Councillors signed their Declaration of Acceptance of Office

b) E Consent form

Councillors signed their E Consent form

c) To complete their Register of Interest form for 2023/2024

Councillors signed their Register of Interest form

d) To complete their Election Expenses form

Councillors signed their Election Expenses form

074/2023 Election of Chairman for the 2023/24 year

Cllr R. Griffiths proposed Cllr L. Brown to act as Chairman for the 2023/2024 year. Seconded by Cllr S. Russell. **All Agreed**

The Chairman then signed the Declaration of Acceptance of Office form

075/2023 Election of Vice-Chairman for the 2023/24 year

Cllr S. Russell proposed Cllr R. Griffiths to act as Vice-Chairman for the 2023/2024 year. Seconded by Cllr L. Brown. **All Agreed**

The Vice-Chairman then signed the Declaration of Acceptance of Office form

076/2023 To re-adopt all Council policies

Cllr L. Brown proposed re-adopting the A&DPC Council policies for 2023/2024. Cllr R. Griffiths seconded. **All Agreed**

077/2023 2023/24 Chairman to Close Annual meeting

The Chairman then closed this Annual Meeting at 6.50pm and thanked everyone for attending

Signed

5th. June 2023

**Chairman
 L. Brown**

19. Should the vacancy arise following insufficient nominees for an ordinary election, the total time period to complete a co-option is reduced to 35 days, without the necessity of advertising for a potential bye-election. The Parish Council's Co-option Policy will commence with step 6. The Election Officer's department will work with the Council to carry out the required procedure. After the 35 days from the election date has elapsed the Elections Officer will advise the council whether the council has to announce a bye-election or otherwise.

* A casual vacancy is deemed to have occurred

- a) When a councillor fails to make the declaration of acceptance of office within the proper time.
- b) When a notice of resignation is received.
- c) On the day of his/her death.
- d) In the case of a disqualification under the Audit Commission Act 1998 or under the Local Government Act 2000, s79 or by virtue of a conviction on the day when either the time for appeal or application for relief expires, or such appeal or application is dismissed or abandoned.
- e) In the case of an election being declared void, upon the date of the report or certificate of the election court.
- f) Where a person ceases to be qualified, or becomes disqualified for any reason other than conviction or order, or is persistently absent from meetings, upon the date when the office is declared vacant by the High Court or council as the case may be.

ASHELDHAM & DENGIE PARISH COUNCIL CO-OPTION ELIGIBILITY FORM

1. In order to be eligible for co-option as a Asheldham & Dengie Parish Councillor you must be a British subject, or a citizen of the Commonwealth, or the European Union. You must also be 18 years of age or over on the "relevant date", that being the day on which you are nominated, or if there is a poll, then the day of the election. You must additionally be able to agree with the following qualifications set out below. Please circle which of the following four points applies to you.

- a) I am registered as a local government elector for the parish
- b) I have, during the whole of the twelve months preceding the date of my co-option, occupied as owner or tenant, land or other premises in the parish or
- c) My principal or only place of work during those twelve months has been within the parish or
- d) I have, during the whole twelve months, resided in the parish, or within 3 miles of it.

2. Please note that under Section 80 of the Local Government Act 1972, a person is disqualified from being elected as a Local Councillor or being a member of a Local Council if he/she:

- a) Holds any paid office or employment of the local council (other than the office of Chairman) or of a joint committee on which the Council is represented or
- b) Is a person who has been adjudged bankrupt or has made a composition or arrangement with his/her creditors (but see below) or
- c) Has within five years before the day of election, or since his/her election, been convicted in the UK, Channel Islands or Isle of Man of any offence and has been sentenced to imprisonment (whether suspended or not) for not less than three months without the option of a fine or
- d) Is otherwise disqualified under Part III of the Representation of the People Act 1983 for corrupt or illegal practices. This disqualification for bankruptcy ceases in the following circumstances: i. If the bankruptcy is annulled on the grounds that either the person ought not to have been adjudged bankrupt or that his/her debts have been fully discharged; ii. If the person is discharged with a certificate that the bankruptcy was caused by misfortune without misconduct on his/her part iii. If the person is discharged without such a certificate. In (i) and (ii) above, the disqualification ceases on

the date of the annulment and discharge respectively. In (iii), it ceases on the expiry of five years from the date of discharge.

