

MINUTES OF ASHELDHAM AND DENGIE ANNUAL PARISH COUNCIL MEETING HELD on Monday 3rd June 2019 at 7.00 p.m.

Present: - Cllr Mrs C Faulkner, District Cllr Adrian Fluker & District Cllr Richard Dewick.

In attendance: Mrs. S Sayer (Clerk)

Members of the public: 6

Members and Public: Please be aware that this meeting was recorded by a member of the public.

Cllr Faulkner welcomed everyone present to the meeting starting at 7.04 p.m.

19-20/025 – APOLOGIES

Cllr Nick Kelly sent his apologies as he was unable to attend due to a back injury.

19-20/026 – DECLARATIONS OF INTEREST

- a) No declarations were made at this point in the meeting.
- b) Members noted that it was their responsibility to register any changes in their Register of Interests on the Maldon District Council website.

19-20/027 – MINUTES OF PREVIOUS PARISH COUNCIL MEETING(S)

- a) The minutes of the meeting held on 1st April were unable to be reviewed & approved due to the fact that there were not enough members who were present at that meeting present as at 3rd June to be able to sign them off.
- b) The minutes of the meeting held on 13th May, were also unable to be reviewed & approved due to the fact that there were not enough members who were present at that meeting present as at 3rd June to be able to sign them off.

The above items are to be deferred until next parish council meeting, when it is hoped that enough members will be present who attended the meetings.

19-20/028 – CO-OPTIONS – THREE VACANCIES

- a) This item had been deferred at the Annual General Meeting of the Parish Council and it was agreed by all parties present that Adrian Fluker would be co-opted back onto the Parish Council with effect from 1st July 2019 and represent Dengie. Proposed: Cllr Carole Faulkner – Seconded: District Cllr Richard Dewick. Also further to the Clerk ascertaining if Lisa Brown was in fact still interest, it was also agreed, if she was, that she would be appointed with effect from 1st July 2019 and represent Asheldham. **AGREED.**
- b) Regarding the vacancy left by the resignation of Andrew Snowdon the deadline date had not been reached at the time of the meeting. This vacancy will represent Dengie.

19-20/029 - ELECTION OF REPRESENTATIVES

- a) Finance – Cllr Faulkner
- b) Transport –
- c) Dengie Hundred Group of Parish Councils (DHGPC) – Cllr
- d) Bradwell Power Station Local Community Liaison Committee (LCLC) –
- e) Police – PC as a whole
- f) Tree Warden – Jo Griffiths has agreed to continue
- g) Footpaths –

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- h) Asheldham Quarry Liaison Committee (AQLC) –
- i) Highways – Council & Clerk
- j) Personnel Committee (requires 3 people) –

The Clerk reiterated to the members that EALC (Essex Association of Local Councils) would help set up the Personnel Committee.

It was also agreed that those areas that had not been allotted a representative would be revisited again once the council was up to full complement.

19-20/030 – QUESTIONS FROM THE PRESS AND PUBLIC

- Asheldham Residents Group representative informed those present that not a lot of activity had taken place since the last meeting, but they had refurbished the notice board outside the Dengie Village Hall and the Asheldham Village Sign had been replanted with some colourful begonias that were kindly donated by Shaun, the Postman’s wife. A vote of thanks was given for the continued good work of the Asheldham Residents Group.

19-20/031 – HIGHWAYS & PUBLIC FOOTPATH ISSUES

- a) Clerk informed those present that a Local Highways Panel request form needed to be completed to request the 30mph limit from triangle/bennet junction with Tillingham Road (B1021) and Foxall Road to 20 mph through the Asheldham Bends and the form was being sent.
- b) Clerk informed those present that Tillingham Village Council sent an email saying that they would not support Asheldham and Dengie Parish Council in seeking a 40mph limit from Reddings Lane junction to the currently 40mph limit already in place. No reason was given for this decision.
Clerk to go back and ask why Tillingham Village Council does not support this extension of the 40mph along the Dengie Straight.

