

**MINUTES OF ASHELDHAM AND DENGIE PARISH COUNCIL
MEETING HELD on Monday 3rd December 2018 at 7.00 p.m.**

Present: - Cllr A Snowdon, Cllr R Moull & Cllr Mrs C Faulkner

In attendance: Mrs. S Sayer (Clerk)

Members of the public: 6

Cllr Snowdon welcomed everyone present to the meeting.

18-19/128. ACCEPTANCE OF OFFICE

Mrs Carole Faulkner signed the Acceptance of office form which was witnessed by the Clerk and therefore the meeting could commence as the Parish Council was quorate.

18-19/129. APOLOGIES FOR ABSENCE

Apologies were received from Cllr Adrian Fluker who had to attend a meeting at the District Council.

18-19/130. DECLARATIONS OF INTEREST

Members made the usual declaration that all members live and/or work in the District and declared a global declaration. .

18-19/131. MINUTES OF PREVIOUS PARISH COUNCIL MEETING

The minutes of the 5th November were approved & signed. Proposed: Cllr Moull and Seconded by Cllr Snowdon – AGREED.

18-19/132. QUESTIONS FROM THE PRESS AND PUBLIC

An opportunity for members of the public to speak and raise issues

Code of Conduct consistent with “Nolan Principles” set out in Appendix 1 and the provisions of S29(1) Localism Act 2011.

Concerns were raised as to whether the gullies had been sluiced in readiness for the wetter time of year. Clerk to chase and see when due on the schedule or if they have in fact, recently been done.

Asheldham Resident’s Group is hoping to be able to borrow a long handled branch cutter to cut back the hedge at Manor Stables. It was reiterated that to join the Resident’s Group only costs £2.50 and that all are welcome, there are currently 57 in the group.

The winter litter pick was a great success as lots of rubbish was collected, but it was mentioned it would be great to see more residents attend.

18-19/133. HIGHWAY & PUBLIC FOOTPATH ISSUES

To receive updates on outstanding highways issues *and* an opportunity for members to raise any new highways issues.

No further issues raised – Clerk to chase current issues.

18-19/134. PLANNING MATTERS

a) Planning application(s) received since the last meeting:

1

SIGNED.....

VICE CHAIRMAN – CLLR ADRIAN FLUKER

ASHELDHAM & DENGIE PARISH COUNCIL

4TH February 2019

b) Planning application(s) received since the last meeting:

Application No: 18/01111/FUL PP-07279681

Proposal: Stationing of mobile home for rural workers for temporary period of 3 years. Rationalisation of existing livery business to form part livery and full livery. Erection of 5 stables with associated tack room and feed store

Location: Land North Of Asheldham Farm Hall Road Asheldham .**Drawing**

No(s): 17.4014/M001, 17.4014/M002 Rev E, 17.4014/E101 Rev D, 17.4014/P201 Rev H, 17.4014/P202 Rev B, 17.4014/P204, 17.4014/P205, 17.4014/P206,

Deadline Date for Comments: Sunday 16th December (only 21 days)

Members supported this application as it was only for a temporary period of 3 years.

HOUSE/MAL/18/01312

Asheldham (P)

Tillingham (W)

Detached triple garage1 Hawthorne Cottages Rushes Lane Asheldham Essex(UPRN - 100091260371) Mr & Mrs Osborne

Case Officer: Devan Lawson Tel: 01621 875845

Deadline date for comments Thursday 29th November – 28 days from 2nd November. Deadline had passed by time of meeting.

Application No: 18/00230/FUL PP-06744968

Proposal: Erection of an education centre, tea room, 6x holiday log cabins, 1x staff/workers accommodation, 1x welfare cabin, 6x fish breeding pods and associated hard-standing, parking and access point.