I, (INSERTNAME) DAVID RALPH HENSON hereby confirm, that I am eligible to apply for the vacancy of Asheldham & Dengie Parish Councillor, and that the information given on this form is a true and accurate record.

Print Name D. HENSON

Signed  Dated 24-05-23

	BANK RECONCILIATION					
Financial year ending 31.03.24						
Bank Balance as at	30.04.23	31.05.23				
Barclays Community account	£ 440.50	£ 490.50				
Barclays Premium account	£ 13,400.11	£ 12,888.40				
Unity Trust Bank	£ 108.95	£ 108.95				
Total:	£ 13,949.56	£ 13,487.85				
Less Unpresented cheques		F/R £ 100.00				
Total of unpresented cheques	£ -	£ 100.00				
Net Bank Balances as at	£ 13,949.56	£ 13,387.85				
CASH BOOK						
Balance as at 01.04.23	£ 7,761.78	£ 7,761.78				
Plus Receipts	£ 7,173.95	£ 7,173.95				
Total	£ 14,935.73	£ 14,935.73				
Less Payments	£ 986.17	£ 1,547.88				
Grand Total	£ 13,949.56	£ 13,387.85				
Difference	£ 0.00	£ 0.00				
Bank Balance as at						
Barclays Ayletts account						
Barclays Current account						
Less Unpresented cheques						
Total of unpresented cheques						
Net Bank Balances as at						
CASH BOOK						
Balance as at 01.04.22						
Plus Receipts						
Total						
Less Payments						
Grand Total						
Difference						
Bank Balance as at						
Barclays Ayletts account						
Barclays Current account						
Less Unpresented cheques						
Total of unpresented cheques						
Net Bank Balances as at						
CASH BOOK						
Balance as at 01.04.22						
Plus Receipts						
Total						
Less Payments						
Grand Total						
Difference						

A&DPC ACTUAL AGAINST BUDGET REPORT

		Agreed 2023/24	Total Income / spend to June '23	Left in Budget as at June '23
Income	PRECEPT	7065	£ 7,065.00	
	BANK INTEREST	5	£ -	
	AYLETTS FUND	105	£ -	
	VAT REFUND	0	£ -	
	GRANTS	0	£ 108.95	
	TOTAL	7175	£ 7,173.95	
Exp.				
Staff	Salary	3300	£ 825.00	£ 2,475.00
	Office Allowance	180	£ -	£ 180.00
	TOTAL	3480	£ 825.00	£ 2,655.00
Admin	Admin Expenses & Mileage	168	£ 66.69	£ 101.31
	Audit Fees	80	£ 80.00	£ -
	TOTAL	248	£ 146.69	£ 101.31
	Highways Project	0	£ -	£ -
	Insurance	320	£ 257.60	£ 62.40
	Churchyard Water	60	£ -	£ 60.00
	Grass Cutting	1000	£ -	£ 1,000.00
	EALC/NALC/ subscription	195	£ 100.71	£ 94.29
	Training	500	£ -	£ 500.00
	Donations / S137	300	£ 350.00	-£ 50.00
	Village Hall Rent / Electricity	200	£ -	£ 200.00
	Election Expenses	0	£ -	£ -
	Parish Projects	550	£ -	£ 550.00
	Bank Charges	72	£ -	£ 72.00
	Website	0	£ -	£ -
	Defibrillator	250	£ 108.95	£ 141.05
	TOTAL	3447	£ 817.26	£ 2,629.74
	GRAND TOTAL	7175	£ 1,788.95	£ 5,386.05
	VAT		£ 33.93	
	Total:		£ 1,822.88	

A&DPC FINANCE JUNE 2023 PAYMENTS						
Income:						
Chq No.	Invoice No.	Payee	Cost	VAT	Total	A&DPC Ref. No.
BACS	June '23	Kevin B. Money - Clerk salary	£ 220.00	£ -	£ 220.00	13
BACS	June '23	HMRC - Tax on salary	£ 55.00	£ -	£ 55.00	14
TOTAL:			£ 275.00	£ -	£ 275.00	