19-20/032 – PLANNING MATTERS

HOUSE/MAL/19/00480	Asheldham (P)	Tillingham (W)
Demolition of existing single storey carport / store & erection of new single storey side extension. First floor extension over existing single storey kitchen wing. 2 Brook Lane Asheldham Essex CM0 7DY (UPRN - 100091259698) Mr Alex Sams Case Officer: Annie Keen Tel: 01621 875822		

This planning application was supported by all present.

a) Correspondence received over the course of the month and circulated via e-mail:

- i. List of planning applications 14/15/16/17/18/19/20/21 - **NOTED**
- ii. List of planning decisions and appeals 14/15/16/17/18/19/20/21 - **NOTED**

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- iii. (This item was on the Agenda again as it could not be discussed due to Purdah at previous meeting) Letter sent by Burnham On Crouch Town Council and reply from MDC.
Members' noted this correspondence however, decided that this item was no longer current as too much time had elapsed since the initial letter was sent to parish councils.

b) Planning enforcement updates

Clerk informed those present that she had received an email from Rachel Arnall from the Planning Enforcement team and that the planning reference 16/00421 was still ongoing and no further information was forthcoming.

19-20/33 - FINANCE

- a) Members approved the payments for May/June 2019 totalling £580.79.
b) Members received the financial information to the end of May 2019, reviewed and signed off reconciliation to the Barclays Bank Statements up to 31st May 2019.
AGREED.

BANK	30/05/2019		
Community account no. 80925519			£460.00
Business Premium account no. 80950459			£10,009.32
		Bank Account Total	£10,469.32
Income 2019-20			
Balance carried forward 1/4/19			£5,252.80
Precept			£5,890.00
VAT refund			£0.00
Bank Interest			£0.00
William Ayletts	William Ayletts money (Asheldham & Dengie)		£0.00
	Defibrillator Project		£300.00
	Total income 2019-20		£11,442.80
	Less uncleared receipts		-£100.00
	Total income 2019-20		£11,342.80
Expenditure 2018/19	Payments cleared up to and including 31-05-2019		-£873.48
	Less uncleared receipts		
Bank Balance	income less expenditure as at		£10,469.32
	cash book balance		
	Total of uncleared payments		-£247.78
	Actual cash book balance as at 01-06/2019		£10,221.54
LESS RESERVES	Election expenses		-£1,000.00
	Remaining usable funds.		£9,221.54
Signed:	Print Name:		Date: 03/06/2019

- c) Members reviewed & approved the end of year return covering 1st April 2018 to 31st March 2019 in readiness for external audit (AGAR – Annual Governance and Accountability Return) Cllr Carole Faulkner signed the return. Clerk to return to the External Auditors before 1st July and display on the Parish Council website in line with the transparency code.

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- d) This item was on the agenda in May, but could not be decided upon and therefore the Clerk informed the members that she continued ask Hilary Barnes, to carry out the internal audit and she was happy to do so. Clerk to send a letter of thanks and an appropriate thank you gift for her hard work. AGREED.
At this point Cllr Fluker raised the question of the reserves/restricted fund of £1000 for the election to be placed back in the general pot and to start again going forward just restricting – £250.00 per year for the next four years until the next election. Clerk agreed and will only reserve for £250.00 this year.

It was reiterated that items a,b,c & d were all agreed.

19-20/34 - DEFIBRILLATOR PROJECT

- a) Members decided not to order the defibrillator and cabinet until all the promised funds had been collected. However, to ascertain from John Cleary the lead time involved and about the training. VH Committee have kindly offered the Hall free of charge for a resident's training evening. It was reiterated that the First Responders will check the machine after each use and hold our hand through the whole process. Clerk to write to all the people who pledged to this project letting them know that it is moving forward.
- b) The VH Committee have advised that the equipment should be located as close to an electrical socket in the hall for ease of connection and under one of the outside lights and decided upon as close to the kitchen window as possible.
- c) No quotes have been obtained at this point, but the Clerk stated that Mrs Hall said that both her sons are electricians and would be willing to give a quote for the work or maybe do it free of charge. Also that John Cleary from the First Responders had a good electrician who would do at a much cheaper price than £230.00 which is what Stow Maries PC paid. Clerk to chase up.