Location: Asheldham Pit Southminster Road Asheldham Essex

Drawing No(s): 3210.11, 3210.12A, 3210.13, 3210.14, 3210.01A, 3210.09, 3210.07B, 3210.08B, 3210.02A, 3210.03A, 3210.04A, 3210.05, 3210.06, 3210.10,

Deadline Date for Comments: 14 days from 8th November – 21st November – all previous comments stand.

c) correspondence received over the course of the month and circulated via e-mail:

- i. List of planning applications 44/45/46/47
- ii. List of planning decisions and appeals 44/45/46/47
All above correspondence was noted.

d) Planning enforcement updates

- i. Keelings Lane – Caravan -17/00149/CU
- ii. Caravans etc – Land east of bungalow – 16/00421/CU
- iii. Nature reserve – 16/00006/DEV

ALL STILL ONGOING – Clerk to investigate what enforcement is still on the Bund.

18-19/135.FINANCE

a) Members reviewed the precept /budget put before them and agreed to increase it slightly to £5889 which allowed for increases in Clerks salary, admin expenses, water charges, affiliation fees and training as it is an election year and more training will be carried out with new councillors joining.

b) All payments were approved

Web Maintenance for previous Clerk - £106.48

Petrol for Grass cutting - £20.00

Clerks Salary for November and December 2018 - £362.90

Clerk Expenses for November and December 2018 - £65.88

Annual Grass cutting - £694.80

Also clerk to chase Barclays bank regarding the Chairman's signature on the account and for change of mandate, online banking access and new debit card for the clerk.

Financial statements to end of November 2018 approved.

	A	B	D	E
1				£
2				
4	BANK			
5	Community account no. 80925519			£727.50
6	Business Premium account no. 80950459			£6,497.71
7				
8			Bank Account Total	£7,225.21
9	Income 2018/19			
10	Balance carried forward 1st April 2018			£3,081.35
11	Precept			£5,714.00
12	VAT refund			£108.83
13	Bank Interest			£4.28
14	William Ayletts			William Ayletts money (Asheldham & Dengie) £66.50
15	EALC			Training Bursary 75% reimbursement £277.50
16				Total income 2018/19
17				£9,252.46
18	Expenditure 2018/19			Payments cleared to date
19				-£2,027.25
20				
21	Bank Balance			income less expenditure as at 30/11/2018
22				£7,225.21
23				unreconciled payments - £39.00/£25.89/197.60
24				-£262.49
25				cash book balance
26				£6,962.72
27				Total of December payments
28				-£1,250.06
29				
30				
31				Actual cash book balance as at 03/12/2018
	LESS	RESERVES	Election expenses	£5,712.66
				-£1,000.00
			Remaining usable funds.	£4,712.66

Balance of Ayletts Account as at 3-12/2018 - £210.50

18-19/136.REPORT FROM DISTRICT COUNCILLOR

There was no update available at this time.

18-19/137.VILLAGE BEACON

Clerk had requested information concerning the insurance for the Beacon whether on Parish land or private land and will chase in readiness for the February meeting.

18-19/138.CORRESPONDENCE – No decisions can be made under this heading

No additional correspondence.

18-19/139 UPDATE ON.RESIGNATIONS & CLERKS ROLE

- a) It was agreed to follow up the advertising of the recent vacancy on the Parish Council with news on the ARG/local mag and the website and notice boards.
- b) The Clerks contract of employment was agreed and signed.

18-19/140.SECOND PUBLIC FORUM

No comments were made.

18-19/141.EXTERNAL MEETINGS

No external meetings were attended in the previous month.

18-19/142.INFORMATION EXCHANGE AND ITEMS FOR THE NEXT MEETING

An opportunity for members to raise any items they wish to be included on the agenda for the next meeting.

The Chairman extended a vote of thanks to the Asheldham Residents Association for all their hard work on behalf of the village.

18-19/143.DATE OF NEXT MEETING

The next meeting date is still to be confirmed as either Monday 4th February 2019.

The meeting finished at 7.55 pm and Cllr Snowdon thanked everyone for attending and invited them to join the members for some festive refreshments...