19-20/35 - REPORT FROM DISTRICT COUNCILLOR

Cllr Fluker covered the following points:-

- All was settling down after the recent Elections and all was business as usual.
- The transformation project is going well and MDC are hoping to make an overall saving of £1.5m and keeping the council tax as low as possible.
- Bradwell B is pushing forward and deemed to be six months further ahead than originally anticipated. It is expected to get the site license within the next 12 months and actually determining where the reactors are going. It is still undecided now many reactor units will be installed. Also there is a question as to where all the labour is going to be coming from, as they usually employ locally, but it is anticipated that this will not be enough.
- Problems with various road works being carried out in the district were mentioned and the Mundon Wash Bridge project had been delayed due to the discovery of the Great Crested Newt.
- Also the planning application for Newmoor Farm, Southminster was being discussed at a meeting to be held on 4th June in Southminster. An appeal made 18mths ago was refused as contrary to Local Development Plan but the applicants have entered it again and the outcome is due August/September time.

19-20/36 - VILLAGE BEACON

- a) Clerk informed members that no further progress had been made in regard to the the Village Beacon.

19-20/37 - SECOND PUBLIC FORUM

No further points raised at this point by members of the public.

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19-20/38 - "FLY THE RED ENSIGN FOR MERCHANT NAVY DAY" ON 3RD SEPT.

- a) Members decided that it would be very worthwhile to support this day by hanging the Red Ensign on the outside of the Dengie Village Hall. Clerk to write to the Dengie Village Hall Committee to ask if they would be in agreement to putting up a flag and flag pole on the outside of the hall to commemorate the importance of the annual anniversary of the outbreak of the Second World War but also the day that the SS Athenia was torpedoed just a few hours after hostilities were declared and the loss of 128 passengers and crew, although many hundreds of merchant ships and thousands of seafarers lost their lives, 3rd September became enshrined as "Merchant Navy Day". Clerk to ascertain the cost of a flagpole and flag for the occasion and the costs of installing. It was also agreed that the Parish Council would pay for this for the community. Proposed: District Cllr Fluker and seconded by all. AGREED subject to the approval of Dengie Village Hall Committee.

19-20/39 - AUDIO RECORDING OF PARISH COUNCIL MEETINGS

- a) Members discussed the idea of recording the meetings of the Parish Council, but purely to have a record of the meeting to protect the Parish Council. Clerk to ascertain from Maldon District Council (Emma Foy) the type of equipment used by Maldon District Council, the guidelines they use and the cost of the equipment and present the information at the next meeting.

19/20-40 - CORRESPONDENCE

Members noted the short list of correspondence, in addition to what has previously been circulated via email and is not an agenda item.

- Clerks and Council Direct Magazine.
- European Parliamentary Election – Eastern Region (on notice board)

19/20-41 - EXTERNAL MEETINGS

To receive reports on any external meeting attended by Councillors or Clerk.

19/20-42 - REQUEST TO PLACE INFORMATION ON NOTICE BOARD/WEBSITE FOR VICTIM SUPPORT GROUP

- a) AGREED - Clerk to place the Victim Support Group posters on the website and notice boards

19/20-43 - INFORMATION EXCHANGE AND ITEMS FOR THE NEXT MEETING

No additional items were raised.

19/20-44 - DATE OF NEXT MEETING – will be held on Monday 1st July 2019 at 7 p.m.

The meeting closed at 8.01 and The Chair thanked everyone for coming.